

# ANNUAL PLAN

2011/12





1 Dunorling Street  
P O Box 122  
Alexandra  
Ph: 03 440 0056  
Fax: 03 448 9196  
[www.codc.govt.nz](http://www.codc.govt.nz)

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# MESSAGE FROM THE MAYOR AND CHIEF EXECUTIVE OFFICER

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We are pleased to present the 2011/12 Annual Plan.

This Annual Plan represents the third year of the 2009/19 Long Term Council Community Plan (LTCCP) and highlights activity and service levels that materially differ from those previously forecast.

Following a thorough review of all activities by Council, Community Boards and staff, the District rate take for 2011/12 is to increase by \$974,817, or 4.77% which is 1.4% higher than previously forecast. The rate change between respective wards ranges from 3.6% to 8.4%.

The key drivers behind the 2011/12 increase were funding for future asset replacements (depreciation) underlying inflationary pressures on operating costs and several new staff positions associated with a proposed restructure.

A number of capital projects were removed from the 2011/12 Annual Plan and held over for future consideration in the 2012/22 Long Term Planning (LTP) cycle. Clearly understanding the impact of Council's current capital works program, our existing activities and any proposed increases in level of service, on rates and affordability is a key priority for Council.

In March this year, Council commissioned an independent review of the organisations corporate support functions, activity groupings and opportunities for organisational improvement. The review highlighted some risks and the need for additional resource in the key areas of strategic planning, communication, information management and emergency management. Council assessed the immediate costs of the proposed reforms versus the need to mitigate risk and to future proof the organisation. Council supported the proposed restructure and recruitment of key positions.

Going forward, the preparation of the next generation 10 Year Plan and District Three Waters Strategy are significant projects. As we undertake these pieces of work, it is vital that we engage with the community and gain quality feedback.



Tony Lepper  
Mayor



Phil Melhopt  
Chief Executive Officer



# MAYOR, COUNCILLORS AND EXECUTIVES

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Tony Lepper  
Mayor



Neil Gillespie  
*Cromwell*



Stephen Battrick  
*Alexandra*



Barry Becker  
*Maniototo*



Graeme Bell  
*Alexandra*



Martin McPherson  
*Alexandra*



Terry Emmitt  
*Cromwell*



Gordon Stewart  
*Cromwell*



Clair Higginson  
*Earnsclough/Manuherikia*



John Lane  
*Roxburgh*



Jeff Hill  
*Earnsclough/Manuherikia*

## Executive Staff

Chief Executive Officer  
Corporate Services Manager  
District Development Manager  
Manager, Assets and Contracts  
Manager, Planning and Environment

Phil Melhopt  
Susan Finlay  
Anne Pullar  
Murray Washington  
Louise van der Voort

# COMMUNITY BOARD MEMBERS

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## **Cromwell Community Board**

Neil Gillespie (Chairperson)	neil.gillespie@codc.govt.nz
Helen Hucklebridge (Deputy)	helen.hucklebridge@codc.govt.nz
Terry Emmitt	terry.emmitt@codc.govt.nz
Gordon Stewart	gordon.stewart@codc.govt.nz
Murray MacMillan	murray.macmillian@codc.govt.nz
Glen Christiansen	glen.christiansen@codc.govt.nz
Nigel McKinlay	nigel.mckinlay@codc.govt.nz

## **Maniototo Community Board**

Barry Becker (Chairperson)	barry.becker@codc.govt.nz
Mark Harris (Deputy)	mark.harris@codc.govt.nz
Sue Umers	sue.umbers@codc.govt.nz
Mike Summers	mike.summers@codc.govt.nz
Diane Paterson	diane.paterson@codc.govt.nz

## **Roxburgh Community Board**

Stephen Jeffery (Chairperson)	stephen.jeffery@codc.govt.nz
Helen Pinder (Deputy)	helen.pinder@codc.govt.nz
Cliff Parker	cliff.parker@codc.govt.nz
John Lane	john.lane@codc.govt.nz
Raymond Gunn	Raymond.gunn@codc.govt.nz

## **Vincent Community Board**

Clair Higginson (Chairperson)	clair.higginson@codc.govt.nz
Graeme Bell (Deputy)	graeme.bell@codc.govt.nz
Martin McPherson	martin.mcpherson@codc.govt.nz
Barrie Wills	barrie.wills@codc.govt.nz
Tim Cadogan	tim.cadogan@codc.govt.nz
Trevor Breen	trevor.breen@codc.govt.nz
Claire Goudie	claire.goudie@codc.govt.nz
James Armstrong	james.armstrong@codc.govt.nz

# CONSULTATIVE PROCESS

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Council adopted the draft Annual Plan 2011/12 on Wednesday, 30 March 2011 and in accordance with section 95(2) of the Local Government Act 2002 has used the special consultative procedure as set out in section 83 of the Act.

The draft Annual plan was made available for consideration by the public until Friday, 13 May 2011.

Submissions on the contents of the draft Annual Plan were heard by the relevant Community Boards during their May or June board meetings and then by Council on Wednesday, 8 June 2011.

The 2011/12 Annual Plan was adopted at the meeting of Council on Wednesday, 29 June 2011.

Listed below are financial amendments (exclusive of GST) to the draft Annual Plan resulting from submissions and Community Board recommendations.

	Draft Annual Plan 2011/12	Final Annual Plan 2011/12	Rates Effect 2011/12
<b><u>District</u></b>			
<b>Elderly Person Housing</b>			
Rentals & Hires	(470,000)	(459,700)	10,300
<b>CEO</b>			
Communications	0	10,000	10,000
<b>District Roading</b>			
Unsealed Metalling (depreciation Effect)	891,942	987,360	95,418 3,800
Government Grants	(1,506,705)	(1,555,368)	(48,663)
<b>Emergency Management</b>			
Civil Defence - 2 x Sac Phones (Depreciation effect)	0	6,000	1,200
<b>Total Rates Effect to District</b>			<b>72,055</b>
<b><u>Vincent</u></b>			
<b>Alexandra Community Centre</b>			
Winches (Depreciation Effect)	0	3,000	0 200
<b>Vincent Grants</b>			
CS Stories Trust - funded by loan	0	95,000	
Interest on Loan for Pioneer Park Pavilion	0	4,750	4,750
Loan repayment for Pioneer Park Pavilion	0	4,750	4,750
(Opportunity Cost)	0	2,375	2,375
<b>Pioneer Park Pavilion</b>			
Depreciation on Pavilion	6,000	0	(6,000)
<b>Other Reserves Alexandra</b>			
Trees for landscaping on Boundary Road Buffer	0	8,000	0



	Draft Annual Plan 2011/12	Final Annual Plan 2011/12	Rates Effect 2011/12
<b>Molyneux Aquatic Centre</b>			
Consultants	0	16,767	16,767
<b>Wastewater Alexandra</b>			
Increase laterals renewals (Depreciation effect)	3,698	23,694	500
<b>Total Rates Effect to Vincent</b>			<b>23,342</b>
<b><u>Maniototo</u></b>			
<b>Forestry Maniototo</b>			
Naseby Forest Development (Opportunity Cost)	0	83,660	0 2,090
<b>Total Rates Effect to Maniototo</b>			<b>2,090</b>
<b>Increase in Rates as a Result of Submissions</b>			<b>97,487</b>

# INTRODUCTION

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In June 2009 Council adopted the Long Term Council Community Plan (LTCCP), which covers the 10 financial years starting with 2009/10. It sets out Council's intentions for the 10 years, and details Council's objectives and outcomes; the first three years are a firm commitment of Council's intentions, the following seven years being indicative only.

The upcoming financial year, 2011/12, is year 3 of the LTCCP, and details from that become the Annual Plan for the year.

However, Council has reviewed its plans, and changes from those in the LTCCP are set out in this document, which is the Annual Plan.

Section 95 of the Local Government Act 2002 (the Act) sets out the purpose of an Annual Plan. It is to:

- Contain the proposed annual budget and funding impact statement for the year (s.95(5)(a))
- Identify variations from the figures and funding impact statement included in the LTCCP (s.95(5)(b))
- Support the LTCCP with integrated decision-making and coordination of resources (s.95(5)(c))
- Contribute to accountability (s.95(5)(d))
- Allow participation by the public in decision-making relating to costs and funding of activities (s.95(5)(e))

Part 2, Schedule 10 of the Act sets out the prescribed contents of an Annual Plan.

These are:

- Forecast Financial Statements
- Funding Impact Statement

This document is therefore very brief and all the detail is contained in the LTCCP, which is available on the Council's website [www.codc.govt.nz](http://www.codc.govt.nz) or at any of the Council's Service Centres, libraries or the Alexandra office.

Further detailed information may be obtained from the Council agenda of 30 March 2011 the meeting relating to the adoption of the Draft 2011/12 Plan.

The Forecast Financial Statements have been prepared under Financial Reporting Standard 42 on the basis of assumptions as to future events Council reasonably expects to occur, associated with actions Council expects to take. They have been prepared in accordance with Council's accounting policies.

All significant forecasting assumptions and risks considered when preparing this Annual Plan are as set out in the LTCCP 2009/19.

# FINANCIAL OVERVIEW

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The Annual Plan is year three of the LTCCP with some variances where it was considered necessary.

Total estimated rates (GST exclusive) for 2011/12 are \$21,424,327 (excluding remissions (\$65,000)) which is an increase of \$974,817 (4.77%) over 2010/11 and \$286,710 (1.4%) higher than year 2011/12 of the LTCCP.

The property valuations carried out by QV as at 1 September 2010 will take effect from 1 July 2011 for rating purposes.

Inflation of 2.8% was added to 2011/12 in the LTCCP; escalation higher than 2.8% has occurred in some instances and the budgets have been adjusted to reflect this increase.

## **Items of Interest in the 2011/12 Annual Plan**

Balancing investment in assets and services with careful financial management, while maintaining our levels of service is a key focus of CODC's Annual Plan for the year 2011/12.

As would be expected after the tragic events in Canterbury, insurance premiums are set to substantially rise, and these have been factored into our annual plan. Council is currently exploring its ability to obtain further insurance for such emergencies, or whether the cost of such would be prohibitive for our community.

CODC has an obligation to respond to and implement Central Government and Regional Council policy, process and regulations. CODC must also have in place robust asset management processes that ensure infrastructure provision for future generations. These challenges and a general 'lifting of the bar' in recent times has a significant impact on Council operations and resources. Council has a responsibility to staff accordingly, to meet these challenges whilst maintaining existing levels of service. Council has always been diligent in managing staff cost and we benchmark well against other councils of similar size.

The Council has worked hard to reduce the projected rates rise from that in the 2009/2019 LTCCP.

## **Accounting for the Future**

One of the major issues facing Council is the increasing value of our utilities assets. Our District has been lucky to have experienced continual growth, and as a result building activity particularly new subdivisions, require new utility services, which ultimately become the Council's responsibility. Coupled with overall increasing costs, the value of Council's utility assets goes up.

The international accounting standards require Council to charge depreciation on those assets. That depreciation charge represents a major expense in our annual plan.

Funding of depreciation is necessary to pay for the replacement cost of assets at the end of their useful life. Council is endeavouring to minimise the impact by not fully rating for the increased depreciation for three years.

Assets anticipated to be vested in Council have reduced in line with the present economic climate.

## **Development and Financial Contributions Policy (DFCP)**

Council is obliged under the Local Government Act 2002 (amended) to review the DFCP as part of the Long Term Plan 2012-22. The review will consider the merits of such a policy in the current economic climate, fairness and equity issues between developers and general rate-payers, and the transaction costs involved in policy administration. The draft policy will be publicly consulted.

## Swimming Pool Facilities

Council operates a number of swimming pools district wide. Council has embraced Pool Safe as a code of practice for the safe operation of the district pools. This Annual Plan reflects the operational expenditure required to operate pools efficiently and in line with the safety standards adopted.

Over the past decade, the costs and standards for operating swimming pools has presented a significant challenge for many communities throughout New Zealand.

For similar reasons, particularly the capital costs of bringing the pool up to minimum standards, it has been decided, at this stage, not to reopen the Clyde Pool.

For some years the Roxburgh Community Board has been considering a new swim facility, to replace the aging 33 m pool. The new pool project review had been based on the assumptions that the capital cost would be funded by donation (rather than the ratepayer) and that operational costs would not significantly change. Recently the Community Board sought to reassess these assumptions in light of other pressing projects (e.g. potable water supplies) and the general pressure on rates.

With increased pool safety standards, energy costs and depreciation of new pool plant, the operational cost of running the new facility by Council, has been forecast at a cost per average household in excess of \$350 in addition to proposed rating increases, within this annual plan, and future years of the LTCCP.

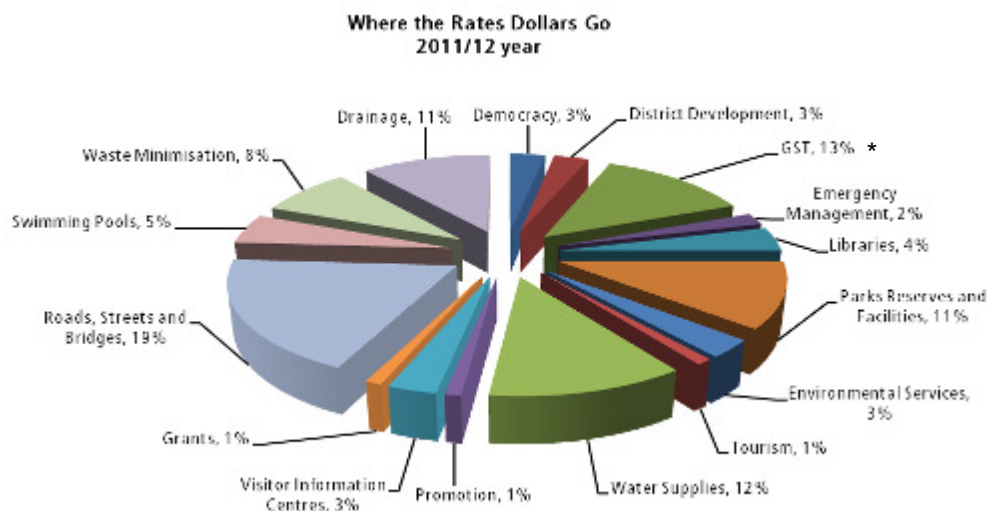
The Community Board, considers this cost as unpalatable to the ratepayers, and as a result has decided that the Community Board can no longer take responsibility for any new facility, and have removed the costs from the annual plan.

The Community Board is committed to water safety in general and agrees it has a joint responsibility with the community and Ministry of Education to ensure the younger generation learn to swim. To allow the Board to act on this responsibility some monies have been allowed going forward to ensure this can happen in some form.

This 2011/12 Annual Plan reflects the decisions made during the LTCCP 2009/2019 process, with some fine tuning to accommodate changing circumstances over the past year. These changes are outlined throughout the document.

## Cromwell Town Centre

The annual plan includes \$250,000 to fund landscape concept plans for areas around the Mall, as identified in the Town centre rejuvenation plans previously presented by Urbanism Plus. Where the funding extends, and upon consideration of presented concept plans the Community Board will consider other areas of the Mall upgrade and determine initial priorities. Further works as per the Town centre rejuvenation plan prepared by Urbanism prior will be considered as part of the 2012/22 LTP process.



\* Note: GST is at 15% however certain expenditure categories such as wages do not attract GST

# FORECAST STATEMENT OF FINANCIAL PERFORMANCE

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Revenue</b>		
20,490	Rates	21,489	21,147
3,975	Government Grants and Subsidies	3,658	3,949
157	Interest	165	161
3	Dividends	3	4
1,215	Regulatory fees	1,061	1,236
4,119	User Fees and Other Income	4,163	4,392
1,863	Contributions for Capital Purposes	408	2,962
-	Profit on Sale of Assets	-	-
395	Vested Assets	130	280
-	Valuation Gains	-	-
32,217	<b>Total Revenue</b>	31,077	34,131
	<b>Expenditure</b>		
6,165	Employee Benefit Expenses	6,526	5,958
9,406	Depreciation and Amortisation	9,630	9,551
105	Finance Costs	168	510
-	Valuation Losses	-	-
14,757	Other Expenses	15,533	14,972
30,433	<b>Total Expenditure</b>	31,857	30,991
<b>1,784</b>	<b>Net Surplus</b>	<b>(780)</b>	<b>3,140</b>

# FORECAST STATEMENT OF COMPREHENSIVE INCOME

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Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
1,784	<b>Surplus (Deficit) after Tax</b>	(7809)	3,140
	<b>Other Comprehensive Income</b>		
-	Gains/(Loss) on Infrastructure Asset Revaluation	-	-
-	Gains/(Loss) on Financial Assets	-	-
-	<b>Total Other Comprehensive Income</b>	-	-
<b>1,784</b>	<b>Total Comprehensive Income</b>	<b>(780)</b>	<b>3,140</b>

# FORECAST STATEMENT OF CHANGES IN EQUITY

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
592,861	<b>Public Equity</b> Public Equity 1 July	639,125	596,693
335,000	<b>Accumulated Funds</b> Balance at 1 July	336,480	339,255
1,784	Surplus (deficit) after Tax	(780)	3,140
(2)	Transfer to Restricted Reserves	(3)	(2)
-	Transfer from Property Revaluation Reserve on Disposal	-	-
336,782	<b>Balance at 30 June</b>	335,697	342,393
	<b>Other Reserves</b>		
	<b>Property Revaluation Reserve</b>		
297,273	Balance at 1 July	302,585	257,380
-	Revaluation gains (loss)	-	-
-	Transfer to Accumulated Funds on Disposal on Property	-	-
297,273	<b>Balance at 30 June</b>	302,585	257,380
	<b>Fair Value through Other Comprehensive Income Reserve</b>		
-	Balance at 1 July	-	-
-	Revaluation Gains (loss)	-	-
-	Reclassification to Surplus or Deficit on Disposal	-	-
-	<b>Balance at 30 June</b>	-	-
	<b>Restricted Reserves (Trust and Bequest Funds)</b>		
57	Balance at 1 July	60	58
2	Transfer from Accumulated Funds	3	2
59	<b>Balance at 30 June</b>	63	60
297,332	<b>Total Other Reserves</b>	302,648	257,440
<b>634,114</b>	<b>Public Equity 30 June</b>	<b>638,345</b>	<b>(599,833)</b>

# FORECAST STATEMENT OF FINANCIAL POSITION

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Public Equity</b>		
336,782	Accumulated Funds	335,697	342,393
297,273	Property Revaluation Reserve	302,585	257,380
-	Fair Value through other Comprehensive Income Reserve	-	-
59	Restricted Reserves	63	60
<b>634,114</b>		<b>638,345</b>	<b>( 599,833)</b>
	<b>Represented by:</b>		
	<b>CURRENT ASSETS</b>		
6,741	Cash and Cash Equivalents	6,641	7,471
2,566	Available for Sale Financial Assets	1,588	1,893
2,035	Debtors and Other Receivables	2,162	2,905
13	Inventories	11	23
11,355		10,402	12,292
	<b>Less Current Liabilities</b>		
542	Agency and Deposits	403	151
3,561	Creditors and Other Payables	3,977	4,617
4,103		4,380	4,768
<b>7,252</b>	<b>Working Capital</b>	<b>6,022</b>	<b>7,524</b>
	<b>Non-Current Assets</b>		
2,164	Available for Sale Financial Assets	2,204	2,099
2,180	Loans and Receivables	1,695	752
252	Intangible Assets	233	273
597	Forestry Assets	571	878
1,575	Investment Property	1,570	1,660
623,147	Property, Plant and Equipment	629,732	593,972
629,915		636,005	599,634
	<b>Less Non-Current Liabilities</b>		
53	Provisions	57	48
3,000	Borrowings	3,625	7,277
3,053		3,682	7,325
<b>634,114</b>	<b>Net Assets</b>	<b>638,345</b>	<b>(599,833)</b>



# FORECAST STATEMENT OF CASH FLOWS

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Cash Flows from Operating Activities</b>		
	Cash was provided from:		
31,662	Receipts from Rates, Fees and Other Revenue	30,779	33,607
157	Interest Received	165	161
3	Dividends Received	3	4
31,822		30,947	33,772
	Cash was applied to:		
21,031	Payments to Suppliers and Employees	22,227	21,319
<b>10,791</b>	<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>8,720</b>	<b>12,453</b>
	<b>Cash flows from investing activities</b>		
	Cash was provided from:		
7,357	Sale of Property, Plant and Equipment	2,047	27
-	Withdrawal of Investments	-	0
47	Repayment of Loans and Receivables	298	50
7,404		2,345	77
	Cash was applied to:		
20,076	Purchase of Property, Plant and Equipment	13,547	13,942
-	Purchase of Investments	-	0
20,076		13,547	13,942
<b>(12,672)</b>	<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(11,202)</b>	<b>(13,865)</b>
	<b>Cash Flows from Financing Activities</b>		
	Cash was provided from:		
3,000	Loans Raised	3,625	2,000
-	Cash was applied to:		
	Loans Repaid	-	8
<b>3,000</b>	<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>3,625</b>	<b>1,992</b>
<b>1,119</b>	<b>Net Cash Increase (Decrease) in Cash held</b>	<b>1,143</b>	<b>580</b>
<b>5,622</b>	<b>Opening Cash held 1 July</b>	<b>5,498</b>	<b>6,891</b>
<b>6,741</b>	<b>Closing Cash held 30 June</b>	<b>6,641</b>	<b>7,471</b>

# FORECAST COST OF SERVICES STATEMENT

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Costs Of Services</b>		
	<b>Community Services</b>		
99	Cemeteries	117	88
932	Community Buildings	892	950
593	Elderly Persons Housing	585	535
354	Emergency Management	393	302
334	Grants	481	313
94	Clutha Management	98	103
937	Libraries	977	935
2,041	Parks and Reserves	2,158	1,863
2,028	Swim Centres	2,135	1,898
	<b>District Development</b>		
427	Commercial and Other Property	551	445
650	Community	640	669
167	Business Development	169	173
172	Tourism - Promotion Groups	174	174
1,860	Tourism and Visitor Information Centres	1,289	1,966
	<b>Utility Services</b>		
44	Airports	40	27
8,145	Roading	8,689	8,669
269	Public Toilets	266	238
3,031	Drainage	3,079	2,823
3,359	Water	3,558	3,453
290	Utilities Management	316	263
2,786	Waste Minimisation	2,985	2,773
2,193	<b>Environmental Services</b>	2,095	2,261
	<b>Governance and Administration</b>		
86	Administration Buildings	99	98
751	Democracy	762	961
(191)	Overheads	(194)	22
<b>31,451</b>	<b>Total Expenditure</b>	<b>32,354</b>	<b>32,002</b>
	Less Reconciling Items in Cost of Services:		
(413)	Internal Interest	(497)	(345)
(605)	Visitor Information Centre Bookings	-	(666)
<b>30,433</b>	<b>Total Expenditure per Forecast Statement of Financial Performance</b>	<b>31,857</b>	<b>30,991</b>

