

# Fencing Contributions Process



## Process for fencing contributions approval and payment from Central Otago District Council (CODC) on shared reserve boundaries.

**Note:** All application forms must be filled in and approved prior to fence being erected or repaired (unapproved work may not receive payment).

Council will contribute 50% towards the cost of fencing based on an average per metre cost of a 1.2m, post and rail fence and a 1.8m coloursteel fence. This is the minimum requirement for urban areas under the Fencing Act 1978. Council considers this style of fence appropriate for reserve fencing.

1. Fill out supplied Fencing Notice application form.
2. Supply all details of proposed fence including 2 Quotes from suppliers and a site map.
3. Submit information to CODC.
4. CODC will process application and send out an approval letter if compliant (or contact the applicant to notify why the application was declined).
5. If approved the Applicant is to organise and carry out fencing works as approved by CODC.
6. The Applicant then pays all invoices.  
Submit to CODC:
  - A receipt of payment for construction of fence
  - Bank account details for electronic payment (include proof of bank account details with a copy of a deposit slip or photo top of bank statement).
7. CODC then confirms the measurement of fence and approves payment based on length/cost.
8. An electronic transfer will be sent to the Applicants bank account supplied.