# FORECAST INCOME BY ACTIVITY STATEMENT

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Income By Activity</b>		
	<b>Community Services</b>		
98	Cemeteries	117	87
1,191	Community Buildings	657	728
511	Elderly Persons Housing	519	469
444	Emergency Management	393	302
321	Grants	368	303
94	Clutha Management	98	103
937	Libraries	977	935
1,952	Parks and Reserves	1,984	1,878
1,827	Swim Centres	1,935	2,723
	<b>District Development</b>		
246	Commercial and Other Property	367	264
650	Community	640	669
167	Business Development	169	173
172	Tourism - Promotion Groups	174	174
1,860	Tourism and Visitor Information Centres	1,289	1,966
	<b>Utility Services</b>		
57	Airports	53	40
8,550	Roading	8,171	8,610
268	Public Toilets	264	237
2,974	Drainage	2,866	2,852
3,347	Water	3,775	4,067
290	Utilities Management	316	263
2,786	Waste Minimisation	3,002	2,773
2,213	<b>Environmental Services</b>	2,112	2,276
	<b>Governance and Administration</b>		
51	Administration Buildings	64	63
956	Democracy	868	972
1,273	Overheads	395	2,214
<b>33,235</b>	<b>Total Revenue</b>	<b>31,573</b>	<b>35,141</b>
	Less Reconciling items in Income by Activity:		
(413)	Internal Interest	(496)	(344)
(605)	Visitor Information Centre Bookings	-	(666)
<b>32,217</b>	<b>Total Revenue per Forecast Statement of Financial Performance</b>	<b>31,077</b>	<b>34,131</b>

# FORECAST STATEMENT OF CAPITAL EXPENDITURE

Annual Plan 2010/11 \$000	Activity	Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Community Services</b>		
65	Cemeteries	22	59
564	Community Buildings	75	80
66	Elderly Persons Housing	32	32
187	Emergency Management	62	162
-	Grants	-	-
30	Clutha Management	100	-
173	Libraries	152	146
627	Parks and Reserves	336	150
119	Swim Centres	50	1,130
	<b>District Development</b>		
7,213	Commercial and Other Property	2,127	56
32	Community	32	32
-	Business Development	-	-
-	Tourism - Promotion Groups	-	-
10	Tourism and Visitor Information Centres	1,193	3
	<b>Utility Services</b>		
-	Airports	-	-
5,106	Roading	4,570	5,415
420	Public Toilets	270	-
2,167	Drainage	2,186	2,883
3,091	Water	1,934	3,629
29	Utilities Management	30	30
6	Waste Minimisation	36	6
84	<b>Environmental Services</b>	-	-
	<b>Governance and Administration</b>		
80	Administration Buildings	37	37
39	Democracy	-	-
364	Overheads	433	373
<b>20,472</b>	<b>Total Capital Expenditure</b>	<b>13,677</b>	<b>14,223</b>

# SUMMARY OF ASSET SALES

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>District Development</b>		
7,300,000	Commercial and Other Property	2,000,000	0
10,000	Community	10,000	10,000
	<b>Utility Services</b>		
10,280	Utilities Management	10,568	10,568
	<b>Environmental services</b>		
25,000		0	0
	<b>Governance and Administration</b>		
12,000	Democracy	0	0
0	Overheads	26,000	6,000
<b>7,357,280</b>	<b>Total Asset Sales</b>	<b>2,046,568</b>	<b>26,568</b>

# SUMMARY OF DEPRECIATION

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Community Services</b>		
6,233	Cemeteries	6,772	8,302
466,900	Community Buildings	456,986	432,919
160,001	Elderly Persons Housing	162,234	147,913
69,710	Emergency Management	92,371	79,121
12,655	Clutha Management	15,678	12,406
149,118	Libraries	161,791	154,295
419,113	Parks and Recreation	424,567	342,442
296,676	Swim Centres	301,753	337,716
	<b>District Development</b>		
62,927	Commercial and Other Property	29,760	73,124
27,705	Community	24,368	25,450
424	Business Development	190	398
100	Tourism	45	0
18,221	Visitor Information Centres	13,853	16,413
	<b>Utility Services</b>		
694	Airports	6,348	3,723
3,947,163	District Roading	4,255,964	4,196,703
383,304	Local Roading	389,330	339,846
36,074	Public Toilets	33,810	32,042
1,503,595	Drainage	1,524,390	1,284,279
1,216,963	Water	1,206,106	1,481,361
20,200	Utilities Management and Policies	9,285	15,315
48,718	Waste Management	50,008	51,373
21,839	<b>Environmental Services</b>	26,476	25,934
	<b>Governance and Administration</b>		
145,797	Administration Buildings	147,205	140,478
7,895	Democracy	12,991	7,300
384,176	Overheads	278,103	323,367
<b>9,406,201</b>	<b>Total Depreciation</b>	<b>9,630,384</b>	<b>9,532,220</b>

# OUR ACTIVITIES

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It's important that the Council has a strong direction and through the community outcomes we've established what the community wants and what its vision is. It's important that what the Council does - OUR ACTIVITIES - are in line with this vision. The following five groups of activities contain the details of what we do, why we do it, and how we expect to perform.

## Community Services

- Cemeteries
- Clutha Management
- Community Buildings
- Elderly Persons' Housing
- Emergency Management
- Grants
- Libraries
- Parks and Recreation
- Swim Centres

## District Development

- Business Development
- Commercial and Other Property
- Promotion Groups
- Tourism Central Otago

## Utilities Services

- Airports
- Drainage
- Public Toilets
- Roading
- Utilities Services Management
- Waste Minimisation
- Water

## Environmental Services

- Dog Control and Registration
- Environmental Health and Buildings
- Liquor Licensing
- Resource Management

## Governance and Administration Services

- Administration Buildings
- Democracy
- Overheads

# COMMUNITY SERVICES

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This relates to activities which make a positive difference to the well-being of the community, albeit in different ways.

The provision of Cemeteries assists with piece of mind for people, knowing their loved ones will rest in peaceful, well kept environments.

Council provides facilities and services which are suitable for a range of social, cultural, recreational and educational uses which enrich the community. We also protect and conserve the districts history and heritage.

A safe and healthy community is sustained by our on going involvement with civil defence, rural fire, and the provision of elderly persons housing, all services which enhance the entire community's wellbeing.

We encourage strong communities by bringing people together, allowing them to access opportunities (grants), and supporting their sense of community pride. Much of our work under this activity supports the district's volunteer network. Their knowledge, expertise and resources are critical to Central Otago.

We provide libraries throughout the district so that people have access to a wide range of learning, literacy, information and leisure services and resources through books and the internet.

Access to recreational opportunities is important for health and wellbeing. Sport and Recreation also brings people together. Access to high quality facilities makes the district an attractive place to live work and play, whilst key facilities attract visitors and raise the districts profile. This also extends to our Lake and waterway being a safe and popular recreational facility for all users.

## Contribution of Activities to Community Outcomes

### A THRIVING COMMUNITY

- *this would be attractive to both business and residents alike*
  - Ease of Doing Business
  - Tourism
  - Skills Development

### A SAFE & HEALTHY COMMUNITY

- *this would be a vibrant community with a range of services and facilities*
- *this would also be a community that valued and celebrated its rich heritage*
  - Maintain Services in Local Communities
  - Heritage
  - Health
  - Recreation
  - Arts & Culture
  - Education
  - Housing

### A SUSTAINABLE ENVIRONMENT

- *This would be an environment that provides a good quality life.*
- *The community would also have a healthy balance between its natural and built environment*
  - Managing development impacts on landscape and natural ecosystem
  - Air

## Maintenance, Renewal and Replacement Programme

All assets require ongoing maintenance if they are to continue to perform, particularly as they get older. Eventually assets or parts of assets come to the end of their useful lives and need to be renewed or replaced. Council has an established ongoing maintenance programme for its assets which ensures that maintenance is carried out so assets



function to minimise life cycle costs while maintaining existing levels of service. All of the maintenance work is funded from rates. Renewal and replacements are detailed in the relevant service management plan.

### **Variations to the Long Term Plan**

Except for general inflationary pressures on costs, there are no material variations with the Long Term Council Community Plan except for those specifically outlined.

# CEMETERIES



***What we do***

There are three classes of cemetery within the Central Otago District, open cemeteries controlled by Council, open cemeteries controlled by cemetery trustees, and closed cemeteries which are managed as reserves. This activity provides for open cemeteries controlled by council, including the maintenance of burial records, maintenance of cemetery grounds, burial of human remains and interment of human ashes.

***Why we do it***

Cemeteries are provided for the following reasons:

- Comply with the requirements of the Burial and Cremation Act 1964
- Preserve heritage
- Maintain services in local communities

***Our purpose and level of service***

District cemeteries will have the capacity to accommodate expected burials, and will be maintained to a standard consistent with community expectations.

<b>How we measure success</b>	<b>Our aim</b>
The level of satisfaction with Council managed cemeteries will be maintained or improved upon	To maintain or improve upon as indicated by ratings obtained in the Resident Opinion Survey (over the three year period between the 2009/19 LTCCP and 2012/22 LTCCP)

**Variations to the Long Term Plan**

Fees and charges for burials have been increased by 20% for Alexandra and Cromwell. A further review and full costing exercise is currently being carried out, now that we have further maintenance costing information.

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
33,077	Rates	41,374	20,885
	<b>Other Income</b>		
64,873	User Fees	75,231	66,111
<u>97,950</u>	<b>Total Income</b>	<u>116,605</u>	<u>86,996</u>
	<b>Expenditure</b>		
58,904	Vincent	67,498	54,972
23,630	Cromwell	26,649	18,647
16,016	Maniototo	23,058	13,977
<u>98,550</u>	<b>Total Expenditure</b>	<u>117,205</u>	<u>87,596</u>
<u>(600)</u>	<b>Net Surplus/(Deficit)</b>	<u>(600)</u>	<u>(600)</u>
	<b>Capital Expenditure</b>		
	<b>Alexandra</b>		
9,000	N Beam Construction	0	0
0	N Landscaping and Planting	15,000	52,000
<u>9,000</u>	<b>Total Alexandra</b>	<u>15,000</u>	<u>52,000</u>
	<b>Cromwell</b>		
6,000	N Beam Construction	0	0
50,000	N Landscaping & Planting	0	0
	<b>Naseby</b>		
	Information Kiosk	7,000	7,000
0	R Fencing & Gates	0	0
<u>0</u>	<b>Total Naseby</b>	<u>7,000</u>	<u>7,000</u>
<u>65,000</u>	<b>Total Capital Expenditure</b>	<u>22,000</u>	<u>59,000</u>

R Renewals  
N New Capital Works

Funded by depreciation  
New capital works funded by reserves

# CLUTHA MANAGEMENT



## *What we do*

This covers Lake Dunstan and management of the Clutha River from Cromwell to Roxburgh. Enforcement and Education Officer has been engaged to ensure that the Lake Dunstan Harbour Bylaws are complied with.

## *Why we do it*

Lake Dunstan is a recreational facility that was formed as a result of the construction of the Clyde dam. The Crown manages Lake Dunstan's lakeshore areas and lake bed, but the Council has a management role that provides for education and enforcement issues relative to the use of the surface of the lake.

## *Our purpose and level of service*

To ensure that the lake and waterway continues to be a popular and safe recreational facility for all users. To provide education to all users and to ensure that lakeweed control programmes are undertaken on an annual basis to ensure that the popular recreational areas remain usable for swimmers and boaties.

## Variance to the Long Term Plan

Capital of \$100,000 has been allowed for toilets at Dunstan Park.

### Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
80,573	<b>Income</b>		
	Rates	85,869	92,931
13,146	<b>Other Income</b>		
	Interest	12,274	10,317
<u>93,719</u>	<b>Total Income</b>	<u>98,143</u>	<u>103,248</u>
93,719	<b>Expenditure</b>	98,143	103,248
<u>93,719</u>	<b>Total Expenditure</b>	<u>98,143</u>	<u>103,248</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>
	<b>Capital Expenditure</b>		
0	R Buildings Improvements	100,000	0
30,000	N Landscaping	0	0
<u>30,000</u>	<b>Total Capital Expenditure</b>	<u>100,000</u>	<u>0</u>

R Renewals Renewals funded by depreciation and reserves  
N New Capital Works Capital is funded by reserves

# COMMUNITY BUILDINGS



***What we do***

The Council owns halls, pavilions, theatres, and museums to provide facilities and venues for community activities. Several halls are administered on Council’s behalf by hall committees and some halls in the district are actually owned and operated by independent hall societies.

***Why we do it***

Community facilities provide venues for community activities, and cultural centres such as museums and theatres enrich the community. Good facilities also attract tourists to the area for special events.

***Our purpose***

To provide indoor community facilities that are suitable for the range of social, cultural, recreational and educational uses commonly demanded by the community.

***Our level of service***

Community facilities and recreational areas are accessible to communities.

<b>How we measure success</b>	<b>Our aim</b>
Attendance/use of Council managed halls and buildings	To maintain / increase over time

**Variances to the Long Term Plan**

Cromwell Memorial Hall

Work has commenced in the current year to finalise concept plans and cost estimates for the hall upgrade, in anticipation of funding options being explored during the 2011/12 year. The intention is to include the proposed project in the 2012/22 LTP prioritisation process.

Bannockburn Community Centre

At the time of writing, the Bannockburn Hall Building Project has been put on hold due to an engineers report (required as part of the building consent process) which has assessed the building as “very high risk of complete structural failure of all stone walls in a moderate earthquake event”.

The options identified by the engineer were to either; build an internal skeleton and line the inside to ensure the roof remains supported and walls fall outward to protect occupants; or to demolish and rebuild. While the first option would protect the people in the building, the likely result would still be destruction of the Hall.

At its meeting on 14 March the Community Board agreed “in principle” to the Bannockburn Community Centre Management Committee Incorporated’s request to rebuild the Hall, and would make the existing budget of \$140,000 available, provided for in the current year.

Plans and specifications will be prepared for the new building along with the estimated costs to enable the Board and the BCCMCI to consider funding options. Because the decision to rebuild the hall is significant, the Board plans to seek community feedback, either as a separate consultation process or as part of the consultation process for the Councils Long Term Plan (LTP) 2012/22.

### Centennial Milk Bar, Ranfurly

As costings have been firmed up there has been an increase in the original budget of \$31,704 to \$41,000 included within the annual plan to paint the Centennial Milk Bar, a critical art deco building in Ranfurly.

### Clyde Community Centre

An amount of \$40,000 has been allowed for re roofing the Clyde Community Centre.

Halls such as the Becks Hall and Naseby Hall will be reconsidered in the 2012/22 LTP process.

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
566,715	Rates	533,506	577,185
	<b>Other Income</b>		
7,878	Interest	13,212	8,201
109,128	User Fees	109,572	138,483
507,287	Capital Contributions	887	3,887
<u>1,191,008</u>	<b>Total Income</b>	<u>657,177</u>	<u>727,756</u>
	<b>Expenditure</b>		
845,048	Community Buildings	798,960	836,929
73,210	Museums	79,442	99,083
13,588	Other Buildings	13,961	13,834
<u>931,846</u>	<b>Total Expenditure</b>	<u>892,363</u>	<u>949,846</u>
<b>259,162</b>	<b>Net Surplus/(Deficit)</b>	<b>(235,186)</b>	<b>(222,090)</b>
	<b>Capital Expenditure</b>		
	<b>Alexandra</b>		
3,000	R Alexandra Community Centre - Plant & Machinery	3,000	3,000
<u>3,000</u>	<b>Total Alexandra</b>	<u>3,000</u>	<u>3,000</u>
	<b>Cromwell</b>		
295,000	R/N Bannockburn Community Centre - Buildings/Improves	0	0
5,000	R Bannockburn Community Centre - Landscaping	5,000	0
0	R Cromwell Memorial Hall - Appliances	0	6,500
50,000	R Cromwell Memorial Hall - Buildings	0	0
8,000	R Cromwell Memorial Hall - Furniture & Fittings	0	0
0	R Cromwell Resource Centre - Buildings/Improves	20,000	0
<u>358,000</u>	<b>Total Cromwell</b>	<u>25,000</u>	<u>6,500</u>
	<b>Earnsclough/Manuherikia</b>		
132,000	R Becks Hall - Buildings/Improves	0	7,000
0	R Becks Hall - Furniture & Fittings	0	5,000
5,000	R Becks Hall – Machinery & Plant	0	0
40,000	R Clyde Community Centre - Buildings/Improves	40,000	0
0	R Clyde Community Centre - Fencing	1,500	1,500
5,000	R Omakau Community Centre - Furniture & Fittings	5,000	5,000
5,000	N Clyde Museum - Machinery & Plant	0	0
<u>187,000</u>	<b>Total Earnsclough/Manuherikia</b>	<u>46,500</u>	<u>18,500</u>

Annual Plan 2010/11 \$			Annual Plan 2011/12 \$	LTCCP 2011/12 \$
		<b>Maniototo</b>		
2,477	R	Maniototo Park Stadium - Buildings/Improve	0	0
0	R	Maniototo Park Stadium - Furniture & Fittings	0	1,500
<u>2,477</u>		<b>Total Maniototo</b>	0	1,500
		<b>Roxburgh</b>		
4,000	R	Community Halls Roxburgh - Furniture & Fittings	0	0
10,000	R	Roxburgh Town Hall - Buildings	0	0
0	R	Roxburgh Town Hall - Projection Equip	0	50,000
<u>14,000</u>		<b>Total Roxburgh</b>	0	50,000
<u>564,477</u>		<b>Total Community Buildings</b>	<b>74,500</b>	<b>79,500</b>

R Renewals Funded by capital contributions and depreciation reserve  
N New Capital Works Funded by capital contributions, loans or reserves  
G Growth Funded by loans and reserves

# ELDERLY PERSONS' HOUSING



- What we do** This activity involves providing housing predominately for elderly but is available on a short term basis for other suitable tenants. Council owns housing units in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh.
- Why we do it** Community housing ownership is a discretionary function of local authorities under the Local Government Act 2002, and the benefits of community buildings are specifically or generally believed to enhance the community's health and wellbeing.
- Our purpose** To ensure elderly with limited means have access to well maintained, managed and suitable Council provided housing.
- Our level of service** To provide a standard of community housing that meets residents' needs.

<b>How we measure success</b>	<b>Our aim</b>
Percentage of residents who are satisfied with the standard of community housing	To maintain and improve satisfaction from current level of 95%

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
41,133	<b>Income</b> Rates	59,222	(1,032)
470,000	<b>Other Income</b> User Fees	459,700	470,000
<u>463,991</u>	<b>Total Income</b>	<u>518,922</u>	<u>468,968</u>
529,775	<b>Expenditure</b> Elderly Persons Expenditure	584,706	534,752
<u>529,775</u>	<b>Total Expenditure</b>	<u>584,706</u>	<u>534,752</u>
<u>(65,784)</u>	<b>Net Surplus/(Deficit)</b>	<u>(65,784)</u>	<u>(65,784)</u>



Annual Plan 2010/11 \$			Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Capital Expenditure</b>			
26,000	R	Building Improvements	15,148	15,148
40,050	R	Furniture & Fittings	17,312	17,312
<b>66,050</b>		<b>Total Elderly Persons Housing</b>	<b>32,460</b>	<b>32,460</b>

R Renewals Funded by capital contributions and depreciation reserve  
N New Capital Works Funded by capital contributions, loans or reserves  
G Growth Funded by loans and reserves

# EMERGENCY MANAGEMENT



## ***What we do***

Council is required to maintain a structure of inhouse resources and contract services sufficient to enable us to respond to civil emergency declarations. It provides for civil defence planning; recruitment, training and management of the volunteer network; response to emergency events and disaster recovery.

Council also organises and provides rural fire services including, rural fire planning; recruitment, training and management of the volunteer network; operation and management of the rural fire fleet, plant and equipment; and response to fire events.

## ***Why we do it***

The provision of civil defence and emergency management function is a mandatory activity for local authorities, under the Civil Defence Emergency Act 2002, and Rural Fire is a mandatory function for local authorities under the Forest and Rural Fires Act 1977. These activities contribute to the wellbeing of the community, maintain services and ensure there is an ease of doing business.

## ***Our purpose and level of service***

To provide a co-ordinated and effective response to emergency and rural fire events and provide leadership for the community in respect to response to disasters.

## **Variances to the Long Term Plan**

The increasing emphasis from central government agencies on national standards, performance measures and compliance, has created additional demands at a local level. In order to continue to meet its obligations of Reduction, Readiness, Response and Recovery (the 4 "R's"), Council has allowed for an additional full time position to ensure this function is appropriately resourced. We are currently in the process of defining this role in the context of the wider organizational structure.

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
335,988	Rates	385,419	295,632
	<b>Other Income</b>		
100,000	Government Grants & Subsidies	0	0
7,607	User Fees & Charges	7,820	7,820
<u>443,595</u>	<b>Total Income</b>	<u>393,239</u>	<u>303,452</u>
	<b>Expenditure</b>		
101,537	Civil Defence	128,250	65,501
252,058	District Rural Fire	264,989	237,951
<u>353,595</u>	<b>Total Expenditure</b>	<u>393,239</u>	<u>303,452</u>
<u>(90,000)</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>
	<b>Capital Expenditure</b>		
	<b>District Rural Fire</b>		
0	N Communications	6,000	0
0	R Buildings & Improvements	54,100	54,100
185,000	R/N Machinery & Plant	0	105,678
2,056	R Hoses	2,114	2,114
<u>187,056</u>	<b>Total District Rural Fire</b>	<u>62,214</u>	<u>161,892</u>

R Renewals Funded by depreciation and reserves  
 N New Capital Works Funded by reserves

# GRANTS



## ***What we do***

Council makes grants in certain circumstances to groups and individuals undertaking activities that are considered to benefit the community generally.

## ***Why we do it***

Council and Community Boards acknowledge service to the community by community groups and wish to recognise this by providing financial support.

## ***Our purpose and level of service***

To provide the community with assistance in undertaking activities that are considered to benefit the community generally.

## **Variances to the Long Term Plan**

\$10,000 has been allowed for the 150 year Cavalcade celebrations being hosted in Cromwell, as well as \$6000 for the Cromwell Ward Community Plan groups. Additional monies have been granted for youth trusts across the district.

The Central Otago Motorcycle club had approached the Cromwell Community Board for a grant of \$50,000, to assist in the building of storage and toilet facilities. As the Community Board already assists the Motorcycle club on an annual basis, and the grant would equate to a further 2.5% on Cromwell ward rates the Community Board have declined the grant on the basis that further rates pressure in the current economic climate is unpalatable.

A grant has been given to Central Stories Trust of \$95,000 for their proposed multipurpose theatre. This is the accumulation of monies ordinarily granted for the running of the pavilion building, and this grant has been given on the basis that Council will transfer full responsibility of the pavilion building to the Trust.

## **Forecast Income Statement**

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
295,771	<b>Income</b>		
	Rates	342,204	277,285
23,766	<b>Other Income</b>		
	Government Grants & Subsidies	24,039	24,039
1,600	User Fees	1,700	1,700
321,137	<b>Total Income</b>	367,943	303,024
	<b>Expenditure</b>		
139,696	District	178,677	140,273
129,843	Vincent	226,350	119,331
25,194	Cromwell	41,194	21,723
27,503	Maniototo	27,546	14,546
11,901	Roxburgh	7,426	17,151
334,137	<b>Total Expenditure</b>	481,193	313,024
(13,000) *	<b>Net Surplus/(Deficit)</b>	(113,250)	(10,000)
	* Deficit funded by reserves and internal loan		

Annual Plan 2010/11 \$	Grants Continued...	Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>District</b>		
1,234	Omakau Recreation Reserve	1,268	1,268
35,980	Central Stories	38,023	36,987
6,543	COHinc	6,726	6,726
0	Arts Grant	35,000	0
675	Keep NZ Beautiful	0	713
0	Otago Museum	0	24,113
0	SPARC/Hillary Commission	0	9,670
0	Sport Otago	0	36,987
35,980	Creative NZ	36,987	13,300
393,000	Waste Minimisation COWB (Recycling)	383,000	339,815
0	Heritage Trust	11,000	0
<b>473,412</b>	<b>Total District</b>	<b>512,004</b>	<b>469,579</b>
	<b>Vincent</b>		
66,836	Central Stories	68,708	63,000
2,500	Grants General	2,500	2,500
2,500	Non Council Halls	2,500	2,500
4,000	Alexandra Citizens Advice	4,000	4,000
1,250	Anzac Day Observance	1,250	1,250
1,125	Alexandra Pipe Band	1,125	1,125
9,500	Alexandra Cultural Centre	0	0
1,000	Burgess (Weather)	1,000	1,000
4,045	Keep Alexandra/Clyde Beautiful	4,045	4,045
0	Alexandra Community Youth Trust	1,200	0
1,500	Omakau Caretaker	1,500	0
500	Ophir Pool	500	500
0	Alexandra Combined Church	2,800	0
26,000	Alexandra Blossom Festival	26,000	26,000
0	Central Stories Trust	95,000	0
<b>120,756</b>	<b>Total Vincent</b>	<b>212,128</b>	<b>105,920</b>
	<b>Cromwell</b>		
500	Grants General	500	500
380	Anzac Day Observance	380	93
3,500	Youth Worker Trust	3,500	0
0	Cromwell Ward Plan Groups	6,000	0
500	Community Assistance	500	500
0	Cavalcade Host Town	10,000	0
8,500	Cromwell Speedway	8,500	8,500
11,813	Central Otago Motorcycle Club Cromwell	11,813	11,813
<b>25,193</b>	<b>Total Cromwell</b>	<b>41,193</b>	<b>21,406</b>
	<b>Maniototo</b>		
3,000	Grants General	3,000	3,000
1,500	Oturehua Hall Toilet	1,500	1,500
1,542	Maniototo Youth Group	1,585	1,585
2,000	Naseby Info Centre	2,000	2,000
660	Maniototo Ice Rink	660	660
3,500	Maniototo Early Settlers	3,500	3,500
2,300	Greenwaste	2,300	2,300
<b>14,502</b>	<b>Total Maniototo Grants</b>	<b>14,545</b>	<b>14,545</b>
	<b>Roxburgh</b>		
2,000	Grants General	2,500	2,500
300	Anzac Day Observance	300	300
250	Ettrick Hall	250	250
1,250	Millers Flat Athletics	1,250	1,250
350	Teviot Museum	375	350
1,500	Roxburgh Silver Band	1,500	1,500
1,000	Roxburgh Sports Ground Committee	1,000	1,000
5,000	Roxburgh Bowling Club	0	0
<b>11,650</b>	<b>Total Roxburgh</b>	<b>7,175</b>	<b>7,150</b>

# LIBRARIES



***What we do***

The role of Public Libraries is to provide quality services which enrich the life of the community by providing life long learning and leisure material.

The Council runs libraries in Alexandra, Clyde, Cromwell and Roxburgh. It also has a partnership with Millers Flat School, Omakau School and Maniototo Area School, providing community library facilities there.

***Why we do it***

Libraries provide educational, social, cultural and recreational benefits to the community, ensuring we have a literate community. Libraries are also centres for the storage and access of cultural and local heritage.

***Our purpose***

To provide the community with information and leisure material for recreational, educational and social activities.

***Our level of service***

To provide an accessible and affordable library service.

How we measure success	Our aim
Percentage of residents who are satisfied with the library service	To maintain / improve satisfaction from current level of 85%
Percentage of residents who have used a library within the past 12 months	To maintain and improve usage from current level of 71% (over the three year period between the 2009/49 LTCCP and 2012/12 LTCCP)
Active Users as percentage of population Issues per person Acquisitions per year Number of interloan reserves (Alexandra only)  Note: These measures have been obtained by internal sources	To maintain and increase over time

**Variations to the Long Term Plan**

Council’s library service is extensive, providing programmes to meet learning and leisure material, for recreational, educational and social activities. During the recessionary times, the service has become even more important to our community. As a result, and as technology and compliance standards become increasingly important, Council allowed for a further fulltime position with the District Libraries in the 2010/11 plan ongoing, to fulfil district wide administration functions such as cataloguing.

As a result of the upcoming 2012/22 LTP prioritisation process the feasibility study on the Clyde Library service has been deferred to be included within that process.

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
880,837	Rates	920,074	877,850
	<b>Other Income</b>		
55,836	Users Fees and Other Income	57,360	57,360
<u>936,673</u>	<b>Total Income</b>	<u>977,434</u>	<u>935,210</u>
	<b>Expenditure</b>		
141,942	District	185,867	158,398
420,329	Alexandra	419,740	403,934
252,013	Cromwell	245,763	242,941
21,045	Clyde	20,927	27,088
41,953	Maniototo	48,553	42,252
59,391	Roxburgh	56,584	60,597
<u>936,673</u>	<b>Total Expenditure</b>	<u>977,434</u>	<u>935,210</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>
	<b>Capital Expenditure</b>		
	<b>Library Policy</b>		
140,000	R Library Books	136,000	137,000
6,000	R Library Talking Book	10,000	4,500
5,000	R Video/dvd	6,000	4,000
<u>151,000</u>	<b>Total Library Policy</b>	<u>152,000</u>	<u>145,500</u>
	<b>Alexandra Library</b>		
1,500	R Heaters	0	0
<u>1,500</u>	<b>Total Alexandra Library</b>	<u>0</u>	<u>0</u>
	<b>Cromwell Library</b>		
20,000	N Building improvements	0	0
<u>20,000</u>	<b>Total Cromwell Library</b>	<u>0</u>	<u>0</u>
<u>172,500</u>	<b>Total Capital Expenditure</b>	<u>152,000</u>	<u>145,500</u>

R Renewals  
N New Capital Works

Funding of Capital Expenditure      Books, Video/DVD      Depreciation  
    Building improvements      Depreciation  
    Plant and Machinery      Reserves/Depreciation

# PARKS AND RESERVES



## ***What we do***

Central Otago District Council manages a range of parks, reserves, open spaces, and recreational facilities for and on behalf of the community.

## ***Why we do it***

The administration of parks, reserves and recreational open spaces is a mandatory activity for local authorities under both the Reserves Act 1977 and Local Government Act 2002. The community also has an expectation of Council to manage the use, development, and protection of land and natural resources in a way that protects environmental standards, promotes community wellbeing, and adds to the District's attraction as a tourist destination.

## ***Our purpose***

To provide parks, reserves and recreational open spaces including street gardens, walkways and associated fixtures and facilities, which cater for active and passive recreation, social and relaxation needs of the community.

## ***Our level of service***

We have listened to the community who have told us it is important to provide safe and functional parks, reserves, sports grounds and playgrounds and other recreational open spaces.

What matters to our customers in delivering these facilities and areas is:

- Looks good
- Feels safe and safe to use
- Accessible
- What happens doesn't stop me doing what I want to do
- Respond in a timely manner
- Keep me informed
- Get value by doing it right first time

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers. Our view is that the customer sets the level of service. The desired standard of safe and functional has been determined for the parks and reserves activity based on observation of customer use and common requests for service. This information drives our programme of maintenance and capital works. Undertaking this work when programmed, and on a cost effective basis determines whether we have provided what the customer wants. Further, our work is programmed to minimise impact on our customers so we do not stop them doing what they want to do.



How we measure success	Our aim
Percentage of residents who are satisfied with the safety and functionality of parks, sports grounds and playgrounds	To improve customer satisfaction to 95%
Response from contract specifications are followed up in timeframes outlined in the contract	To improve customer satisfaction to 95% (over the three year period between the 2009/19 LTCCP and 2012/22 LTCCP)

### Variances to the Long Term Plan

Council maintains a large network of existing parks to meet community needs. Parks are also vested in the Council through the resource consent process. Council is experiencing an increase in costs associated with the contracts to maintain the parks along with the maintenance of new assets.

Each reserve (space) has been carefully evaluated for their maintenance and capital need and this has resulted in a cost increase in some spaces and a decrease in others to maintain existing levels of service. This review has also applied to cemeteries.

The Parks and Reserves team were involved in a 'systems thinking' review, and as a result incurred some up front expenditure. This has now been allocated across parks and reserves cost centres in the annual plan on the basis, that we will realize the efficiency gains in the same period.

In the LTCCP, the removal of irrigated parks and reserves from the potable town water supply was identified as a suitable initiative to help reduce demand on the supply.

Throughout the LTCCP consultation process it was made clear that "certainty in the availability and quality of public water supplies" is what the community want. The removal of irrigated areas such as Anderson Park and the Alpha Street Reserve in Cromwell, from the potable town supply is an effective way to help ensure the availability of the town supply. This has decreased the water charges in the relevant reserves.

Due to the significant additional expenditure required for irrigation systems as outlined above, the \$100,000 for lighting towers on the sports fields at the Alpha Street Reserve have been deferred to the to the 2012/22 LTP process.

#### Alexandra Reserves

Money has been allowed in the 2011/12 annual plan for irrigation systems at Molyneux Park.

The grant to the Molyneux trust has increased by \$8000 to meet rising costs the Trust has to manage the facilities. \$150,000 additional capital has been allowed for the netball courts carpark and access.

\$40,000 has been allowed for the replacement of the Glad McArthur gardens fence at Pioneer Park.

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
1,627,250	Rates	1,655,312	1,544,909
	<b>Other Income</b>		
15,137	Interest	14,639	18,593
309,407	User Fees and Charges	313,884	314,165
0	Capital Contributions	0	0
<u>1,951,794</u>	<b>Total Income</b>	<u>1,983,835</u>	<u>1,877,667</u>
	<b>Expenditure</b>	0	
1,043,413	Vincent	1,150,745	905,482
660,675	Cromwell	614,612	624,039
211,543	Maniototo	252,975	217,242
125,470	Roxburgh	139,230	116,459
<u>2,041,101</u>	<b>Total Expenditure</b>	<u>2,157,562</u>	<u>1,863,222</u>
<u>(89,307)</u>	<b>Net Surplus/(Deficit)</b>	<u>(173,727)</u>	<u>14,445</u>
	<b>Capital Expenditure</b>		
	<b>Vincent</b>		
13,000	R Molyneux Park - Playgrounds	0	0
0	R Molyneux Park - Footpaths & Pedestrian	150,000	0
3,500	R Molyneux Park - Irrigation	0	0
5,000	N/R Molyneux Park - Fencing	5,000	5,000
3,500	N Molyneux Park - Landscaping	3,500	3,500
2,500	N/R Molyneux Park - Signs/Bins Structures	2,500	2,500
81,000	N. Molyneux Park - Future Development	0	0
0	N/R Other Reserves Alexandra - Fencing	5,000	5,000
3,000	NH Other Reserves Alexandra - Water Connection	0	0
7,500	N/R Other Reserves Alexandra - Irrigation	7,500	7,500
5,000	R Other Reserves Alexandra - Landscaping	8,000	0
2,500	R/N Other Reserves Alexandra - Signs/Bins/Structures	2,500	2,500
25,000	R Pioneer Park - Playgrounds	0	0
15,420	R Pioneer Park - Irrigation	15,852	15,852
0	R Pioneer Park - Fencing	40,000	0
5,000	N/R Pioneer Park - Landscaping	5,000	5,000
2,500	N/R Pioneer Park - Signs/Bins/Structures	2,500	2,500
3,000	N Clyde RR Committee - Landscaping	3,000	3,000
5,000	N Omakau RR Committee - Machinery & Plant	5,000	5,000
55,000	R Clyde Domain - Irrigation	10,000	10,000
0	N/R Clyde Domain - Fencing	2,000	2,000
5,000	N/R Clyde Domain - Landscaping	5,000	5,000
3,000	N/R Clyde Domain - Signs/Bins/Structure	0	0
5,000	R Clyde Alexandra Walkway - Walkway Upgrades	0	0
0	N/R Clyde Alexandra Walkway - Signs/Bins/Structures	2500	2500
<u>250,420</u>	<b>Total Vincent</b>	<u>274,852</u>	<u>76,852</u>

Annual Plan 2010/11 \$		Capital Expenditure continued	Annual Plan 2011/12 \$	LTCCP 2011/12 \$
		<b>Cromwell</b>		
0	N	Industrial Estate Cromwell - Fencing	5,125	0
0	N	Bannockburn RR Committee - Landscaping	5,000	5,000
87,000	N	Anderson Park - Bore and Pump	0	0
2,000	R	Anderson Park - Irrigation	0	0
0	R	Anderson Park - Signs/Structures	3,500	3,500
0	N/R	Anderson Park - Landscaping	3,000	3,000
25,000	N.	Anderson Park - Users Study	0	0
5,000	R	Cromwell Reserve - Buildings/Improves	0	0
7,000	R	Cromwell Reserve - Fencing	7,500	10,000
200,000	N/R	Cromwell Reserve - Irrigation	5,000	5,000
5,000	R	Cromwell Reserve - Landscaping	5,000	5,000
5,000	N/R	Cromwell Reserve - Tracks/Paths	5,000	5,000
5,000	R	Cromwell Reserve - Signs/Structures	0	0
3,000	R	Cromwell Reserve - Greenway Improvement	3,000	3,000
<b>344,000</b>		<b>Total Cromwell</b>	<b>42,125</b>	<b>39,500</b>
		<b>Maniototo</b>		
5,000	R	Taieri Lake RR - Fencing	0	5,000
3,000	R	Reserves Maniototo - Outdoor Furniture	3,000	3,000
0	R	Reserves Maniototo - Playgrounds	0	10,000
0	R	Other Reserves Maniototo - Fencing	4,000	4,000
0	R	Other Reserves Maniototo - Landscaping	4,000	4,000
10,000	R	Other Reserves Maniototo - Walkway Upgrades	0	0
<b>18,000</b>		<b>Total Maniototo</b>	<b>11,000</b>	<b>26,000</b>
		<b>Roxburgh</b>		
1,750	R	Roxburgh Reserves - Fencing	3,000	3,000
3,000	N/R	Roxburgh Reserves - Signs/Bins/Structure	0	0
5,000	R	Roxburgh Reserves - Play Equipment	5,000	5,000
5,000	R	Roxburgh Reserves - Landscaping	0	0
0	R	Other Reserves Maniototo - Walkway Upgrades	0	0
<b>14,750</b>		<b>Total Roxburgh</b>	<b>8,000</b>	<b>8,000</b>
<b>627,170</b>		<b>Total Capital Expenditure</b>	<b>335,977</b>	<b>150,352</b>

R Renewals Funded by depreciation and reserves  
N New Capital Funded by internal loans, reserve contributions or general reserves

# SWIM CENTRES



- Why we do it** Council provides safe, healthy and cost effective swimming facilities, which are attractive to both tourists and the local community.
- Why we do it** Swimming facilities promote health and wellbeing in the community, and provide a tourist "attraction". Central Otago District Council has placed significance on providing accessible swimming facilities which encourage 'learning to swim' and confidence with water, particularly for our young people.
- Our purpose** To provide an accessible facility which offers a variety of programmes to service demand in a welcoming and friendly environment.
- Our level of service** Provide a safe, accessible and good quality swimming pool facility.

How we measure success	Our aim
Maintain Pool Safe standards / accreditation	Maintain for key aquatic centres
Water quality meets the recreational pool standards	100% compliance
Percentage of residents who are satisfied with the standard of swimming pools	To improve customer satisfaction to 90%
Attendance Figures	To maintain / increase over time

## Variations to the Long Term Plan

Council operates a number of swimming pools district wide. Council has embraced Pool Safe as a code of practice for the safe operation of the district pools. This Annual Plan reflects the operational expenditure required to operate pools efficiently and in line with the safety standards adopted.

Over the past decade, the costs and standards for operating swimming pools has presented a significant challenge for many communities throughout New Zealand.

For similar reasons, particularly the capital costs of bringing the pool up to minimum standards, it has been decided, at this stage, not to reopen the Clyde Pool.

For some years the Roxburgh Community Board has been considering a new swim facility, to replace the aging 33 m pool. The new pool project review had been based on the assumptions that the capital cost would be funded by donation (rather than the ratepayer) and that operational costs would not significantly change. Recently the Community Board sought to reassess these assumptions in light of other pressing projects (e.g. potable water supplies) and the general pressure on rates.

With increased pool safety standards, energy costs and depreciation of new pool plant, the operational cost of running the new facility by Council, has been forecast at a cost per average household in excess of \$350 in addition to proposed rating increases, within this annual plan, and future years of the LTCCP.

The Community Board, considers this cost as unpalatable to the ratepayers, and as a result has decided that the Community Board can no longer take responsibility for any new facility, and have removed the costs from the annual plan.

The Community Board is committed to water safety in general and agrees it has a joint responsibility with the community and Ministry of Education to ensure the younger generation learn to swim. To allow the Board to act on this responsibility some monies have been allowed going forward to ensure this can happen in some form.

## Forecast Income Statement

LTCCP 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
<b>Income</b>			
1,258,087	Rates	1,335,762	1,171,727
<b>Other Income</b>			
3,873	Interest and Dividends	6,185	4,722
565,349	User Fees and Other	592,614	546,777
0	Capital Contributions	0	1,000,000
<u>1,827,309</u>	<b>Total Income</b>	<u>1,934,561</u>	<u>2,723,226</u>
<b>Expenditure</b>			
940,903	Alexandra	1,031,775	872,598
893,379	Cromwell	915,037	771,445
37,551	Clyde	29,573	60,177
105,392	Maniototo	116,977	108,808
50,702	Roxburgh	41,817	85,057
<u>2,027,927</u>	<b>Total Expenditure</b>	<u>2,135,179</u>	<u>1,898,085</u>
<b>(200,618)</b>	<b>Net Surplus/(Deficit)</b>	<b>(200,618)</b>	<b>825,141</b>
 <b>Capital Expenditure</b>			
<b>Alexandra</b>			
90,000	N Machinery & Plant	4,000	4,000
<u>0</u>	R Recreation Equipment	<u>10,000</u>	<u>10,000</u>
90,000	<b>Total Alexandra Pool</b>	14,000	14,000
<b>Cromwell</b>			
0	R Furniture & fittings	0	0
20,000	R Machinery & Plant	20,000	0
<u>0</u>	R Recreation equipment	<u>10,000</u>	<u>10,000</u>
20,000	<b>Total Cromwell Pool</b>	30,000	10,000
<b>Maniototo</b>			
3,000	R Machinery & Plant	0	0
<u>6,000</u>	R Naseby Dam - Dam Upgrade	<u>6,000</u>	<u>6,000</u>
9,000	<b>Total Maniototo</b>	6,000	6,000
<b>Roxburgh</b>			
<u>0</u>	N	<u>0</u>	1,100,000
0	<b>Total Roxburgh</b>	0	1,100,000
<b>119,000</b>	<b>Total Capital Expenditure</b>	<b>50,000</b>	<b>1,130,000</b>

R Renewals  
N New Capital Works

Funded from Depreciation and Capital Donations  
Funded from Reserves

# DISTRICT DEVELOPMENT SERVICES

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Council has an important role to play in achieving a thriving, diverse, sustainable economy. Indirectly it contributes to economic growth through the provision of infrastructure and services that make the district attractive to businesses, residents and visitors. It also has a direct role to play as a funder for economic development initiatives and promoter of the district.

Council aims to achieve this through its District Development unit that encompasses Tourism Central Otago, supported by Visitor Information Centres and local promotion groups, economic and community development functions. And, of course, Council has the regional identity to assist in this.

This group of activities also includes Council's investment properties such as the National Bank building, Alexandra.

While recognising that economic growth is important to the district, Council is also conscious that the community has other outcomes it is seeking to achieve, and so economic well-being will be balanced with environmental, social and cultural well-being.

## Contribution of Activities to Community Outcomes

### A THRIVING COMMUNITY

- *this would be attractive to both business and residents alike*
  - Economic Development
  - Skills Development
  - Ease of Doing Business
  - Tourism

### A SAFE & HEALTHY COMMUNITY

- *this would be a vibrant community with a range of services and facilities*
- *this would also be a community that valued and celebrated its rich heritage*
  - Maintain Services in Local Communities
  - Heritage
  - Health
  - Recreation
  - Arts & Culture

### A SUSTAINABLE ENVIRONMENT

- *This would be an environment that provides a good quality life*
- *The community would also have a healthy balance between its natural and built environment*
  - Managing development impacts on landscape and natural ecosystems

## Maintenance, Renewal and Replacement Programme

All assets require ongoing maintenance if they are to continue to perform, particularly as they get older. Eventually assets or parts of assets come to the end of their useful lives and need to be renewed or replaced. Council has an established ongoing maintenance programme for its assets which ensures that maintenance is carried out so assets function to minimise life cycle costs while maintaining existing levels of service. All of the maintenance work is funded from rates. Renewal and replacements are detailed in the relevant service management plan.

## Variances to the Long Term Plan

Except for general inflationary pressures on costs, there are no material variances with the Long Term Council Community Plan except for those specifically outlined.

***What we do***

This activity provides for:

- The marketing of the district to potential migrants and investors
- Implementation of an economic development strategy
- Encouragement and support to existing industry by addressing infrastructural and other constraints
- Facilitation of development of new industry
- Regional identity/branding/destination management
- Visitor Information Centres in Alexandra, Roxburgh, Ranfurly and Cromwell
- Marketing of the District via Tourism Central Otago
- Promotions in each of the Wards
- The Council also has a number of properties that are held for specific purpose such as various endowment and reserve purposes.

***Why we do it***

Council has adopted a destination management approach to tourism and future development of the district to ensure the current and future well-being of the community. Council needs to be able to assist the community to achieve its outcomes and priorities now and in the future, whilst the level of growth Central Otago continues to experience must be actively dealt with.

***Our purpose***

To assist our business community, focus on projects and programmes to achieve the regional vision and manage Tourism in a sustainable way, with a good balance between marketing and the needs of the community.

***Our level of service***

We have listened to the community who have told us it is important to provide an environment where appropriate business and tourism activities are supported by Council.

What matters to our customers in providing an environment where appropriate business and tourism activities are supported is:

- Accurate Information
- Doing what I want when I want
- Look after our special features
- Timely response

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers.

Having access to information through Visitor Information centres and having staff with product knowledge ensures people are able to access activities.



# BUSINESS DEVELOPMENT



<b>How we measure success</b>	<b>Our aim</b>
	Maintain / improve from current awareness of 75%
Awareness of Council initiatives in Business Development and Tourism Promotion	

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
<b>Income</b>			
166,962	Rates	169,045	172,682
<u>166,962</u>	<b>Total Income</b>	<u>169,045</u>	<u>172,682</u>
	<b>Expenditure</b>		
166,962	Operating Expenditure	169,045	172,682
<u>166,962</u>	<b>Total Expenditure</b>	<u>169,045</u>	<u>172,682</u>
<u><b>0</b></u>	<b>Net Surplus/(Deficit)</b>	<u><b>0</b></u>	<u><b>0</b></u>

# TOURISM CENTRAL OTAGO AND VISITOR INFORMATION CENTRES



How we measure success	Our aim
<p>Visitor Information Centres – Volume of customer transactions:</p> <ul style="list-style-type: none"> <li>• Door counter</li> <li>• Number of phone calls received and responded to</li> <li>• Emails received and responded to*</li> <li>• Number of retail transactions</li> </ul> <p>* During the year we have consolidated our email address so as to receive only one enquiry. Previous to this the 2008/09 results included the same enquiry going to each of the four centres.</p>	<p>To maintain / improve over time</p>
<p>Visitor Information Centres - number of brochures distributed</p>	<p>To maintain / improve over time</p>

## Variations to the Long Term Plan

In the LTCCP council signalled the potential relocation of the Cromwell Visitor Information Centre. Following the special consultative process a new Cromwell Visitor Information Centre with easy access to State Highway 8B was approved in the draft 2010/11 Annual Plan. After receiving submissions regarding the anticipated rate increase, this was moved out to the 2011/12 financial year to allow more time to explore partnership opportunities.

The LTCCP also allowed for a review of the facilities for the Roxburgh Visitor Information Centre, however this potential capital expenditure was removed from the 2010/11 Annual Plan, on the basis that it be reviewed once there is more certainty surrounding the completion of the cycleway.

A review of VIN centre services across the district has commenced and although the 2011/12 annual plan has provided for the capital costs for both the Cromwell and Roxburgh Visitor Information Centres, the capital projects will only move forward in the context of the wider review.

The capital budget for the Cromwell Visitor Centre has been increased to include travellers toilets, additional, rather than replacing those at Lode Lane.

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
924,482	Rates	935,975	959,103
	<b>Other Income</b>		
629	Interest	2,895	0
935,365	User Fees	349,941	1,007,000
<u>1,860,476</u>	<b>Total Income</b>	<u>1,288,811</u>	<u>1,966,103</u>
	<b>Expenditure</b>		
311,337	Tourism Central Otago	338,915	320,624
136,691	District	136,087	136,564
517,526	Alexandra Visitors Centre	298,571	558,124
557,922	Cromwell Visitors Centre	239,806	592,204
246,822	Ranfurly Visitors Centre	198,224	237,551
90,178	Roxburgh Visitors Centre	77,208	121,036
<u>1,860,476</u>	<b>Total Expenditure</b>	<u>1,288,811</u>	<u>1,966,103</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>
	<b>Capital Expenditure</b>		
	<b>Alexandra Visitors Centre</b>		
950	R Display Stands	0	0
0	N. Office Equipment General	900	0
0	N. Alexandra Info - Signs	2,500	2,500
<u>950</u>	<b>Total Alexandra</b>	<u>3,400</u>	<u>2,500</u>
	<b>Cromwell Visitors Centre</b>		
0	N Cromwell Info - Buildings/Improves	1,058,000	0
950	R Display Stands	0	0
950	N Office Equipment	2,000	0
<u>1,900</u>	<b>Total Cromwell</b>	<u>1,060,000</u>	<u>0</u>
	<b>Ranfurly Visitors Centre</b>		
1,500	R Furniture & Fittings	0	0
5500	R Video Upgrade	0	0
<u>7,000</u>	<b>Total Ranfurly</b>	<u>0</u>	<u>0</u>
	<b>Roxburgh Visitors Centre</b>		
0	N Buildings/Improves	130,000	0
<u>0</u>	<b>Total Roxburgh</b>	<u>130,000</u>	<u>0</u>
<u>9,850</u>	<b>Total Capital Expenditure</b>	<u>1,193,400</u>	<u>2,500</u>

R Renewals Funded from depreciation/reserves  
N New Capital Expenditure funded from reserves or loans

# COMMERCIAL AND OTHER PROPERTY



## Variations to the Long Term Plan

\$2,000,000 has been budgeted for, should the opportunity arise to purchase land for further development. \$2,000,000 of property sales has been budgeted as the offset of this expenditure.

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
(11,613)	Rates	102,081	15,626
	<b>Other Income</b>		
7,875	Interest	11,266	6,150
249,641	User Fees	253,927	242,343
<u>245,903</u>	<b>Total Income</b>	<u>367,274</u>	<u>264,119</u>
	<b>Expenditure</b>		
5,691	District	12,289	9,700
95,322	Vincent	115,729	98,463
211,950	Cromwell	256,823	194,152
92,244	Maniototo	135,009	123,031
21,312	Roxburgh	30,761	19,770
<u>426,519</u>	<b>Total Expenditure</b>	<u>550,611</u>	<u>445,116</u>
<u>(180,616)</u>	<b>Net Surplus/(Deficit)</b>	<u>(183,337)</u>	<u>(180,997)</u>

Annual Plan 2010/11 \$			Annual Plan 2011/12 \$	LTCCP 2011/12 \$
<b>Capital Expenditure</b>				
<b>District</b>				
20,000	R/N	Property District - Machinery & Plant	20,000	0
<u>20,000</u>		<b>Total District</b>	<u>20,000</u>	<u>0</u>
<b>Vincent</b>				
16,346	R	Joint Afforestation - Forestry Development	18,500	7,000
5,000	G	Pine Forest - Forest Development	0	0
<u>21,346</u>		<b>Total Alexandra</b>	<u>18,500</u>	<u>7,000</u>
<b>Cromwell</b>				
0	G	Forestry Cromwell - Forestry Development	0	48,690
2,000,000	G	Property General Cromwell - Land	2,000,000	0
10,000	R	Property General Cromwell - Machinery	0	0
5,150,000	G	Property General Cromwell - Development Costs	0	0
0	N	Industrial Estate Cromwell - Fencing	5,125	0
<u>7,160,000</u>		<b>Total Cromwell</b>	<u>2,005,125</u>	<u>48,690</u>
<b>Maniototo</b>				
12,000	N	Forestry Ranfurly - Fencing	0	0
0	R	Forestry Naseby - Forestry Development	83,600	0
<u>12,000</u>		<b>Total Maniototo</b>	<u>83,600</u>	<u>0</u>
<u><b>7,213,346</b></u>		<b>Total Capital Expenditure</b>	<u><b>2,127,225</b></u>	<u><b>55,690</b></u>

R Renewals  
G Growth  
N New capital

#### Funding of Capital Expenditure

Land purchases and development costs funded from land sales

Excess revenue from land sales will go into reserves

Forestry new capital funded from reserves

# COMMUNITY



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
649,721	Rates	640,170	669,239
<u>649,721</u>	<b>Total Income</b>	<u>640,170</u>	<u>669,239</u>
	<b>Expenditure</b>		
451,456	District Development	479,862	470,088
100,391	Regional Identity	102,513	104,027
32,660	Communications	33,160	33,815
65,214	Community Planner	24,635	61,309
<u>649,721</u>	<b>Total Expenditure</b>	<u>640,170</u>	<u>669,239</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>
	<b>Capital Expenditure</b>		
32,000 R	Motor Cars	32,000	32,000
<u>32,000</u>	<b>Total Capital Expenditure</b>	<u>32,000</u>	<u>32,000</u>

R Renewals      Funded from depreciation and asset sales

# PROMOTION GROUPS



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
171,571	Rates	174,236	174,236
<u>171,571</u>	<b>Total Income</b>	<u>174,236</u>	<u>174,236</u>
	<b>Expenditure</b>		
45,016	Alexandra	45,047	45,047
92,552	Cromwell	95,186	95,186
10,001	Earnsclough/Manuherikia	10,001	10,001
20,001	Maniototo	20,001	20,001
4,001	Roxburgh	4,001	4,001
<u>171,571</u>	<b>Total Expenditure</b>	<u>174,236</u>	<u>174,236</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>0</u>	<u>0</u>

# UTILITIES SERVICES

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This group relates to services Council provides and assets it manages to assist the district continue to function effectively and safely.

Roading ensures people can travel safely and business can function, contributing to the economic well-being of the district.

Water, wastewater, stormwater and waste management contribute towards a sustainable environment, and contribute to social well-being by assisting with keeping the community healthy.

Public toilets do the same, plus assist economic well-being by ensuring tourists and other visitors are well catered for.

## Contribution of Activities to Community Outcomes

### A THRIVING COMMUNITY

- *this would be attractive to both business and residents alike*
  - Economic Development
  - Ease of Doing Business
  - Tourism

### A SAFE & HEALTHY COMMUNITY

- *this would be a vibrant community with a range of services and facilities*
- *this would also be a community that valued and celebrated its rich heritage*
  - Maintain Services in Local Communities
  - Low Crime
  - Health
  - Recreation
  - Transport and Communications

### A SUSTAINABLE ENVIRONMENT

- *This would be an environment that provides a good quality life.*
- *The community would also have a healthy balance between its natural and built environment*
  - Managing development impacts on landscape and natural ecosystems
  - Water
  - Waste Minimisation

## Maintenance, Renewal and Replacement Programme

All assets require ongoing maintenance if they are to continue to perform, particularly as they get older. Eventually assets or parts of assets come to the end of their useful lives and need to be renewed or replaced. Council has an established ongoing maintenance programme for its assets which ensures that maintenance is carried out so assets function to minimise life cycle costs while maintaining existing levels of service. All of the maintenance work is funded from rates. Renewal and replacements are detailed in the relevant service management plan.

## What we want to Achieve

### 3 Waters Strategy "Water 2030 Plan"

This document will outline the key technical issues, challenges and community priorities that will be identified in preparing the strategy. The areas that present both significant challenges to the Council and are of high priority to the community will require particular future effort and resource. The strategy will provide direction for the Council's responses and decision making in this regard.



### **Water Metering and Charging Policy**

Knowing household consumption patterns and levels of use is a necessary prerequisite to reducing water use. To achieve that, metering is essential, while charging on a per unit basis provides the necessary incentive to ensure consideration of how much water is being used and its associated value. To ensure that this is fair and equitable, Council are reviewing their policy on Water Metering & Charging.

### **Variances to the Long Term Plan**

It should be noted that both the drinking water upgrades and the development of improved wastewater treatment processes are substantial and complex capital works that require significant project management to ensure delivery. As a result, a new role was established 'Capital Works Programme Manager' for the Utilities Group (Three Waters) in the 2010/11 Annual Plan year, and ongoing.

The Utilities group (Three Waters) were involved in a 'systems thinking' review, and as a result incurred some up front expenditure. This has now been allocated to the three water cost centres in the Annual Plan on the basis, that we will realise the efficiency gains in the same period.

The annual plan includes \$250,000 to fund landscape concept plans for areas around the Mall, as identified in the Town centre rejuvenation plans previously presented by Urbanism Plus. Where the funding extends, and upon consideration of presented concept plans the Community Board will consider other areas of the Mall upgrade and determine initial priorities. Further works as per the Town centre rejuvenation plan prepared by Urbanism prior will be considered as part of the 2012/22 LTP process.

Except for general inflationary pressures on costs, there are no material variances with the Long Term Council Community Plan except for those specifically outlined.

# WATER



## ***What we do***

This activity ensures the provision of a reliable, safe, potable drinking water supply with fire fighting capacity.

Urban water supplies are provided in Alexandra, Clyde, Cromwell, Lake Roxburgh Village, Naseby, Omakau/Ophir, Patearoa, Ranfurly and Roxburgh.

Water is drawn from the environment, treated and piped under pressure to the consumer.

## ***Why we do it***

The provision of water supply services is considered to be a core function of local government. It provides infrastructure for the maintenance of public health and promotion of economic development in reticulated areas.

## ***Our purpose***

The purpose of the water activity is to provide good water to users

## ***Our level of service***

We have listened to the community who have told us it is important to have an efficient, fully accessible, reliable, safe and healthy water network.

What matters to our customers in delivering an efficient, accessible, reliable safe and healthy water network is:

- Safe drinking water
- Affordable systems
- Reliability and accessibility
- Fixing any problems right first time, in a tidy manner
- Keeping people informed

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. The desired standard of efficient, safe and accessible has been determined for the water activity based on observation of customer use and common requests for service. This information drives our programme of maintenance and capital works. Undertaking this work when programmed, and on a cost effective basis determines whether we have provided what the customer wants. Further, our work is programmed to minimise impact on our customers so we do not stop them doing what they want to do

<b>How we measure success</b>	<b>Our aim</b>
Water consumption per property per annum	Water consumption is stable at 450m <sup>3</sup> per annum per connection
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year
Number of requests for service received from customers	Number of service requests trending down from 1,135
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property
Daily flow volumes (peak demand) compared to daily treatment capacity (supply)	Maintain a gap between supply and peak demand of no less than 25% on a daily basis
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow
Percentage of residents who are satisfied with water quality (taste, odour, colour)	90% satisfied or above on community survey scale
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests

## **Variations to the Long Term Plan**

### Drinking Water Upgrade Programme

Since the adoption of the LTCCP 2009/2019, central government effectively postponed the requirement for compliance with NZ Drinking Water Standards by 3 years, and also reviewed the associated subsidy scheme. Council has now been advised of the revised criteria, and is commencing discussions, with community boards to seek direction for inclusion in the 2012/22 LTP process. As affordability of the upgrades is subject to the central government subsidies, some of the capital works planned for 2011/12 have been postponed.

### Alexandra Water Supply Upgrade

Investigations and design work will be finalised for the upgrade of the Alexandra Water Supply source water and treatment plant. The work proposed for this financial period is stage one of a two stage process. The work will see the water supply meet both the Community's and the Ministry of Health's standards. The issues of the water hardness, taste, odour and cleanliness will be addressed with the improvements.

### Boil Water Events: Naseby, Omakau and Lake Roxburgh Village

Council have been investigating options for improvements to these three community supplies. The option for Lake Roxburgh Village which essentially will reduce boil water notices, but will not meet the drinking water standards will

commence construction early in this period. The options for Omakau and Naseby are yet to be presented and approved by their respective Boards. Improvement works are planned to reduce the Boil Water Events to these communities and improve the standard of water quality.

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
2,728,799	Rates	3,057,768	3,001,001
	<b>Other Income</b>		
18,190	Govt Grants & Subsidies	248,190	614,340
68,474	Interest & Dividends	67,367	28,244
361,702	User Fees & Other	326,969	273,309
170,000	Vested Assets	75,000	150,000
<u>3,347,165</u>	<b>Total Income</b>	<u>3,775,294</u>	<u>4,066,894</u>
	<b>Expenditure</b>		
107818	District	0	0
1,051,068	Alexandra	1,220,059	1,139,849
873,981	Cromwell	977,714	837,853
77700	Pisa Village	67,180	70,290
248244	Clyde	259,362	259,565
156,451	Omakau	156,636	147,975
128,230	Patearoa	132,031	143,569
280647	Ranfurly	268,651	332,363
170040	Naseby	179,148	196,150
264,896	Roxburgh	297,541	325,265
<u>3,359,075</u>	<b>Total Expenditure</b>	<u>3,558,322</u>	<u>3,452,879</u>
<b>(11,910)</b>	<b>Net Surplus/(Deficit)</b>	<b>216,972</b>	<b>614,015</b>
	<b>Capital Expenditure</b>		
	<b>Alexandra</b>		
405,000	Machinery & Plant	300,000	1,068,871
5,707	Telemetry	5,879	5,879
10,390	Valves & Hydrants	10,681	10,681
5,188	Isolating Valves	5,344	5,344
71,960	Tobies	25,000	73,975
0	Backflow Prevention	0	0
217,906	Water Reticulation Renewal	224,463	224,463
650,000	Demand Management	155,961	155,961
105647	Reserve Water Meters	0	0
218577	Non Pipe Renewals	22,377	21,377
5,188	Water Improvement	37,410	37,410
0	AMPS & Management Costs	0	0
100,000	Vested Assets	50,000	50,000
<u>1,795,563</u>	<b>Total Alexandra</b>	<u>837,115</u>	<u>1,653,961</u>

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Cromwell</b>		
0	Machinery & Plant	0	0
7,782	Telemetry	8,017	8,017
0	Redevelop Bore	0	200,000
0	Water Reticulation Extension	0	213,774
18,584	Valves & Hydrants	19,105	19,105
5,140	Isolating Valves	5,284	5,284
65,109	Tobies	30,000	66,932
20,753	Backflow Prevention	0	0
0	Water Reticulation Renewal	53,444	53,444
300,000	Demand Management	0	0
0	Non Pipe Renewals	74,821	74,821
10,280	Water Investigations	10,568	10,568
70,000	Vested Assets	25,000	50,000
497,648	<b>Total Cromwell</b>	226,239	701,945
	<b>Pisa Village</b>		
7,196	Machinery & Plant	0	7,397
2,056	Valves & Hydrants	0	2,114
2,570	Tobies & Meters	0	2,642
5,140	Water Reticulation Renewal	0	5,284
4112	Non Pipe Renewals	0	4,227
21,074	<b>Total Pisa Village</b>	0	21,664
	<b>Clyde</b>		
2,075	Telemetry	2,138	2,138
0	Additional Bore	0	106,887
8,477	Valves and Hydrants	8,714	8,714
5,140	Isolating Valves	5,284	5,284
18,576	Tobies	7,000	19,096
190,000	Demand Management	0	0
5,188	Non Pipe Renewals	5,344	5,344
229,456	<b>Total Clyde</b>	28,480	147,463
	<b>Omakau/Ophir</b>		
0	Machinery & Plant	40,000	0
1,038	Telemetry	1,069	1,069
3,688	Valves & Hydrants	3,792	3,792
5,654	Tobies	5,812	5,812
20,753	Water Reticulation Renewal	21,377	21,377
25,596	Demand Management	0	0
0	Non Pipe Renewals	22,446	22,446
10,000	Water Investigations	5,344	5,344
0	Future Development	0	53,444
66,729	<b>Total Omakau/Ophir</b>	99,840	113,284
	<b>Patearoa</b>		
3,632	Telemetry	3,741	3,741
31,129	Water Reticulation Reservoir	32,066	32,066
5,200	Valves & Hydrants	0	0
2,000	Tobies	0	0
0	Water Reticulation Renewal	0	21,377
4,151	Demand Management	0	4,275
0	Non Pipe Renewals	21,377	21,377
0	Condition Assessment	1,000	5,344
46,112	<b>Total Patearoa</b>	58,184	88,180

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Ranfurlly</b>		
0	Machinery & Plant	0	480,992
3632	Telemetry	0	3,741
9000	Valves and Hydrants	0	0
7,000	Tobies	0	0
0	Water Reticulation Renewal	53,444	53,444
6,000	Intake Pipe Agreements	0	0
210,500	Demand Management	0	0
0	Non Pipe Renewals	26,722	26,722
0	Water Investigations	1,000	5,344
<b>236,132</b>	<b>Total Ranfurlly</b>	<b>81,166</b>	<b>570,243</b>
	<b>Naseby</b>		
519	Telemetry	534	534
0	Water Reticulation Extension	0	53,444
31,129	Tank Replacement Programme	0	32,066
8,800	Valves & Hydrants	0	0
3500	Tobies	0	0
0	Water Reticulation Renewal	0	21,377
72,142	Demand Management	0	0
0	Non Pipe Renewals	22,446	22,446
10,000	Water Investigations	1,000	5,344
<b>126,090</b>	<b>Total Naseby</b>	<b>23,980</b>	<b>135,211</b>
	<b>Roxburgh</b>		
0	Machinery & Plant	430,000	0
1,556	Telemetry	1,603	1,603
8,301	Valves & Hydrants	8,551	8,551
20,753	Tobies	21377	21,377
0	Water Reticulation Renewal	74,821	74,821
41,120	Demand Management	42,721	42,721
0	Non Pipe Renewals	0	48,099
<b>71,730</b>	<b>Total Roxburgh</b>	<b>579,073</b>	<b>197,172</b>
<b>3,090,534</b>	<b>Total Capital Expenditure</b>	<b>1,934,077</b>	<b>3,629,123</b>
	<b>Funding of Capital Expenditure</b>		
572,703	Growth	251,382	969,739
607,177	Renewal	702,349	994,473
1,544,630	LOS Shift	337,182	524,535
196,028	Statutory	568,166	1,018,713
0	Deferred	0	0
170,000	Vested Assets	75,000	100,000
<b>3,090,538</b>	<b>Total Capital Expenditure</b>	<b>1,934,079</b>	<b>3,607,460</b>
	<b>Developers Contributions Transferred</b>		
572,703	Water	233,820	969,739
<b>572,703</b>	<b>Total Contributions Transferred</b>	<b>233,820</b>	<b>969,739</b>
	<b>Forecast External Loans</b>		
3,000,000	Alexandra Water	2,000,000	0
0	Roxburgh Water	250,000	0
<b>3,000,000</b>	<b>Total External Loans</b>	<b>2,250,000</b>	<b>0</b>

G	Growth	Funded by Developers Contributions
LOS	Levels of Service	Funded by Reserves, Internal and External Loans
S	Statutory	Funded by Reserves

# WASTEWATER



## ***What we do***

This activity enables provision of reliable, secure waste water disposal systems where needed in the district. Wastewater systems are provided in Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh. Wastewater is collected in pipes, treated and discharged safely to the environment.

## ***Why we do it***

The provision of wastewater management services is considered to be a core function of local government. It provides infrastructure for the maintenance of public health and protection of the environment.

## ***Our purpose***

The purpose of the wastewater activity is to take away bad water.

## ***Our level of service***

We have listened to the community who have told us it is important to have an efficient, accessible, reliable, safe and compliant wastewater network.

What matters to our customers in delivering an efficient, accessible, reliable, safe and compliant wastewater network is:

- Safe disposal
- Affordable systems
- Reliability
- Fixing any problems right first time, in a tidy manner
- Keeping people informed

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. The desired standard of efficient, safe and accessible has been determined for the water activity based on observation of customer use and common requests for service. This information drives our programme of maintenance and capital works. Undertaking this work when programmed, and on a cost effective basis determines whether we have provided what the customer wants. Further, our work is programmed to minimise impact on our customers so we do not stop them doing what they want to do

How we measure our success	Our aim
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year
Number of requests for service received from customers	Number of service requests trending down from 115
<p>Property hours affected by system blockages</p> <p>NOTE: This measure is not one CODC will be measuring in the future LTCCP. It does not correctly measure system performance against the community's objective for a safe, reliable and functional sewer system. In other words if a system blockage occurs the householders can still flush the toilet and therefore the property is not really effected.</p> <p>One of CODC's future measures will be; Less than 0.5% of customers experience a public sewerage service problem in any year.</p> <p>This is a better measure as it concentrates on managing the system without risk to public health.</p>	To maintain / improve over time
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance

## Variations to the Long Term Plan

### Cromwell and Alexandra Wastewater Plant Upgrades

Resource Consents for both the Cromwell and Alexandra Wastewater Plants will expire this year and the next, respectively. The work for Cromwell is well underway and will help guide the Community Board to an agreeable solution for their community. The Alexandra process is needed to start considering the options that might be needed to comply with their new Resource Consent. The investigation work is planned to be completed during this period.



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
2,264,969	Rates	2,380,915	2,306,570
	<b>Other Income</b>		
54,559	Interest	77,573	92,382
7,244	User Fees and Other Income	3,243	3,443
0	Development Contributions	0	0
3,000	Other Capital Contributions	7,000	7,000
225,000	Vested Assets	55,000	130,000
<u>2,554,772</u>	<b>Total Income</b>	<u>2,523,731</u>	<u>2,539,395</u>
	<b>Expenditure</b>		
41,469	District	0	0
1,197,138	Vincent	1,191,194	1,214,297
936,688	Cromwell	973,366	792,981
141,715	Ranfurly	159,654	141,976
72,973	Naseby	84,530	70,590
179,167	Roxburgh	196,253	187,365
<u>2,569,150</u>	<b>Total Expenditure</b>	<u>2,604,997</u>	<u>2,407,209</u>
<u>(14,378)</u>	<b>Net Surplus/(Deficit)</b>	<u>(81,266)</u>	<u>132,186</u>
	<b>Capital Expenditure by Scheme</b>		
	<b>Alexandra</b>		
6,745	Telemetry	6,948	6,948
0	Wastewater Reticulation Upsize	0	42,755
25,000	Refurbish Pump Station	0	0
37,874	CCTV Inspections	39,014	39,014
3,598	Lateral Renewals	23,698	3,698
9,036	Manholes	9,289	9,289
207,530	Sewer Reticulation Renewals	213,774	213,774
77,824	Non Pipe Renewals	133,609	133,609
7,264	Infiltration Control	7,482	7,482
51,882	Emergency Conveyance	7,482	0
207,530	Land Based Treatment Upgrade	855,096	855,096
51,882	Resource Consents	0	0
100,000	Alexandra Wastewater - Vested Assets	30,000	30,000
<u>786,165</u>	<b>Total Alexandra</b>	<u>1,326,932</u>	<u>1,341,665</u>
	<b>Cromwell</b>		
12,971	Telemetry	13,361	13,361
0	Wastewater Reticulation Extension	0	160,331
0	Wastewater Reticulation Upsize	0	53,444
315,000	Pump Station Upgrade	0	0
43,581	CCTV Inspections	44,893	44,893
6,732	Lateral Renewals	6,921	6,921
9,943	Manholes	10,221	10,221

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Cromwell continued</b>		
0	Balance Tank	0	296,300
51,882	Non Pipe Renewals	53,444	53,444
13,489	Infiltration Control	13,895	13,895
50,000	Infiltration Detection	0	0
326,860	Treatment Upgrade	300,000	0
125,000	Vested Assets	25,000	100,000
<b>955,458</b>	<b>Total Cromwell</b>	<b>467,735</b>	<b>752,810</b>
	<b>Clyde</b>		
10,376	Ground Water Monitoring	10,689	10,689
77,824	Land Based Treatment Upgrade	0	267,218
<b>88,200</b>	<b>Total Clyde</b>	<b>10,689</b>	<b>277,907</b>
	<b>Omakau</b>		
1,038	Telemetry	1,069	1,039
4,151	CCTV Inspections	4,275	4,275
<b>5,189</b>	<b>Total Omakau</b>	<b>5,344</b>	<b>5,314</b>
	<b>Ranfurlly</b>		
1,556	Telemetry	1,603	1,603
9,339	CCTV Inspections	0	9,620
0	Sewer Reticulation Renewal	0	0
0	Emergency Conveyance	0	0
0	Land based Treatment Upgrade	53,444	53,444
25,941	Resource Consents	0	0
<b>36,836</b>	<b>Total Ranfurlly</b>	<b>55,047</b>	<b>64,667</b>
	<b>Naseby</b>		
1,038	Telemetry	1,069	1,069
5,811	CCTV Inspections	0	5,986
0	Resource Consents	26,722	26,722
<b>6,849</b>	<b>Total Naseby</b>	<b>27,791</b>	<b>33,777</b>
	<b>Roxburgh</b>		
2,075	Telemetry	2,138	2,138
11,414	CCTV Inspections	11,758	11,758
4,000	Lateral Renewals	2,138	2,138
5,188	Manholes	5,344	5,344
0	Sewer Reticulation Renewal	0	101,543
0	Non Pipe Renewals	21,377	21,377
200,000	Land Based Treatment Upgrade	238,500	0
<b>222,677</b>	<b>Total Roxburgh</b>	<b>281,255</b>	<b>144,298</b>
<b>2,101,374</b>	<b>Total Wastewater</b>	<b>2,174,253</b>	<b>2,620,438</b>
	<b>Funding of Capital Expenditure</b>		
409,244	Growth	385,268	552,512
563,357	Renewal	593,607	726,954
737,530	LOS Shift	801,727	999,686
166,243	Statutory	338,651	211,312
0	Deferred	0	0
225,000	Vested Assets	55,000	130,000
<b>65,376</b>	<b>Total Capital Expenditure</b>	<b>2,174,253</b>	<b>2,620,464</b>

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Developers Contributions Transferred</b>		
409,244	Wastewater	385,266	552,512
<b>409,244</b>	<b>Total Contributions Transferred</b>	<b>385,266</b>	<b>552,512</b>
	<b>Forecast External Loans</b>		
0	Alexandra Wastewater	1,000,000	1,000,000
<b>0</b>	<b>Total External Loans</b>	<b>1,000,000</b>	<b>1,000,000</b>

G Growth Funded by Developers Contributions  
LOS Levels of Service Funded by Reserves, Internal and External Loans  
S Statutory Funded by Reserves

# STORMWATER



***What we do***

This activity enables provision of reliable, secure stormwater disposal systems where needed in the district. Stormwater systems exist in Alexandra, Clyde, Cromwell, Lake Roxburgh Village, Ranfurly, and Roxburgh. Stormwater is collected in pipes where available and discharges to the environment.

***Why we do it***

It provides infrastructure for the maintenance of public health and protection of the environment.

***Our purpose***

The purpose of the stormwater activity is to dispose of bad water.

***Our level of service***

We have listened to the community who have told us it is important to have an efficient, fully accessible, reliable, safe and compliant stormwater network.

What matters to our customers in delivering an efficient, accessible, reliable, safe and compliant stormwater network is:

- Safe disposal
- Affordable systems
- Reliability
- Fixing any problems right first time, in a tidy manner
- Keeping people informed

This description of “what matters” determines “what good looks like” and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. The desired standard of efficient, safe and accessible has been determined for the water activity based on observation of customer use and common requests for service. This information drives our programme of maintenance and capital works. Undertaking this work when programmed, and on a cost effective basis determines whether we have provided what the customer wants. Further, our work is programmed to minimise impact on our customers so we do not stop them doing what they want to do

How we measure our success	Our aim
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year
Number of requests for service received from customers	Number of service requests trending down from 10
Compliance with resource consents	100% compliance

## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
405,695	Rates	317,902	303,737
	<b>Other Income</b>		
13,278	Interest	24,212	8,824
<u>418,973</u>	<b>Total Income</b>	<u>342,114</u>	<u>312,561</u>
	<b>Expenditure</b>		
16,587	District	0	0
123,844	Vincent	122,415	111,591
249,761	Cromwell	254,337	213,365
42,792	Maniototo	59,873	53,917
28,828	Roxburgh	37,396	36,793
<u>461,812</u>	<b>Total Expenditure</b>	<u>474,021</u>	<u>415,666</u>
<b>42,839</b>	<b>Net Surplus/(Deficit)</b>	<b>131,907</b>	<b>(103,105)</b>
	<b>Capital Expenditure by Scheme</b>		
	<b>Vincent</b>		
0	Stormwater extension	0	160,331
25,000	AMPS and contracts	0	0
<u>25,000</u>	<b>Total Vincent</b>	<u>0</u>	<u>160,331</u>
	<b>Cromwell</b>		
10,376	CCTV Inspections	10,689	10,689
30,000	AMPS & Management Costs	0	1,069
0	Water Rights/Disc	1,069	0
<u>40,376</u>	<b>Total Cromwell</b>	<u>11,758</u>	<u>11,758</u>
	<b>Roxburgh</b>		
0	Stormwater Extension	0	90,000
<u>0</u>	<b>Total Roxburgh</b>	<u>0</u>	<u>90,000</u>
<b>65,376</b>	<b>Total Stormwater</b>	<b>11,758</b>	<b>262,089</b>
	<b>Funding of Capital Expenditure</b>		
0	Growth	0	125,542
10,376	Renewal	10,689	73,272
55,000	LOS Shift	0	63,295
0	Statutory	0	0
0	Deferred	0	0
0	Vested Assets	0	0
<u>0</u>	<b>Total Capital Expenditure</b>	<u>10,689</u>	<u>262,109</u>
	<b>Developers Contributions Transferred</b>		
0	Stormwater	0	0
<u>0</u>	<b>Total Contributions Transferred</b>	<u>0</u>	<u>0</u>

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Forecast External Loans</b>		
0	Alexandra Wastewater	1,000,000	1,000,000
<b>0</b>	<b>Total External Loans</b>	<b>1,000,000</b>	<b>1,000,000</b>

G Growth Funded by Developers Contributions  
LOS Levels of Service Funded by Reserves, Internal and External Loans  
S Statutory Funded by Reserves

# ROADING



## ***What we do***

Within our District the roads are managed by two authorities. The New Zealand Transport Agency (NZTA) manages the State Highways (eg State Highway 8). CODC manages all the other or local roads. This includes maintaining the roads, undertaking capital projects such as seal extensions, looking after bridges, streetlights and footpaths. Our work in this area extends to urban design, regulatory activities associated with roading such as issuing consents for pipes in roads, and various road safety activities.

## ***Why we do it?***

The provision of roading services is a core function of Local Government. It is our role to help ensure people and goods can move safely and efficiently around the District, using a variety of means.

Roading activities promote the economic, social, environmental and cultural wellbeing of our communities. Roading activities also help in achieving the outcomes considered important by our community.

## ***Our purpose and level of service***

We have listened to the community who have told us it is important to have an efficient, fully accessible, safe roading network. This was established by reviewing 2 years of service requests, and undertaking a detailed analysis of all customer contacts with Council and contractors over a 3 month period.

What matters to our customers in delivering an efficient, accessible and safe roading network is:

- Do it once, do it right
- Do it before it affects me
- Keep me informed
- Timeliness
- Cost effective/value

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. The desired standard of efficient, safe and accessible has been determined for the roading activity based on observation of customer use and common requests for service. This information drives our programme of maintenance and capital works. Undertaking this work when programmed, and on a cost effective basis determines whether we have provided what the customer wants. Further, our work is programmed to minimise impact on our customers so we do not stop them doing what they want to do.

<b>How we measure our success</b>	<b>Our aim</b>
Proportion of our budgeted capital works programme completed annually	100% of budgeted works completed within the financial year
Number of requests for service received from customers	No more than 560 requests for service per annum
Proportion of customers who are satisfied with the provisions made for cyclists and footpath facilities	Cycling 80% Footpaths 80%
Proportion of people making use of alternative transport mechanisms within the District (ie walking/cycling to work and school as opposed to cars)	Cycling 23% Walking 36%
<p>Average length of time to issue a consent for access to a road*</p> <p>*Consents are typically issued for sporting events, installation of private irrigation systems, and other services in the roading network. This is an important measure of accessibility of the roading network for a rural community</p>	To develop a downwards trend in number of days
Total number of crashes on District roads reported to Police	To reverse the upwards trend in crash numbers
<p>Smooth Travel Exposure (%) (indicates ride quality experienced) and Pavement Integrity Index (is a combined Index of pavement faults in sealed road surfaces)</p> <p>This performance measure is a requirement for NZTA. The STE and PI are based on the number of cars that use the roads each day. These targets are reviewed every two years and are updated based on the number of cars using the roads.</p>	To maintain the Smooth Travel Exposure % and Pavement Integrity Index to a standard higher than the New Zealand average
Customer satisfaction with condition of unsealed roads	To improve customer satisfaction to 80%



## Variations to the Long Term Plan

### NZTA Funding Reduction

Council has reduced the District Rooding Budgets to align with the funding approved by the New Zealand Transport Agency (Government funding agency for transportation). NZTA provide a 51% subsidy towards approved roading activities in Central Otago. The funding requested by roading authorities in New Zealand exceeded the total funding available to NZTA, and reductions were made to Local Government roading budgets to reflect this.

Following on from our "Systems Thinking" review of the roading area, significant amounts of work previously contracted out to consultants have been brought back in house. As a result we reviewed our internal resources and provided for a new position, being a Rooding Engineer, in last years Annual Plan and ongoing. The Rooding Engineer provides technical support to the Rooding Manager, and ensure progression of a number of initiatives that are improving the management of the roading asset.

### Seal Extensions

Funding is provided for sealing of Burn Cottage Road as an unsubsidised seal extension project.

<b>Forecast Income Statement</b>			
Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
	<b>Rates</b>		
3,796,995	District	3,791,462	3,643,240
703,076	Wards	754,357	852,717
	<b>Other Income</b>		
3,833,112	Govt Grants & Subsidies	3,385,718	3,907,262
50,522	Interest & Dividends	43,490	13,232
149,585	User Fees & Other	196,449	193,057
<u>8,533,290</u>	<b>Total Income</b>	<u>8,171,476</u>	<u>8,609,508</u>
	<b>Expenditure</b>		
7,466,489	District	7,955,615	7,853,863
274,226	Vincent	298,560	281,302
334,998	Cromwell	363,881	468,941
37,881	Maniototo	37,555	36,299
31,494	Roxburgh	33,101	28,956
<u>8,145,088</u>	<b>Total Expenditure</b>	<u>8,688,712</u>	<u>8,669,361</u>
<b>388,202</b>	<b>Net Surplus/(Deficit)</b>	<b>(517,236)</b>	<b>(59,853)</b>
	<b>* Capital Expenditure</b>		
	<b>District</b>		
3,298,228	Renewals	3,049,742	3,059,603
1,046,575	Associated Improvements	451,550	929,061
300,000	Unsubsidised Seal Extensions	391,667	0
<u>4,644,803</u>	<b>Total Pavement Maintenance</b>	<u>3,892,959</u>	<u>3,988,664</u>

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Local Roding</b>		
208,925	Alexandra	194,827	194,827
150,832	Cromwell	462,040	1,212,040
4,011	Omakau/Ophir	4,129	4,129
15,176	Clyde	15,624	15,624
77,000	Maniototo	0	0
5,000	Roxburgh	0	0
<u>460,944</u>	<b>Total Local Roding</b>	<u>676,620</u>	<u>1,426,620</u>
<b>5,105,747</b>	<b>Total Roding</b>	<b>4,569,579</b>	<b>5,415,284</b>
	<b>Funding of Capital Expenditure</b>		
	<b>Funding of Roding Capital Expenditure</b>		
883,286	Growth	934,265	787,983
1,239,744	Renewal	2,172,782	2,116,216
2,982,717	LOS Shift	1,462,532	2,511,040
0	Statutory	0	0
0	Deferred	0	0
<u>5,105,747</u>	<b>Total Capital Expenditure</b>	<u>4,569,579</u>	<u>5,415,239</u>
	<b>Developers Contributions Transferred</b>		
1,405,070	Roding	594,015	367,243
<u>1,405,070</u>	<b>Total Contributions Transferred</b>	<u>594,015</u>	<u>367,243</u>
	<b>Forecast External Loans</b>		
0	Cromwell Town Centre	250,000	1,000,000
<u>0</u>	<b>Total External Loans</b>	<u>250,000</u>	<u>1,000,000</u>

G Growth Funded by Developers Contributions  
LOS Levels of Service Funded by Reserves, Internal and External Loans  
S Statutory Funded by Reserves

# WASTE MINIMISATION



## ***What we do***

This activity provides for:

- Collection of domestic and commercial refuse
- Litter bins
- Provision, management and closure of landfills
- Provision of transfer stations for disposal of solid waste
- Provision of hazardous waste facilities
- Monitoring of landfill sites and transfer stations
- Support for, and implementation of, Councils Solid Waste Minimisation Strategy.

## ***Why we do it***

Kerbside collection of solid waste and disposal of solid waste are discretionary activities for local authorities under the Waste Minimisation Act 2008. Development of a Regional Waste Strategy is a mandatory activity for Regional Councils; local authorities then develop a local waste strategy to support the goals of the regional strategy.

The way waste is handled is crucial to capacity to live sustainably. Reducing environmental stress means not only reducing the waste generated, but also changing the way people think about use of resources. Central Otago and the rest of the world face the challenge of using resources whilst ensuring that the environment and people's health are not harmed in either the short or long term.

The vision of 'Towards Zero Waste and a Sustainable Central Otago' incorporates Council's philosophy of working towards zero waste through effective waste minimisation and encouraging individuals to use all resources more efficiently and at a sustainable rate. The aim of zero waste is to eliminate rather than just 'manage' waste. It is a holistic approach to change the way materials flow through society – to ultimately lead to no waste. Council acknowledges that no system is 100% efficient; hence it is on a journey towards sustainability and continuous improvement.

"Towards Zero Waste and a Sustainable Central Otago" requires a new way of thinking at every level of the community. It will require a sense of personal responsibility, with everyone taking responsibility for reducing the waste that is generated.

## ***Our purpose***

Deal with my solid waste. Encourage more efficient use of resources in order to minimise creation of waste, through education and design of resource use methods.

## ***Our level of service***

Engage the community in waste reduction and wiser use of resources.

What matters to our customers in engaging the community in waste reduction and wiser use of resources is:

- Safe for the environment
- Clean litter free methods

- Accessible and simple facilities
- Value

This description of “what matters” determines “what good looks like” and tells us what the appropriate level of service is to provide our customers. For solid waste what good looks like is changing as people increasingly demand more environmentally safe solutions. This is driving change from a network of facilities for disposal and recycling to methods by which more community based solutions for reduction in resource use and reuse/recovery are the norm.

How we measure our success	Our aim
Total quantity disposed to landfills measured in tonnes on a per annum basis, as a mechanism for measuring the progress of the waste minimisation strategy	Incremental percentage improvements from 9,435 tonnes or 710 kg per household per year towards zero waste
Average wheelie bin weight measured in kilogrammes per week*  *This measure is a reflection of how successful the community is in reducing waste over time. It is a similar measure to the total quantity disposed to landfills (measured in tonnes per annum) but has been expressed as average weight of wheelie bins so as to be relevant to individuals at a household level.	Incremental percentage improvements from 19 kg per bin per week towards zero waste
Total quantity diverted from landfill via Central Otago WasteBusters recycling measured in tonnes per year	Incremental percentage improvements from 1,802 tonnes per annum or 16.0% of total waste stream
Provide educational opportunities around wiser use of resources and waste minimisation	Deliver various opportunities
Percentage of residents who are satisfied with the execution of the waste minimisation strategy and the Council's aim of moving towards zero waste	To improve customer satisfaction to 100%
Reduce average number of bins collected per week	To maintain / improve over time
Compliance with resource consents for transfer stations, closed and operational landfills	Incremental percentage improvement from 94% compliance

## **Variances to the Long Term Plan**

In the LTCCP, Council signalled that it would implement a levy similar to that proposed by the Queenstown Lakes District Council. Council in reviewing that decision noted that the effect would be similar to moving the solid waste financial structure to a user pays basis.

This will be the second year of moving the solid waste financial structure to a user pays system and the additional funding is being used exclusively for waste minimisation activity.

Council is undertaking a number of initiatives to comply with the legislative requirements under the Waste Minimisation Act 2008 which include;

- Provision of a Waste Assessment (WA) which includes the following;
  - The waste situation
  - Information about waste services and infrastructure provided by the territorial authority and others (e.g. private contractors)
  - Future demand for services, infrastructure and programmes
  - Statement of options – develop options available to meet the forecasted demand of the district
  - Statement of proposals
- Review of the CODC Solid Waste Minimisation Strategy 2007 and adoption of a new Waste Minimisation and Management Plan (WMMP)
- Review of the CODC Refuse Bylaw 1992 to support the new WMMP
- Review of the kerbside refuse collection services (as part of the WA)
- Compliance with the new legislative requirements of the Climate Change (Waste) Regulations 2010 i.e. the Emissions Trading Scheme
- Closure of the Tarras and Patearoa landfills in accordance with the Otago Regional Council consent requirements, and provision of alternative services

## Forecast Income Statement

LTCCP 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
1,881,347	Rates	2,060,692	2,140,005
	<b>Other Income</b>		
0	Interest	0	4,559
904,799	User Fees	941,340	628,934
<u>2,786,146</u>	<b>Total Income</b>	<u>3,002,032</u>	<u>2,773,498</u>
	<b>Expenditure</b>		
197,911	Refuse Policy	272,702	123,244
1,483,267	Refuse Collection	445,833	1,301,996
58,089	Litter Bins	148,887	55,726
87,330	Waste Minimisation	637,810	0
959,549	Refuse Disposal	1,480,183	1,292,532
<u>2,786,146</u>	<b>Total Expenditure</b>	<u>2,985,415</u>	<u>2,773,498</u>
<u>0</u>	<b>Net Surplus/(Deficit)</b>	<u>16,617</u>	<u>0</u>
	<b>Capital Expenditure</b>		
6,000	G/R Recycling Crates	6,000	0
0	G/R Litter Bins	0	6,000
0	G/R Kerbside Bins	10,000	0
0	N Glass Collection Equipment	5,360	0
0	N Recycle Bins	15,000	0
<u>6,000</u>	<b>Total Capital Expenditure</b>	<u>36,360</u>	<u>6,000</u>

G Growth Funded from Depreciation/Reserves  
 N New Capital Works Funded from Reserves

# AIRPORTS



## ***What we do***

This activity encompasses the management of assets at the aerodromes at Springvale (Alexandra/Clyde), Ripponvale (Cromwell) and Teviot (Roxburgh). The Alexandra airstrip is sealed while the other two airstrips are grass.

## ***Why we do it***

The aerodromes were inherited in 1989 from the former local authorities which had established them. They had been built to provide for the transportation of produce, recreational activities, business and tourism visitors, and the Alexandra/Clyde aerodrome is used on a weekly basis to transport hospital specialists from Dunedin to Dunstan Hospital.

## ***Our purpose and level of service***

Availability of operational airstrips for aircraft use.

## **Variances to the Long Term Plan**

Cancellation of the Lease at the Alexandra airport has resulted in a reduction of income.

### **Forecast Income Statement**

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
37,119	Rates	33,386	9,751
	<b>Other Income</b>		
624	Interest	170	1,805
19,000	User Fees	19,000	28,836
<u>56,743</u>	<b>Total Income</b>	<u>52,556</u>	<u>40,392</u>
<u>43,877</u>	<b>Total Expenditure</b>	<u>39,547</u>	<u>27,383</u>
<u>12,866</u>	<b>Net Surplus/(Deficit)</b>	<u>13,009</u>	<u>13,009</u>

# PUBLIC TOILETS



## ***What we do***

Council provides for the operation and maintenance of public toilets across the district. In addition, Council also provides additional public toilets at recreation facilities and parks as well as assisting local communities to provide the same.

## ***Why we do it***

The provision of public toilets promotes public health, a clean environment and good facilities attract tourists, which in turn aids the economic development of the district.

## ***Our purpose and level of service***

To provide a healthy and hygienic environment in busy and frequently visited recreational areas.

## **Variances to the Long Term Plan**

The LTCCP planned to provide new public toilets at both Roxburgh and Cromwell in the 2009/10 year. The cost of these toilets has meant that only the Roxburgh toilets will be established in the current financial year, while further funds for the Cromwell toilets have been allowed for in this Annual Plan.

The Council proposes to retain the public carrier bus stop at Lode Lane, Cromwell and to service those travellers and FIT travellers and Mall users, by providing funding for a significant upgrade/rebuild of the Lode Lane public toilets at Cromwell. Those toilets are considered to be an important facility for services to the travelling public, as well as Cromwell Mall users. The total estimated cost is \$420,000.

Additionally the new visitor Information Centre proposed to be located beside the "Big Fruit" also includes monies for public toilets to service the visitor centre customers/tour buses that stop there.



## Forecast Income Statement

LTCCP 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
267,711	Rates	264,375	236,569
267,711	<b>Total Income</b>	264,375	236,569
	<b>Expenditure</b>		
143,069	District	143,038	137,243
50,442	Vincent	54,240	49,501
35,027	Cromwell	30,414	15,577
9,922	Maniototo	10,657	8,860
30,520	Roxburgh	27,295	26,657
268,980	<b>Total Expenditure</b>	265,644	237,838
<b>(1,269)</b>	<b>Net Surplus/(Deficit)</b>	<b>(1,269)</b>	<b>(1,269)</b>
	<b>Capital Expenditure</b>		
	<b>District</b>		
420,000	G/R Buildings & Improvement	270,000	0
<b>420,000</b>	<b>Total Capital Expenditure</b>	<b>270,000</b>	<b>0</b>

R      Renewals                      Funded from Reserves and Internal Loan  
G      Growth                              Funded from Reserves and Internal Loan

# UTILITIES SERVICES MANAGEMENT



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
285,451	<b>Income</b> Rates	310,825	247,272
5,000	<b>Other Income</b> Other Income	5,000	15,852
<u>290,451</u>	<b>Total Income</b>	<u>315,825</u>	<u>263,124</u>
290,451	<b>Expenditure</b> Policies & Management	315,825	263,124
<u>290,451</u>	<b>Total Expenditure</b>	<u>315,825</u>	<u>263,124</u>
<b>0</b>	<b>Net Surplus/(Deficit)</b>	<b>0</b>	<b>0</b>
28,784 R	<b>Capital Expenditure</b> Motor Cars	29,590	29,590
<u>28,784</u>	<b>Total Capital Expenditure</b>	<u>29,590</u>	<u>29,590</u>

# ENVIRONMENTAL SERVICES

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This group of activities consists of regulatory services, i.e. things Council must do by law. They contribute strongly to Council's three community outcomes:

## Contribution of Activities to Community Outcomes

### A THRIVING COMMUNITY

- *this would be attractive to both business and residents alike*
  - Economic development
  - Ease of Doing Business
  - Tourism

### A SAFE & HEALTHY COMMUNITY

- *this would be a vibrant community with a range of services and facilities*
- *this would also be a community that valued and celebrated its rich heritage*
  - Low crime
  - Housing
  - Health
  - Heritage
  - Maori

### A SUSTAINABLE ENVIRONMENT

- *This would be an environment that provides a good quality life.*
- *The community would also have a healthy balance between its natural and built environment*
  - Air
  - Managing development impacts on landscape and natural ecosystems

because the activities are:

- dog control and registration
- liquor licensing
- environmental health  
(such as checking restaurants, hairdressers etc.)
- building control
- planning

## Maintenance, Renewal and Replacement Programme

All assets require ongoing maintenance if they are to continue to perform, particularly as they get older. Eventually assets or parts of assets come to the end of their useful lives and need to be renewed or replaced. Council has an established ongoing maintenance programme for its assets which ensures that maintenance is carried out so assets function to minimise life cycle costs while maintaining existing levels of service. All of the maintenance work is funded from rates. Renewal and replacements are detailed in the relevant service management plan.

## Variances to the Long Term Plan

Except for general inflationary pressures on costs, there are no material variances with the Long Term Council Community Plan except for those specifically outlined.

# DOG CONTROL AND REGISTRATION



***What we do***

Council is responsible for dealing with complaints about dogs barking, wandering or acting in a dangerous manner

***Why we do it***

Dog registration is a service that benefits dog owners by allowing legal ownership of dogs and enabling impounded dogs to be traced to their owners.

***Our purpose is our level of service***

To provide a safe and healthy environment in which people may live and travel without fear of dangerous dogs.

<b>How we measure our success</b>	<b>Our aim</b>
Customer satisfaction with effective dog enforcement	Maintain existing customer satisfaction of 65%

# ENVIRONMENTAL HEALTH AND BUILDINGS



***What we do***

This activity involves receiving and processing a range of licence applications, giving advice and performing statutory functions in the areas of public health, building, sale of liquor, dangerous goods, and miscellaneous licensing and bylaws.

***Why we do it***

This activity assists the provision of health, safety and well being of the community by ensuring that premises and buildings are safely built and kept hygienic.

***Our purpose***

To help people develop appropriately, and assist in the provision of health and well being in the community by ensuring that food service premises are hygienic.

***Our level of service***

We have listened to the community who have told us it is important to have an efficient and effective consent processing service.

What matters to our customers in delivering an efficient and effective consent processing service is:

- Quick decision
- Being kept informed
- Easy smooth process
- Cost effective

This description of “what matters” determines “what good looks like” and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. If applications come in complete (clean) and ready to process first time, then the process is easy and smooth for customers. Just because we measure time does not mean we focus on speed, our focus is on knowing why it takes the length of time it takes. Variation in time points to causes of problems, and once highlighted then causes can be found and eliminated.

Keeping the customer informed about good development meant we had to bring all parts of the organisation together to help the person to develop appropriately at the right time for each application. This integrates the organisation and external agencies such as Public Health South and NZ Police; it tells us how the whole organisation is performing for the customer.

<b>How we measure our success</b>	<b>Our aim</b>
Annual licensing and inspection programme completed in accordance with legal and internal standards	100% of programme completed

## **Variances to the Long Term Plan**

Weather tight homes compensation claims have continued to increase across the country. Due to the coordinated sector – wide insurance fund dealing with these claims, Council has had to increase the amount of funding set aside to deal with weather tight homes compensation claims to \$49,000, for the 2010/11 year and \$49,000 for the 2011/12 year.

With general economic pressures building activity has declined hence the revenue and cost structures have decreased accordingly. In addition to this any possible changes to the Building Act could see a further decline in consent activity.

# RESOURCE MANAGEMENT



## ***What we do***

This is about providing for the controlled development of the district and protection of the natural environment.

## ***Why we do it***

The provision of these activities is mandatory for local authorities under the Resource management Act 1991, and we manage the development impacts on landscape, heritage and natural ecosystems.

## ***Our purpose***

Enable people to develop their land in an appropriate way through a quick and cost effective consent process.

## ***Our level of service***

We have listened to the community who have told us it is important to have a consent processing service that allows for the appropriate development of land in an efficient manner.

What matters to our customers in delivering an efficient consent processing service is:

- Quick decision
- Being kept informed
- Easy smooth process
- Cost effective

This description of "what matters" determines "what good looks like" and tells us what the appropriate level of service is to provide our customers.

Our view is that the customer sets the level of service. If applications come in complete (clean) and ready to process first time, then the process is easy and smooth for customers. Just because we measure time does not mean we focus on speed, our focus is on knowing why it takes the length of time it takes. Variations in customer experience caused by regular problems with District Plan requirements will highlight areas of the plan that may either require clarification or amendment. This instructs an improvement plan for District Plan change. Therefore a focus on delivering consents to an ever decreasing time frame will be automatic stimulus to continue improving customer service.

How we measure our success	Our aim
Building consents processed within the 20 day statutory time frame in accordance with legal and internal standards	98% processed in accordance with statutory time frame
Customer satisfaction with resource consent processing	To improve from 67% customer satisfaction
Resource consents processed within 20 day statutory time frame in accordance with legal and internal standards	Improve from current performance of 75% processed in accordance with statutory time frame

### Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
659,901	Rates	730,146	720,515
	<b>Other Income</b>		
5,413	Interest & Dividends	6,732	6,330
1,214,500	Regulatory Fees	1,060,800	1,235,800
333,084	User Fees & Other	314,582	313,319
<u>2,212,898</u>	<b>Total Income</b>	<u>2,112,260</u>	<u>2,275,964</u>
	<b>Expenditure</b>		
10,953	Abandoned Land	11,481	11,323
133,035	Dog Control and Impounding	139,686	127,809
1,036,592	Environmental Health and Building	953,988	1,049,036
68,639	Liquor Licensing	79,058	70,045
943,912	Resource Management	910,312	1,002,541
<u>2,193,131</u>	<b>Total Expenditure</b>	<u>2,094,525</u>	<u>2,260,754</u>
<u>19,767</u>	<b>Net Surplus/(Deficit)</b>	<u>17,735</u>	<u>15,210</u>
	<b>Capital Expenditure</b>		
	<b>Environmental Health</b>		
84,000	R Vehicles	0	0
<u>84,000</u>	<b>Total Environmental Health</b>	<u>0</u>	<u>0</u>
<u>84,000</u>	<b>Total Capital Expenditure</b>	<u>0</u>	<u>0</u>

R Renewals Funded from depreciation and asset sales  
N New Capital Works Funded from reserves



# GOVERNANCE AND ADMINISTRATION SERVICES

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This group consists of the functions that enable the service departments to perform their duties.

It includes the administration buildings in which staff are housed, plus support services such as word processing, computing and customer services, as well as finance, rates, the Chief Executive Officer etc.

Another important component of this group is the cost of running the political processes of the Council, its Committees and the Community Boards.

## **Contribution of Activities to Community Outcomes**

### A THRIVING COMMUNITY

- *this would be attractive to both business and residents alike*

### A SAFE & HEALTHY COMMUNITY

- *this would be a vibrant community with a range of services and facilities*
- *this would also be a community that valued and celebrated its rich heritage*

### A SUSTAINABLE ENVIRONMENT

- *This would be an environment that provides a good quality life.*
- *The community would also have a healthy balance between its natural and built environment*

## **Maintenance, Renewal and Replacement Programme**

All assets require ongoing maintenance if they are to continue to perform, particularly as they get older. Eventually assets or parts of assets come to the end of their useful lives and need to be renewed or replaced. Council has an established ongoing maintenance programme for its assets which ensures that maintenance is carried out so assets function to minimise life cycle costs while maintaining existing levels of service. All of the maintenance work is funded from rates. Renewal and replacements are detailed in the relevant service management plan.

## **Variances to the Long Term Plan**

Except for general inflationary pressures on costs, there are no material variances with the Long Term Council Community Plan except for those specifically outlined.

***What we do***

Central Otago District Council is committed to democratic local decision making. Local decision making is encouraged at a community level through a system of community planning that enables communities to influence their own future. In addition, Council delegates significant powers to the four local community boards.

Council operates and maintains service centres providing Council administration services to local communities.  
Service Centres are located in Alexandra, Cromwell, Roxburgh and Ranfurly.

***Why we do it***

All residents have an equal right to participate in democratic processes, and benefit from civil leadership. Governance processes are mandatory functions for local authorities. Council leadership promotes Central Otago as a great place to live, work and play.

Service Centres ensure an ease of doing business and maintain services in local communities.

***Our purpose***

To engage with the community in decision making and to ensure decisions are made that are well informed, open and transparent.

To provide administration services to the local communities which have service centres.

***Our level of service***

For elected members to actively engage with the community and provide quality leadership, representation and decision making.

Council has a corporate services team, which provide support such as customer services, computing, finance, and administration support, to assist Council in providing an efficient effective service.

<b>How we measure our success</b>	<b>Our aim</b>
Satisfaction with leadership, representation and decision making by elected members	To maintain and improve satisfaction from current level of 85%
Satisfaction with the levels and content of communications from Council and Community Boards, is "at or better" than indicated in previous Resident Opinion Surveys	To maintain / improve over time
Council Service Centres provide prompt, courteous and competent service at levels "at or better" than levels indicated in previous Resident Opinion Surveys	To maintain / improve over time

# ADMINISTRATION BUILDINGS



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
(105,600)	<b>Income</b>	(85,185)	(105,868)
	Rates		
14,383	<b>Other Income</b>	14,527	15,937
142,255	Interest	135,075	153,155
<u>51,038</u>	User Fees & Other Income		
	<b>Total Income</b>	<u>64,417</u>	<u>63,224</u>
	<b>Expenditure</b>		
75,089	William Fraser Building	88,086	87,276
0	Admin Building Cromwell	0	0
2,832	Admin Building Ranfurly	3,214	2,831
7,979	Admin Building Roxburgh	7,979	7,979
<u>85,900</u>	<b>Total Expenditure</b>	<u>99,279</u>	<u>98,086</u>
<b>(34,862)</b>	<b>Net Surplus/(Deficit)</b>	<b>(34,862)</b>	<b>(34,862)</b>
	<b>Capital Expenditure</b>		
	<b>William Fraser Building</b>		
75,000 R	Buildings Improvements	13,733	13,733
0 R	Furniture & Fittings	16,230	16,230
2,600 R	Plant & Machinery	4,761	4,761
<u>77,600</u>	<b>Total William Fraser Building</b>	<u>34,724</u>	<u>34,724</u>
	<b>Administration Bldg Cromwell</b>		
2,339 R	Plant & Machinery	0	0
<u>2,339</u>	<b>Total Admin Bldg Cromwell</b>	<u>0</u>	<u>0</u>
	<b>Administration Roxburgh</b>		
0 R	Buildings Improvements	1,650	1,650
0 R	Plant & Machinery	1,095	1,095
<u>0</u>	<b>Total Roxburgh</b>	<u>2,745</u>	<u>2,745</u>
<b>79,939</b>	<b>Total Capital Expenditure</b>	<b>37,469</b>	<b>37,469</b>

R Renewals Funded from depreciation/reserves

# DEMOCRACY



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
935,319	Rates	862,867	969,050
	<b>Other Income</b>		
3,632	Interest and Dividends	4,646	3,394
17,000	User Fees & Other	0	0
<u>955,951</u>	<b>Total Income</b>	<u>867,513</u>	<u>972,444</u>
	<b>Expenditure</b>		
304,517	District	415,520	502,480
154,104	Vincent	117,668	159,577
129,558	Cromwell	116,163	132,903
93,084	Maniototo	50,504	92,935
69,642	Roxburgh	61,906	73,105
<u>750,905</u>	<b>Total Expenditure</b>	<u>761,761</u>	<u>961,000</u>
<b>205,046</b>	<b>Net Surplus/(Deficit)</b>	<b>105,752</b>	<b>11,444</b>
	<b>Capital Expenditure</b>		
39,000 R	Motor Cars	0	0
<u>39,000</u>	<b>Total Capital Expenditure</b>	<u>0</u>	<u>39,000</u>

R Renewals Funded from depreciation/reserves

# OVERHEADS



## Forecast Income Statement

Annual Plan 2010/11 \$		Annual Plan 2011/12 \$	LTCCP 2011/12 \$
	<b>Income</b>		
68,926	Total Income	43,376	70,207
<u>68,926</u>	<b>Total Income</b>	<u>43,376</u>	<u>70,207</u>
	<b>Expenditure</b>		
398,384	Administration Alexandra	424,782	432,811
293,079	Chief Executive Officer	394,472	314,953
826,211	Corporate Services Manager	963,286	830,965
268,539	Information Technology	299,662	163,797
224,485	Service Centres	247,021	259,701
<u>2,010,698</u>	<b>Total Expenditure</b>	<u>2,329,223</u>	<u>2,002,227</u>
(2,217,067)	Overheads Allocated	(2,566,190)	(2,014,926)
<u>275,295</u>	<b>Net Surplus/(Deficit)</b>	<u>280,343</u>	<u>82,906</u>
	<b>Capital Expenditure</b>		
	<b>Administration Alexandra</b>		
62,500 R/N	Furniture & Fittings	47,500	47,500
0 R/N	Vehicles	30,000	30,000
3,000 R/N	Office Equipment	3,000	3,000
<u>65,500</u>	<b>Total Administration Alexandra</b>	<u>80,500</u>	<u>80,500</u>
	<b>Chief Executive Officer</b>		
0 R	Vehicles	60,000	0
<u>0</u>	<b>Total Chief Executive Officer</b>	<u>60,000</u>	<u>0</u>
	<b>Information Technology</b>		
125,000 R	Computing Hardware	145,000	145,000
120,000 R	Computing Software	95,000	95,000
53,000 R	Computing Implementation	52,000	52,000
<u>298,000</u>	<b>Total Information Technology</b>	<u>292,000</u>	<u>292,000</u>
<u>363,500</u>	<b>Total Capital Expenditure</b>	<u>432,500</u>	<u>372,500</u>

R Renewals Funded from depreciation and asset sales  
 N New Capital Works Funded from reserves

# FUNDING IMPACT STATEMENT

The revenue and financing mechanisms to be used by the Council, including the amount to be produced by each mechanism, are as follows (all GST exclusive):

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Revenue and Financing Mechanisms</b>		
3,662	General Rate	3,667	3,610
1,195	Uniform Annual Charge	1,176	1,202
	<b>Targeted Rates</b>		
81	Clutha Management	86	93
994	Planning & Environment	1,114	1,014
651	Economic Development	682	677
924	Tourism	936	959
1,881	Refuse	2,061	2,140
881	Library	920	878
	<b>Ward Targeted Rates</b>		
	<b>Vincent Community Board</b>		
271	Alexandra Ward Services Rate	318	273
83	Alexandra Ward Services Charge	68	86
80	Ward Services E/M Charge	60	78
55	Ward Services Earnsclough	53	49
18	Ward Services Manuherikia	18	16
20	Village Caretaker Clyde	20	20
2	Village Caretaker Omakau	2	2
0	Village Caretaker St Bathans	0	0
501	Alexandra Recreation Uniform Charge	475	421
0	Community pools – Clyde	0	0
40	Manuherikia Recreation Charge	49	32
98	Earnsclough Recreation Charge	121	81
1	Community Pools – Ophir	1	1
58	Community Halls E/M	51	54
764	Vincent Recreation & Cultural	886	822
45	Promotion - Alexandra Ward	45	45
10	Promotion - E/M Ward	10	10
1,031	Alexandra Wastewater [Operating]	1,047	1,134
44	Omakau Wastewater	49	40
29	Clyde Wastewater Management	22	20
987	Alexandra Water Supply	1,151	895
141	Omakau Water Supply	141	148
188	Clyde Water Supply	215	237
222	Alexandra Stormwater	101	112
21	Alexandra Town Centre Upgrading 1991	20	25
26	Alex Capital Works Loan 1993	26	26
6	Alex Capital Works Loan 1991	6	6
0	Alexandra Wastewater Renewal	0	0
25	Alexandra Town Centre Upgrading 2008	25	30

Annual Plan 2010/11 \$000		Annual Plan 2011/12 \$000	LTCCP 2011/12 \$000
	<b>Cromwell Community Board</b>		
270	Cromwell Ward Services Rate	467	553
140	Crom Ward Services Charge	127	138
1,289	Recreation & Cultural	1,223	1,162
93	Cromwell Promotions	95	95
535	Cromwell Water Supply	641	581
70	Pisa Village Water Supply	57	68
792	Cromwell Wastewater	845	722
	<b>Maniototo Community Board</b>		
108	Maniototo Ward Services Rate	127	135
107	Maniototo Ward Services Charge	72	105
442	Recreation & Cultural	482	442
20	Promotion	20	20
135	Ranfurlly Wastewater	153	137
66	Naseby Wastewater	76	64
267	Ranfurlly Water Supply	257	332
165	Naseby Water Supply	175	196
116	Patearoa Water Supply	123	143
	<b>Roxburgh Community Board</b>		
70	Roxburgh Ward Services Charge	62	73
96	Roxburgh Ward Services Rate	110	99
204	Recreation & Cultural Uniform Charge	203	243
4	Promotion	4	4
259	Roxburgh Water Supply	295	400
166	Roxburgh Wastewater	186	187
3	Roxburgh Wastewater Extension 1993	3	3
1	Roxburgh Water Supply Loan	1	1
<b>20,453</b>		<b>21,426</b>	<b>21,139</b>
11,369	* Revenue	9,521	12,633
3,000	Loans Raised	0	2,000
7,357	Sale of Assets	2,047	27
-	Withdrawal of Investments	-	-
47	Repayment of Loans & Receivables	298	50
-	Decrease in Cash	0	-
<b>42,226</b>		<b>33,292</b>	<b>35,849</b>
	<b>Use of Funds</b>		
21,031	Operating Expenditure	22,227	21,319
20,076	Capital Expenditure	13,547	13,942
0	Loans Repaid	-	8
1,119	Increase in Cash	0	580
<b>42,226</b>		<b>35,774</b>	<b>35,849</b>

\*Note that revenue includes fees and charges, subsidies, revenue for capital purposes, dividends and interest, but excludes rates. Explanations for significant variances between the LTCCP and Annual Plan 2011/12 are provided throughout the Annual Plan.

## Rating System and Indicative Rates for the Financial Year 1 July 2010 to 30 June 2011

### Rates

The system of rating for the Central Otago District is the land value system. The general rate is set on this basis. Some rates are levied on capital value, as specified. Unless otherwise specified, references to "defined areas" mean sub-divisions of wards as described in the Council resolutions which established the differential rating.

### IMPORTANT

**At various points throughout this document a level of rate or charge is specified. These are indicative figures only included to give an estimate of what rates are likely to be in the financial year. These figures are not final and will be subject to possible change as a result of submissions and until the rating information database is finalised. Any movements in the rating base, e.g. as a result of subdivision activity will change the figures until the rates are set by the Council.**

### Water Rates and Charges

The Council proposes to set a targeted rate for water supply on the basis of a targeted rate per separately used or inhabited part of a rating unit within the district which are either connected to one of the following schemes, or for which a connection is available. This charge will be based on availability of service (the categories are "connected" and "serviceable"). Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The rates for the respective schemes are shown in the table below:

<u>Location</u>	<b>Connected Per Part \$</b>	<b>Serviceable Per Part \$</b>
Alexandra	449.60	224.80
Cromwell	227.00	113.50
Clyde	298.30	149.15
Naseby	618.00	309.00
Omakau	698.70	349.35
Pisa Village	354.80	70.96
Ranfurly	552.00	276.00
Roxburgh	666.60	333.30

The Council proposes to set a targeted rate for water supply that is based on volume of water supplied to all consumers connected to the Patearoa water schemes.

	<b>Per Unit \$</b>
Patearoa Water Supply	412.50

The Council proposes to set a targeted rate for excess water charges that is based on volume of water supplied to consumers who will be metered and billed under the following sections of the Council Water Supply Bylaw 2008.

- All users of water on the Patearoa rural supply (Section 9.5.3a) the Patearoa Urban supply and Bannockburn extension of the Cromwell water scheme where there is metering of both ordinary users (9.5.4 and 9.6.3) and extraordinary users (9.5.5 and 9.6.2).
- All extraordinary users of water (Section 9.5.5) who are connected to the Cromwell or Pisa supply.
- All extraordinary users on the Alexandra, Clyde, Omakau, Naseby, Ranfurly and Roxburgh (including Lake Roxburgh Village) water schemes with the exception of properties exceeding 1,100m<sup>2</sup> in area (9.5.5(l)) unless an agreement for water charges outside the bylaw is in place.



		<b>Cents per cubic metre</b>	<b>Allocated units</b>
Alexandra	Category 2	76.16	554
Clyde	Category 2	46.35	674
Cromwell	Category 1 (Bannockburn extension)	66.72	365
Cromwell	Category 2	66.72	365
Pisa Village	Category 2	66.72	365
Omakau	Category 2	142.42	502
Patearoa	Category 1 (Urban)	123.92	365
Patearoa	Category 2 (Rural)	123.92	365
Naseby	Category 2	163.04	500
Ranfurly	Category 2	163.04	500
Roxburgh	Category 2	85.86	365

Meter charges for excess water consumption do not apply unless the volume of water used in one financial year exceeds the allocated units above.

### **Waste Management and Collection Charges**

The Council proposes to set an annual waste collection charge per property as a fixed charge per separately used or inhabited part of a rating unit within the district, based on the level of service provided. Where a Council provided collection service is available the charge is set on the basis of the number of containers of waste which the Council is prepared to collect as part of its normal waste collection service, that is one wheelie bin per property per week. Additional bins provided to a rating unit will be subjected to an additional annual charge on a per bin basis. The provision of additional bins is at the discretion of the Council.

		<b>\$</b>
Waste Management with Collection	<b>Per Part</b>	282.70
Waste Management no Collection	<b>Per Part</b>	56.50
Waste Management 2nd and Subsequent Bin	<b>Per Bin</b>	212.03

All waste management charges will be applied to the costs of waste collection and its disposal including monitoring of waste sites.

### **Wastewater Charges**

The Council proposes to set a targeted rate for wastewater as a fixed charge on the basis of a targeted rate per separately used or inhabited part of a rating unit within the district which are either connected to one of the following schemes, or for which a connection is available. This charge will be based on availability of service (the categories are "connected" and "serviceable"). Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The Council proposes to set a targeted rate as a fixed charge for each additional pan or urinal in excess of one for those rating units providing commercial accommodation. The rates for the respective schemes are shown in the table below:

<u>Location</u>	<b>Connected Per part \$</b>	<b>Serviceable Per part \$</b>	<b>Second and subsequent WC Accommodation \$</b>
Alexandra	416.00	208.00	104.00
Cromwell	282.68	141.34	70.67
Omakau	342.10	171.05	85.60
Naseby	270.50	135.25	67.63
Ranfurly	339.20	169.60	84.80
Roxburgh	434.40	217.20	108.60

The wastewater charges will be applied for operations and maintenance of the individual schemes.

The Council proposes to set a targeted rate for wastewater management as a fixed charge on the basis of a targeted rate per separately used or inhabited part of a rating unit within Clyde (identified by Valuation Roll 28461).

	<b>Per Part</b>	<b>\$</b>
Clyde Wastewater Management		31.41

The wastewater management charges will be applied for ground water monitoring and preliminary costs for a Clyde wastewater scheme.

### Works and Services

The Council proposes to set a targeted rate for each ward for ward services calculated on the basis of land value for each rating unit for non-subsidised roading, housing and property, grants, recreation reserve committees, public toilets (ward funded) and other works.

<u>WARD:</u>	<b>Cents in \$</b>
Alexandra	0.081
Cromwell	0.044
Former Earnsclough	0.017
Former Manuherikia	0.008
Maniototo	0.029
Roxburgh	0.044

The Council proposes to set targeted rates based on location for village caretakers (calculated on land value) within Earnsclough/Manuherikia ward for each rating unit within the area benefiting from the work, as follows:

	<b>Cents in \$</b>
Clyde	0.024
Omakau	0.015

The Council proposes to set a targeted rate based on location on those rating units within the defined area for the Alexandra town centre upgrading (calculated on land value of all rateable properties) for servicing the loan raised for the 1991 upgrade works.

	<b>Cents in \$</b>
Alexandra Town Centre Upgrading 1991	0.148

The Council proposes to set a targeted rate based on location on those rating units within the defined area for the Alexandra town centre upgrading 2008 set on a differential basis, (calculated on land value of all rateable properties) for servicing the loan raised for the 2008 upgrade works as follows:

	<b>Cents in \$</b>
Alexandra Town Centre Upgrade 2008 Commercial	0.056
Alexandra Town Centre Upgrade 2008 Residential	0.003

The Council proposes to set a targeted rate for stormwater in the Alexandra Ward calculated on land value on rating units within the Alexandra Ward. This rate will be set on a differential basis based on area (with the categories being rating units up to 2 hectares in area and rating units greater than 2 hectares). This rate will not be applicable to those rating units which are greater than 2 hectares in area as they are outside the area of benefit.

	<b>Cents in \$</b>
Alexandra Stormwater	0.033

The stormwater rate is applied to Alexandra stormwater operations, maintenance and loan charges.

The Council proposes to set targeted rates for ward services within each ward on the basis of a fixed charge for each separately used or inhabited part of a rating unit.

	<b>Per Part \$</b>
<u>WARD:</u>	
Alexandra	24.30
Cromwell	33.00
Earnsclough/Manuherikia	29.50
Maniototo	53.40
Roxburgh	62.10

Ward services charges are used to fund Community Board elected members costs and other works for each respective ward.

### **Recreation and Culture**

The Council proposes to set a targeted rate for recreation and culture within each ward. The targeted rates will be based on a fixed charge per separately used or inhabited part of a rating unit as shown in the table below.

	<b>Per Part \$</b>
<u>WARD:</u>	
Alexandra	170.20
Cromwell	318.16
Earnsclough/Manuherikia	84.00
Maniototo	360.20
Roxburgh	203.20

Recreation and culture charges fund the operations and maintenance of parks and reserves, swimming pools (other than Vincent), museums, sports club loan assistance, community halls (other than Earnsclough/Manuherikia) and other recreation facilities and amenities.

The Council proposes to set a targeted rate for certain Vincent recreation and culture activities within Vincent Community Board area. This will be on a differential basis based on location (with the categories being "Band 1 - Alexandra Ward", " Band 2 - Alexandra Ward boundary to Chatto Creek 17km" and "Band 3 - Chatto Creek 17km and Beyond"). The targeted rates will be based on a fixed charge per separately used or inhabited part of a rating unit as shown in the table below.

	<b>Per Part \$</b>
Band 1 - Alexandra Ward	238.66
Band 2 - Alexandra Ward Boundary to Chatto Creek 17km	143.20
Band 3 - Chatto Creek 17km and beyond	23.87

Vincent recreation and culture charges fund the operations and maintenance of Molyneux Aquatic Centre, Clyde Pool, Molyneux Stadium and Molyneux Park.

The Council proposes to set targeted rates based on location for community pools within Earnsclough/Manuherikia ward based on a fixed charge for each separately used or inhabited part of a rating unit, within Ophir township, as follows:

	<b>Per Part \$</b>
Ophir	11.00

The Council proposes to set a targeted rate for community halls within Earnsclough/Manuherikia ward based on a fixed charge for each separately used or inhabited part of a rating unit.

	<b>Per Part</b>
	<b>\$</b>
Community Halls	25.10

The Council proposes to set a targeted rate for **library services** as a fixed charge per rating unit, on a differential basis based on location, (with the categories being "Maniototo ward" and "District excluding Maniototo"). The targeted rates will be based on a fixed charge for each separately used or inhabited part of a rating unit, as shown in the table below.

	<b>Per Part</b>
	<b>\$</b>
<u>Category</u>	
District excluding Maniototo	87.90
Maniototo	52.73

Library charges are applied to operations and maintenance of libraries.

The Council proposes to set a targeted rate for Clutha Management as a fixed charge per rating unit, on a differential basis based on location, within Alexandra, Cromwell, Earnsclough/Manuherikia and Roxburgh Wards. The targeted rate will be based on a fixed charge for each separately used or inhabited part of a rating unit, as follows.

	<b>Per Part</b>
	<b>\$</b>
Clutha Management	9.00

Clutha Management charges are applied to operations and maintenance of facilities associated with Lake Dunstan and the Clutha River.

### **Promotion**

The Council proposes to set a targeted rate for **promotion** within each ward. For each ward, other than Maniototo, the rate will be on a differential basis, based on the use to which the rating unit is put (with the categories for Cromwell ward being "Rural", "Urban Commercial and Industrial" and "Urban Residential", the categories for Alexandra ward being "Commercial and Industrial" and "Residential", the categories for Earnsclough/Manuherikia ward being "Clyde Dam", "Commercial and Industrial", "Residential" and "Rural" and the categories for Roxburgh ward being "Roxburgh Dam", "Teviot Power Scheme", and "Ward except Hydro Dams").

The targeted rates will be based on the capital value of all rating units as shown in the table below.

	<b>Cents in \$</b>
<u>Alexandra Ward:</u>	
Commercial and Industrial	0.02289
Residential	0.00149
<u>Cromwell Ward:</u>	
Rural	0.00207
Urban Commercial and Industrial	0.02748
Urban Residential	0.00289
<u>Earnsclough/Manuherikia</u>	
Commercial and Industrial	0.01256
Clyde Dam	0.00011
Residential	0.00108
Rural	0.00043

<u>Maniototo Ward</u>	0.00309
<u>Roxburgh Ward</u>	
Ward except Hydro Dams	0.00093
Roxburgh Dam	0.00009
Teviot Power Scheme - Roxburgh	0.00099

The rate revenue is used to promote local areas within the District.

### Loan Rates

The Council proposes to set targeted rates to service loans on each unit within the historical area benefiting from the works relating to each loan on all properties which have not elected to pay a lump sum contribution. The targeted rates will be based on the land value of all rating units as shown in the table below.

	Cents in \$
Alexandra Capital Works 1991	0.005
Alexandra Capital Works 1993	0.011
Roxburgh Water Supply	0.027

The Council proposes to set a targeted rate for each rating unit within the historical area benefiting from the works relating to each loan on all properties which have not elected to pay a lump sum contribution. The targeted rates will be based on a fixed charge for each separately used or inhabited part of a rating unit as shown in the table below.

	Per Part \$
Roxburgh Wastewater Extension 1993	0.005

The loan rates and charges are levied to fund the debt servicing cost of capital work as defined.

### Planning and Environment

The Council proposes to set a planning and environment rate on a differential basis based on use (with the differential categories being "Clyde Dam Earnsclough, Roxburgh Dam Roxburgh" and "All areas excluding Clyde Dam Earnsclough and Roxburgh Dam Roxburgh") on all rating units. The rate will be charged on the capital value of all rating units in the District according to the table below.

	Cents in \$
All areas excluding Clyde Dam - Earnsclough and Roxburgh Dam - Roxburgh	0.01867
Clyde Dam - Earnsclough , Roxburgh Dam - Roxburgh	0.03648

Planning and Environment rates are used to fund functions including Resource Management, Environmental Health and Building, Civil Defence and Rural Fire.

### Economic Development

The Council proposes to set an economic development rate on a differential basis based on use (with the differential categories being "Clyde Dam Earnsclough, Roxburgh Dam Roxburgh" and "All areas excluding Clyde Dam Earnsclough and Roxburgh Dam Roxburgh") on all rating units. The rate will be charged on the capital value of all rating units in the District according to the table below.

	<b>Cents in \$</b>
All areas excluding Clyde Dam - Earnsclough and Roxburgh Dam - Roxburgh	0.01142
Clyde Dam - Earnsclough , Roxburgh Dam - Roxburgh	0.02233

The Economic Development rate is used to fund District development and business development activity.

### **Tourism**

The Council proposes to set a tourism rate on a differential basis based on use (with the differential categories being "Residential", "Rural", "Commercial and Industrial", "Contact Energy Dams", "Small Dams", "Utilities", "Accommodation" and "Sport and Recreation") on all rating units. The rate will be charged on the capital value of all rating units in the District except "Sport and Recreation" in accordance with the table below.

	<b>Cents in \$</b>
Residential	0.01316
Rural	0.01021
Commercial and Industrial	0.07082
Accommodation	0.08101
Contact Energy Dams	0.01872
Small Dams	0.04296
Utilities	0.00988

The tourism rate will be used to fund visitor information centres and tourism development within the district.

### **General Rate**

The Council proposes to set a general rate on a differential basis based on use (with the differential categories being "Clyde Dam - Earnsclough, Roxburgh Dam - Roxburgh" , "Paerau Dam - Maniototo" , "Teviot Power Scheme - Roxburgh" and "All areas excluding Clyde Dam - Earnsclough, Paerau Dam - Maniototo, Roxburgh and Teviot Dams - Roxburgh") on all rating units. The rate will be charged on the land value of all rating units in the District according to the table below.

	<b>Cents in \$</b>
All areas excluding Clyde Dam - Earnsclough, Paerau Dam - Maniototo, Roxburgh and Teviot Dams - Roxburgh	0.126
Clyde Dam - Earnsclough , Roxburgh Dam - Roxburgh	5.891
Paerau Dam - Maniototo	5.953
Teviot Power Scheme - Roxburgh	11.132

Note: The roading content of the 'all areas' general rate equates to a rate of 0.104 cents in the dollar.

General rates are used to fund the costs of functions not delegated to a Community Board and not covered by any other rate or charge. Included are housing, district grants, regional identity, roading (other than the uniform charge contribution), noxious plant control, public toilets (district funded), airports and other.

### **Uniform Annual Charge**

The Council proposes to set a uniform annual charge on every rating unit.

	<b>Per Property \$</b>
All areas	111.40

The uniform annual charge is used to fund democracy, roading (\$60 of the charge), and other amenities controlled by the Council.

## Differential Matters and Categories

### Differentials Based on Land Use

The Council proposes to use this matter to differentiate the general rate, tourism rate, economic development rate, planning and environment rate, promotion rate (all wards except Maniototo), and the Alexandra Town Centre 08 loan rate.

The differential categories are:

#### General rate

- Clyde Dam - Earnsclough and Roxburgh Dam - Roxburgh
- Paerau Dam - Maniototo
- Teviot Dams - Roxburgh
- All other properties

#### Economic Development rate and Planning and Environment rate

- Clyde Dam - Earnsclough and Roxburgh Dam - Roxburgh
- All other properties

#### Tourism

- Residential - all rating units that are primarily used for residential purposes
- Rural - all rating units used primarily for the purpose of agriculture, viticulture, horticulture or silviculture
- Commercial and industrial - all rating units which are primarily used for commercial or industrial purposes, other than commercial accommodation, hydro-electric dams, and utilities
- Accommodation - all rating units which are primarily used for commercial accommodation purposes
- Contact Energy dams - Clyde Dam - Earnsclough and Roxburgh Dam - Roxburgh
- Small dams - Paerau Dam - Maniototo, and Teviot Dams - Roxburgh
- Utilities - distribution networks of utility companies, including Council owned utilities
- Sport and recreation - all rating units used primarily for recreation or reserve purposes

#### Promotion

##### Alexandra

- Commercial and industrial - all rating units used primarily for commercial and industrial purposes within the Alexandra ward
- Residential - all other rating units in the Alexandra ward which are not included within the commercial and industrial category

##### Cromwell

- Urban commercial and industrial - all rating units used primarily for commercial and industrial purposes within the town of Cromwell and included on valuation roll numbers 28504, 28505, 28506, 28507
- Urban residential - all rating units that are primarily used for residential or recreational purposes within the town of Cromwell and included on valuation roll numbers 28504, 28505, 28506, 28507 and properties located in Scott Tce, valuation roll 28421
- Rural - all other rating units within the Cromwell ward

##### Earnsclough/Manuherikia

- Contact Energy dam - Clyde Dam - Earnsclough
- Commercial and Industrial - all rating units used primarily for commercial and industrial purposes within the Earnsclough/ Manuherikia ward except Clyde Dam
- Residential - all rating units that are primarily used for residential or recreational purposes within Earnsclough/Manuherikia ward
- Rural - all other rating units within Earnsclough/Manuherikia ward

##### Roxburgh

- Contact Energy dam - Roxburgh Dam - Roxburgh
- Teviot Dams - Roxburgh
- All other rating units within Roxburgh ward

#### Alexandra Town Centre 08 Loan

Commercial - all commercial properties within the boundaries of the area defined by the resolution determining the area of benefit.

Residential - all other properties within Alexandra Ward.

Properties which have more than one use (or where there is doubt as to the primary use) will be placed in a category with the highest differential factor. Note that, subject to the rights of objection to the rating information database set out in section 28 of the Local Government (Rating) Act 2002, the Council is the sole determiner of the categories.

#### Differentials Based on Location

The Council proposes to use this matter to assess rates for the library services rate, the Vincent recreation and culture rate for the Vincent Community Board, the Clutha Management rate, and the Earnsclough/Manuherikia Ward Services rate.

##### Library services

Maniototo Ward - all rating units located within the Maniototo ward

District excluding Maniototo - all rating units within the district apart from those units within the Maniototo ward

##### Vincent Recreation and Culture (Alexandra Ward and Earnsclough/Manuherikia Ward)

Band 1 - all rating units within Alexandra ward,

Band 2 - all rating units within a 17km circle centred on the Soldiers' Memorial in Alexandra (to Chatto Creek), and excluding rating units within Alexandra Ward

Band 3 - all other rating units within Earnsclough/Manuherikia Ward

##### Clutha Management

Alexandra, Cromwell, Earnsclough/Manuherikia and Roxburgh wards - all rating units within these wards

##### Earnsclough/Manuherikia Ward Services

Earnsclough and Manuherikia Wards were combined following the Local Government Commission's Representation Determination in 2007. The Vincent Board has continued to apply the local roading content within the works and services rate in accordance with the former wards. In this statement reference to "Former" wards refers to the area covered by the valuation rolls included in those wards.

Former Earnsclough represents Valuation Roll Numbers 28451, 28461, 28462, and 28476.

Former Manuherikia represents Valuation Roll Numbers 28241, 28250, 28431, and 28471.

Where a rating unit is situated in more than one ward, the Council will assign the rating unit to a ward based on whichever part of the rating unit has the "home" block.

#### Differentials Based on Area

The Council proposes to use this measure to differentiate the Alexandra stormwater rate within the Alexandra ward.

The following categories apply:

rating units up to 2 hectares in area

rating units over 2 hectares

#### Differentials Based on Availability of Service

##### Water Supply

The categories for the proposed water supply rates are:

Connected - any rating unit that is connected to a council operated water supply

Serviceable - any rating unit that is not connected to a council operated water supply but is within 100 metres of a water supply reticulation system, and to which the Council is willing and able to provide the service.



## Wastewater

The categories for the proposed wastewater rates are:

Connected - any rating unit that is connected to a council operated wastewater system

Serviceable - any rating unit that is not connected to a council operated wastewater system but is within 30 metres of a wastewater drain, and to which the Council is willing and able to provide the service.

## Waste Management

The categories for the proposed waste management rates are:

Waste management with collection - a wheelie bin is provided by the Council and a weekly collection service is available to the rating unit

Waste management without collection - no wheelie bin is provided and no weekly collection service is available to the rating unit.

## General

Uneconomic rates: Rates levied on any one rating unit of less than \$10 for the year are deemed by the Council to be uneconomic to collect.

Where a payment made by a ratepayer is less than the amount now payable, the Council will apply the payment firstly to any arrears from previous years, and then proportionately across all current year rates due.

All rates and charges referred to in this policy are inclusive of goods and services tax at 15%.

## Due Dates for Payment of Rates

All rates other than metered water charges will be payable in four instalments due on:

22 August 2011

21 November 2011

20 February 2012

21 May 2012

### Charges for Metered Water will be due on:

Bannockburn, Ranfurly, Naseby, Omakau and Patearoa;

20 October 2011, for the reading to be taken in September 2011

20 February 2012, for the reading to be taken in January 2012

20 June 2012, for the reading to be taken in May 2012

Cromwell Township and Pisa;

21 November 2011, for the reading to be taken in October 2011

20 March 2012, for the reading to be taken in February 2012

20 July 2012, for the reading to be taken in June 2012

Alexandra, Clyde and Roxburgh;

20 September 2011, for the reading to be taken in August 2011

20 January 2012, for the reading to be taken in December 2011

21 May 2012, for the reading to be taken in April 2012

## Penalties

The Council will apply penalties under section 58 and 59 of the Act on unpaid rates as follows:

- i) A charge of 10% on any amount of any instalment assessed after 1 July 2011 and which is unpaid after the due date
- ii) A charge of 10% on so much of any rates (including metered water) levied before 1 July 2011 which remain unpaid on 1 October 2011
- iii) A further charge of 10% on any rates (including metered water) levied before 1 July 2011 which remain unpaid on 1 April 2012.

### **Payment of Rates**

A discount of 2.5 percent be given where payment of the year's rates is made in full on or before the due date for the first instalment of the year.

### **Definition of Separate Use or Habitation**

Council has elected to use Factor 7 of Schedule 3 of the Local Government (Rating) Act 2002 "the number of separately used or inhabited parts of the rating unit" in its Revenue and Financing Policy for calculating the liability of certain rates.

These are defined by Council as those properties meeting the following conditions and criteria:

#### **Conditions and criteria**

- 1.1 In situations where a rating unit contains both a commercial operation and residential accommodation, they will be treated as two separate uses and be assessed two sets of uniform charges, except where the owner of the commercial operation resides on the same rating unit.
- 1.2 For those rating units where the owner of the rating unit resides on the rating unit and operates a business or businesses from the same rating unit, they will be assessed only one uniform charge, provided that, in relation to uniform charges for water and sewer targeted rates there is only one connection to each of the water supply and sewer networks.
- 1.3 Where a number of different businesses are located in one rating unit, then each separate business will be assessed uniform charges. An exception is made for motels, hotels, etc, which will be treated as one business use even if each accommodation unit may be capable of separate habitation.
- 1.4 Where rating units contain separate habitable dwellings that are capable of independent habitation (i.e. have all the facilities such as bathroom, toilets, kitchens, reticulated power, separate entrance ways, etc) then each separate dwelling will be assessed uniform charges.
- 1.5 Where rating units under paragraph 1.4 are farm properties greater than 100ha in area, and the additional dwelling units are inhabited by persons who work on that farm, they will, for the purposes of separate habitation, be treated as a single use.
- 1.6 Owners of farm properties greater than 100ha in area with multiple dwellings will be asked to make a regular declaration that the additional dwellings are in use by persons working on the farm.

# RATES EXAMPLE BY PROPERTY TYPE

(all GST exclusive 2011/12 rating year)

Location	LV 1/9/10	CV 1/9/10	Rates 2011/12	LV 1/9/07	CV 1/9/07	Rates 2010/11	\$ Change
Alexandra Commercial	118,000	450,000	2,889.66	118,000	425,000	2,777.61	112.05
Alexandra Hotel	380,000	2,025,000	5,220.11	380,000	2,100,000	5,210.32	9.79
Alexandra Lifestyle Block	305,000	580,000	1,629.64	335,000	650,000	1,543.80	85.84
Alexandra Major Motel	495,000	2,850,000	10,842.43	580,000	3,000,000	11,293.00	-450.58
Alexandra Motel	155,000	435,000	3,286.32	185,000	510,000	3,387.79	-101.48
Alexandra Residential	114,000	250,000	2,191.17	134,000	270,000	2,147.84	43.33
Bannockburn Vineyard	1,050,000	2,300,000	3,375.47	1,300,000	3,000,000	3,539.74	-164.27
Clyde Commercial	205,000	485,000	1,995.19	205,000	485,000	1,907.07	88.12
Clyde Commercial	133,000	570,000	2,029.48	133,000	560,000	1,954.86	74.62
Clyde Motel	240,000	560,000	2,195.81	240,000	620,000	2,197.02	-1.21
Clyde Residence	101,000	285,000	1,397.52	101,000	305,000	1,322.14	75.38
Cromwell Orchard	620,000	830,000	2,248.63	730,000	930,000	2,167.88	80.75
Cromwell Commercial	230,000	500,000	2,384.79	230,000	470,000	2,219.52	165.27
Cromwell Farm	2,450,000	2,950,000	6,030.88	2,450,000	2,950,000	5,107.99	922.89
Cromwell Large Farm	5,150,000	6,650,000	11,572.61	5,150,000	6,600,000	9,582.66	1,989.95
Cromwell Lifestyle Block	275,000	800,000	1,422.42	365,000	880,000	1,454.23	-31.81
Cromwell Major Hotel	1,525,000	6,000,000	18,305.14	1,525,000	7,025,000	18,909.35	-604.21
Cromwell Motel	670,000	1,450,000	5,913.69	670,000	1,650,000	5,871.30	42.40
Cromwell Residence	175,000	325,000	1,799.30	194,000	380,000	1,735.65	63.64
Cromwell Storage	930,000	2,850,000	6,591.96	1,175,000	2,500,000	6,066.60	525.36
Earnsclough Farm	390,000	580,000	1,340.53	390,000	580,000	1,231.03	109.50
Earnsclough Lifestyle Block	190,000	465,000	1,007.69	210,000	415,000	933.78	73.91
Earnsclough Orchard	265,000	655,000	1,192.33	295,000	630,000	1,123.71	68.63
Maniototo Farm	720,000	1,025,000	2,194.98	720,000	1,025,000	2,018.29	176.69
Maniototo Large Farm	6,050,000	6,930,000	13,018.66	6,700,000	7,650,000	12,902.31	116.35
Maniototo Lifestyle Block	108,000	240,000	905.77	120,000	266,000	889.64	16.12
Maniototo Rural - Hotel	68,000	925,000	1,795.89	75,000	1,050,000	1,931.12	-135.23
Manuherikia Farm	980,000	1,225,000	2,239.41	980,000	1,225,000	2,041.20	198.22
Manuherikia Large Farm	3,750,000	4,750,000	7,386.95	3,600,000	4,600,000	6,457.66	929.29
Manuherikia Lifestyle Block	126,000	240,000	695.42	140,000	265,000	670.92	24.50
Naseby Residence	76,000	235,000	1,975.63	101,000	240,000	1,911.95	63.68
Omakau Residence	47,000	220,000	1,861.83	47,000	275,000	1,842.77	19.06
Patearoa Residence	55,000	180,000	1,215.39	55,000	180,000	1,170.56	44.83
Ranfurlly - Hotel	90,000	375,000	2,828.14	129,000	390,000	2,797.21	30.93
Ranfurlly Commercial Property	12,000	113,000	1,887.75	18,000	117,000	1,868.49	19.26
Ranfurlly Residence	43,000	185,000	1,904.01	65,000	205,000	1,899.77	4.24
Roxburgh - Commercial	53,000	135,000	2,113.99	62,000	150,000	2,057.56	56.44
Roxburgh - Hotel	57,000	300,000	3,297.88	67,000	325,000	3,204.82	93.06
Roxburgh Orchard	112,000	220,000	1,037.41	120,000	232,000	1,029.18	8.22
Roxburgh Farm	960,000	1,480,000	2,772.30	960,000	1,480,000	2,528.22	244.08
Roxburgh Large Farm	7,100,000	8,250,000	16,001.58	7,100,000	8,250,000	14,340.88	1,660.70
Roxburgh Residence	43,000	195,000	2,031.35	51,000	250,000	1,975.45	55.91
Roxburgh Rural Industry	140,000	1,375,000	2,394.60	150,000	1,400,000	2,378.18	16.42

# FEES AND CHARGES 2011-2012

*Note: While Council has aimed to provide an exhaustive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.*

*All fees and charges referred to are inclusive of goods and services tax (GST) at 15%.*

## Community Services

<b>Cemeteries</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<b>Alexandra Cemetery</b>		
Plot Fees		
Standard plot	670.00	660.00
Ashes plot	335.00	330.00
Burial Fees		
Standard re-opening and burial	700.00	580.00
Burial of ashes	350.00	270.00
Burial of infants (up to 2 years) / re-opening	400.00	330.00
Extraordinary costs	At cost	At cost
<b>Clyde Cemetery</b>		
Plot Fees		
Standard plot	535.00	530.00
Ashes plot	265.00	265.00
Burial Fees		
Standard re-opening and burial	520.00	515.00
Burial of ashes	260.00	260.00
Burial of infants (up to 2 years) / re-opening	260.00	260.00
Extraordinary costs	At cost	At cost
<b>Cromwell Cemetery</b>		
Plot Fees		
Standard plot	520.00	515.00
Ashes plot	260.00	260.00
Memorial structures plot	520.00	515.00
Burial Fees		
Standard re-opening and burial	655.00	540.00
Burial of ashes	325.00	270.00
Burial of infants (up to 2 years) / re-opening	325.00	270.00
Memorial structures burials	635.00	525.00
Memorial structures burials stillborns and infants (up to 2 years old)	295.00	275.00
Extraordinary costs	At cost	At cost
<b>Naseby Cemetery</b>		
Standard plot fee	250.00	250.00

<b>Ranfurly Cemetery</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
Plot Fees		
Standard plot	250.00	250.00
Ashes plot	130.00	125.00
<b><u>Community Facilities</u></b>		
<b>Alexandra Community Centre</b>		
<i>(a \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours)</i>		
Hall and Bar		
Commercial whole day	245.00	240.00
Commercial half day	155.00	150.00
Commercial hourly rate	30.00	30.00
Non-commercial whole day	145.00	140.00
Non-commercial half day	90.00	90.00
Non-commercial hourly rate	18.00	18.00
Hall, Kitchen and Bar		
Commercial whole day	270.00	265.00
Commercial half day	180.00	175.00
Non-commercial whole day	150.00	150.00
Non-commercial half day	110.00	105.00
Hall, Reading Room, Kitchen and Bar		
Commercial whole day	310.00	305.00
Commercial half day	200.00	195.00
Non-commercial whole day	185.00	180.00
Non-commercial half day	120.00	120.00
Whole Complex		
Commercial whole day	410.00	400.00
Commercial half day	265.00	260.00
Non-commercial whole day	250.00	245.00
Non-commercial half day	150.00	150.00
Theatre		
Commercial evening	350.00	340.00
Commercial matinee	260.00	255.00
Commercial rehearsal	85.00	85.00
Non-commercial evening	200.00	200.00
Non-commercial matinee	150.00	150.00
Non-commercial rehearsal	50.00	50.00
<b>Cromwell Memorial Hall</b>		
<i>(a \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours)</i>		
Whole Complex (auditorium, supper room, west wing, kitchen)		
Commercial whole day	435.00	425.00
Commercial half day	295.00	285.00
Non-commercial whole day	160.00	155.00
Non-commercial half day	130.00	125.00
Sporting events – tournaments	135.00	130.00

	2011/12	2010/11
	\$	\$
Sporting events – club nights	105.00	100.00
Sporting events – schools	105.00	100.00
Hourly rate (only available on application to the Cromwell Community Board)	25.00	25.00
After 1.00 am charge per hour	20.00	15.00
<b>Auditorium (not including kitchen)</b>		
Commercial whole day	280.00	270.00
Commercial half day	175.00	170.00
Non-commercial whole day	120.00	115.00
Non-commercial half day	98.00	95.00
Sporting events – tournaments	105.00	100.00
Sporting events – club nights	75.00	70.00
Sporting events – schools	75.00	70.00
Hourly rate (only available on application to the Cromwell Community Board)	20.00	15.00
After 1.00 am charge per hour	20.00	15.00
<b>Supper Room or West Wing (not including kitchen)</b>		
Commercial whole day	145.00	140.00
Commercial half day	105.00	100.00
Non-commercial whole day	80.00	75.00
Non-commercial half day	65.00	60.00
Hourly rate (only available on application to the Cromwell Community Board)	15.00	10.00
<b>Supper Room and Kitchen</b>		
Commercial whole day	170.00	165.00
Commercial half day	115.00	110.00
Non-commercial whole day	105.00	100.00
Non-commercial half day	80.00	75.00
Hourly rate (only available on application to the Cromwell Community Board)	25.00	21.00
<b>Kitchen per hour</b>	25.00	21.00
<b>Hire of Trestles and Chairs (away from hall)</b>		
Trestles (each)	5.00	5.00
Chairs (each)	5.00	3.00
Refundable deposit for 1 – 20 chairs	75.00	70.00
Refundable deposit for more than 20 chairs	105.00	125.00
Crockery breakages (at hall)	At cost	At cost
<b>Naseby Hall</b>		
Whole Day Hire	75.00	75.00
Half Day Hire	35.00	35.00
Hourly rate if less than half day	15.00	-
<b>Wallace Memorial Hall</b>		
Whole Day Hire	30.00	30.00
Half Day Hire	15.00	15.00
<b>Ranfurly Hall</b>		
<i>(a \$200 bond is required for social functions)</i>		
Ranfurly Drama Club (per annum)	190.00	185.00
Meetings	50.00	48.00

	2011/12	2010/11
	\$	\$
Meetings (hourly rate)	15.00	-
Furniture Auctions	50.00	48.00
Local Concerts	80.00	80.00
Visiting Artists and Concerts	110.00	110.00
Weddings and Cabarets etc	165.00	160.00
<b>Patearoa Hall</b>		
Whole Day Hire and Funerals	100.00	100.00
Half Day Hire	30.00	30.00
Meeting Room – locals	15.00	15.00
Meeting Room – non-locals	25.00	25.00
Discretionary Bond	250.00	250.00
Hire of Tables and Chairs (away from hall)		
Tables	10.00	10.00
Padded chairs	2.00	2.00
Plastic chairs	1.00	1.00
<b>Roxburgh Entertainment Centre</b>		
<i>(a \$200 bond is required for social functions)</i>		
<b>Theatre</b>		
Evenings	280.00	265.00
Conferences (whole day)	280.00	265.00
Matinees, meetings and rehearsals	135.00	130.00
Hourly rate for non-profits groups only	16.00	16.00
<b>Dance Hall</b>		
Commercial whole day (social functions, weddings, funerals)	280.00	265.00
Commercial half day (social functions, weddings, funerals)	135.00	130.00
Hourly rate for non-profits groups only	16.00	16.00
Track lighting (per day)	50.00	50.00
Track lighting – supper room (per day)	26.00	26.00
Track lighting – dance hall (per day)	26.00	26.00
<i>(track lighting is in additional to all other fees)</i>		
<b>Kitchen</b>		
Commercial hire whole day (social functions, weddings, funerals)	135.00	130.00
Commercial half day (social functions, weddings, funerals)	95.00	95.00
Hourly rate for non-profits groups only	16.00	16.00
Whole complex (non-discountable)	590.00	575.00
<b>Roxburgh Memorial Hall</b>		
<b>Whole Hall</b>		
Commercial hire	170.00	155.00
Hourly rate for commercial hire	55.00	51.00
Hourly rate for non-profits groups only	16.00	16.00

<b>Council Office Hire</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<b>William Fraser Building</b>		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Conference room / Bill McIntosh room whole day	55.00	55.00
Conference room / Bill McIntosh room half day	35.00	35.00
Assets department meeting room whole day	35.00	35.00
Assets department meeting room half day	35.00	35.00
Tea making facilities (per person per tea break)	2.00	2.00
<b>Cromwell Service Centre</b>		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
<b>Ranfurly Service Centre</b>		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
Meeting room whole day	35.00	35.00
Meeting room half day	25.00	25.00
<b>Roxburgh Service Centre</b>		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
<b>Cromwell Museum</b>		
Sale of Museum Photographs		
6 x 4 black and white	20.00	18.00
7 x 5 black and white	25.00	20.00
10 x 8 black and white	32.00	30.00
6 x 4 sepia	26.00	25.00
7 x 5 sepia	36.00	35.00
10 x 8 sepia	48.00	46.00
<b>Libraries</b>		
Rental Books – Popular Fiction and New Releases (per book)	1.00	1.00
Interloan Books from Outside District (plus and externally imposed charges per book)	7.00	7.00
Overdue Books (per book per week)		
Adults	1.50	1.50
Children	1.50	1.50
Reciprocal Borrowers	10.00	10.00
Reservation Fee (per book)	1.00	1.00
CD's (per week)		
CD's up to 2 years old	3.00	3.00
CD's up to 2 years old 3 for 2	6.00	6.00
CD's over 2 years old	2.00	2.00



	2011/12	2010/11
	\$	\$
Videos (per week)	2.00	2.00
DVD's (per week)		
DVD's up to 1 year old	4.00	4.00
DVD's over 1 year old	2.00	2.00
CD Rom's (per week)	4.00	4.00
Downloading onto Disk	2.00	2.00
Computer Use (no internet)		
15 mins	2.00	2.00
30 mins	4.00	4.00
45 mins	6.00	6.00
Per hour	7.00	7.00
Internet Charges		
15 mins	2.00	2.00
30 mins	4.00	4.00
Per hour	7.00	7.00
Photocopying		
A4 per sheet up to 20 sheets (black and white)	.20	.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	.10	.10
A4 per sheet more than 20 sheets (colour)	.60	.60
A3 per sheet up to 20 sheets (black and white)	.40	.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	.20	.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	.40	.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	.80	.80
A3 double sided (colour)	4.00	4.00
Own paper per sheet (black and white)	.10	.10
Own paper per sheet (colour)	.60	.60
Own paper double sided per sheet (black and white)	.20	.20
Own paper double sided per sheet (colour)	1.00	1.00
Providing of regular meeting agenda (per agenda)	33.00	33.00
Fax Charges		
All locations up to 3 pages (per fax)	2.50	2.50
Additional pages per page	.50	.50
Book Covering		
Small books (paperback/trade paperback)	5.00	5.00
Medium books	8.00	8.00
Large books	10.50	10.50
Scanning (per page)	1.00	1.00
Replacement Cards	5.00	5.00
Non-residents Without a Borrowing Card (\$25 non-refundable)	40.00	40.00
Damaged Item Charge	10.00	10.00

## Recreational Facilities

<b><u>Molyneux Park</u></b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<i>(a whole day is more than 6 hours, half day is less than 6 hours; the stadium has a wooden gymnasium floor is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor)</i>		
<b>Stadium</b>		
Sports groups (per hour)	32.00	30.00
Vincent sports groups (per hour)	20.00	18.00
Gas heating token (20 mins)	7.00	7.00
Electric heating token (15 mins)	.50	.50
Sports groups whole day	270.00	265.00
Sports groups half day	185.00	175.00
Vincent sport groups whole day	150.00	150.00
Vincent sport groups half day	110.00	105.00
<b>Sports Grounds</b>		
<i>(cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation)</i>		
Casual (per ground per day)	95.00	70.00
Cricket wickets (per day)	80.00	75.00
Changing rooms (per room)	25.00	17.00
<b><u>Pioneer Park</u></b>		
<i>(a \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district)</i>		
Commercial Activity or Event Including Circus, Gypsy Fair, Blossom Festival	265.00	265.00
Community Group Activity	32.00	30.00
Community Group Activity – a Vincent Benefit	120.00	120.00
Amusement Devices (activity or device)	60.00	60.00
Council Power Box (per hour)	5.00	5.00
<b><u>Anderson Park</u></b>		
<b>Sports Club Rentals (per player per season)</b>		
Anderson Park Grounds / Pavilion	40.00	40.00
Netball / Tennis Courts	15.00	14.00
<b>Casual Users (per day)</b>		
Playing Fields (per player)	2.00	2.00
Netball / Tennis Courts (per player)	2.00	2.00
Non-sporting Activities (per player plus electricity)	60.00	60.00
Touch Tournaments (per ground)	55.00	55.00
<b><u>Alpha Street Reserve</u></b>		
<i>(a \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district)</i>		
Commercial Activity or Event Including Circus And Gypsy Fair	265.00	265.00

	2011/12	2010/11
	\$	\$
Sports Club Rentals (per player per season)		
Alpha Street Grounds / Pavilion	40.00	40.00
Casual Users (per day)		
Playing Fields (per player)	2.00	2.00
Non-sporting Activities (per player plus electricity)	60.00	60.00
Touch Tournaments (per ground)	55.00	55.00
Coin Operated BBQ	.50	.50
<b><u>Maniototo Park</u></b>		
<i>(a \$200 bond is required for social functions in the Stadium)</i>		
School / Sports Clubs (per session)	34.00	33.00
Sports Clubs (per annum)	775.00	765.00
Stadium / Sports Ground (per day)	255.00	254.00
Weddings and Cabarets (stadium only)	160.00	155.00
A&P Association (per show)	770.00	768.00
Aerobics (per session)	15.00	12.00
Meetings (stadium)	105.00	100.00
School Sports Day	105.00	100.00
Maniototo Squash Club (per annum)	1,450.00	1,440.00
Rugby Club Rooms	80.00	80.00
Hire of Trestles away from the Stadium (per trestle)	3.00	3.00
Hire of Chairs away from the Stadium (per chair)	1.00	1.00
Kitchen Whole Day	25.00	23.00
Kitchen Half Day	50.00	47.00
Breakages	At cost	At cost

## Swim Centres

<i>(you must have ID to obtain Gold Card, Community Services Card and tertiary student rates)</i>	2011/12	2010/11
	\$	\$
<b><u>Molyneux Aquatic Centre</u></b>		
Single Admission		
Adult	4.00	4.00
Child	2.00	2.00
Preschooler (with maximum of 2 per 1 paying parent/caregiver)	No charge	No charge
Gold Card and tertiary student 10%	3.60	3.60
Community Services Card holder 10%	3.60	3.60
Spectator (when whole pool is hired including competitions)	1.50	1.50
Shower	2.00	-
Membership Card and Yearly Pass		
Adult 11 swims	40.00	40.00
Adult 22 swims	80.00	80.00
Adult 45 swims	160.00	160.00
Adult yearly pass	480.00	480.00
Child 11 swims	20.00	20.00
Child 22 swims	40.00	40.00
Child 45 swims	80.00	80.00
Child yearly pass	290.00	290.00
Gold Card, Community Services Card and Tertiary Students		
11 swims	36.00	36.00
22 swims	72.00	72.00
45 swims	144.00	144.00
Yearly pass	432.00	432.00
Aquarobics and Aqua Fit		
Adult entry and class	8.00	8.00
Adult 11 class membership concession (includes pool entry)	80.00	80.00
Gold Card, Community Services Card, tertiary student entry and class	7.20	7.20
Gold Card, Community Services Card, tertiary student 11 class membership concession (includes pool entry)	72.00	72.00
Aqua Fit Class Only excluding pool entry	4.00	-
Swimming Lesson – Central Swim School (includes pool entry)		
8 x toddler/preschool lesson	64.00	64.00
10 x school age lessons	90.00	90.00
10 x 45 Minute Stroke Development	98.00	98.00
Weekday Private Lesson		
30 minutes	30.00	30.00
20 minutes	20.00	20.00
5 day block holiday classes	42.50	42.50
Saturday Private Lesson		
20 minutes	30.00	30.00
15 minutes	20.00	20.00
School Hire		
District Primary Schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
District High Schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	10.00
Non-district Schools – normal pool entry plus non commercial lane hire	20.00	20.00

	2011/12	2010/11
	\$	\$
<b>Central Otago Swimming Clubs / Non-Commercial (as per definition)</b>		
Child – 12 month	290.00	290.00
Tues, Thurs non-competitive club nights per lane, no entry (does not include development or squad coaching sessions)	12.00	12.00
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (including development or squad coaching sessions)	12.00	12.00
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	115.00	115.00
<b>Commercial Operators</b>		
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	45.00	45.00
<b>Additional Charges</b>		
Additional staff after hours	\$20/hr/staff	\$20/hr/staff
Surcharge for outside normal opening hours	%	%
<b>Meeting Room Charges (where available)</b>		
Non-commercial per hour min 1 hour then ½ hour blocks	10.00	10.00
Commercial per hour min 1 hour then ½ hour blocks	30.00	30.00
Kitchen surcharge	30.00	30.00
<b><u>Cromwell Swim Centre</u></b>		
<b>Single Admission</b>		
Adult	4.00	4.00
Child	2.00	2.00
Preschooler (with maximum of 2 swimming parents/caregivers)	No charge	No charge
Gold Card and tertiary student 10%	3.60	3.60
Community Services Card holder 10%	3.60	3.60
Spectator (when whole pool is hired including competitions)	1.50	1.50
<b>Membership Card and Yearly Pass</b>		
Adult 11 swims	40.00	40.00
Adult 22 swims	80.00	80.00
Adult 45 swims	160.00	160.00
Adult yearly pass	480.00	480.00
Child 11 swims	20.00	20.00
Child 22 swims	40.00	40.00
Child 45 swims	80.00	80.00
Child yearly pass	290.00	290.00
<b>Gold Card, Community Services Card and Tertiary Students</b>		
11 swims	36.00	36.00
22 swims	72.00	72.00
45 swims	144.00	144.00
Yearly pass	432.00	432.00
<b>Aquarobics and Aqua Fit</b>		
Adult entry and class	8.00	8.00
Adult 11 class membership concession (includes pool entry)	80.00	80.00
Gold Card, Community Services Card, tertiary student entry and class	7.20	7.20
Gold Card, Community Services Card, tertiary student 11 class membership concession (includes pool entry)	72.00	72.00

	2011/12	2010/11
	\$	\$
Aqua Fit class only excluding pool entry	4.00	-
Swimming Lesson – Central Swim School (includes pool entry)		
8 x toddler/preschool lesson	64.00	64.00
10 x school age lessons	90.00	90.00
10 x 45 Minute Stroke Development	98.00	98.00
Weekday Private Lesson		
30 minutes	30.00	30.00
20 minutes	20.00	20.00
5 day block holiday classes	42.50	42.50
Saturday Private Lesson		
20 minutes	30.00	30.00
15 minutes	20.00	20.00
School Hire (off peak hours only)		
District Primary Schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
District High Schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	10.00
Non-district Schools – normal pool entry plus non commercial lane hire	20.00	20.00
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Child – 12 month (July – June)	290.00	290.00
Tues, Thurs non-competitive club nights per lane, no entry (does not include development or squad coaching sessions)	12.00	12.00
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (including development or squad coaching sessions)	12.00	20.00
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	115.00	115.00
Commercial Operators		
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	45.00	45.00
Additional Charges		
Additional staff after hours	\$20/hr/staff	\$20/hr/staff
Surcharge for outside normal opening hours	%	%
Meeting Room Charges (where available)		
Non-commercial per hour min 1 hour then ½ hour blocks	10.00	10.00
Commercial per hour min 1 hour then ½ hour blocks	30.00	30.00
Kitchen surcharge	30.00	30.00
<b>Ranfurly Swim Centre</b>		
Admission		
Adult	4.00	4.00
Child	2.00	2.00
11 x child swims (swim card)	20.00	15.00
11 x adult swims (swim card)	40.00	30.00

	2011/12	2010/11
	\$	\$
Season Pass (single)	82.00	80.00
Season Pass (family) plus \$10 per child	105.00	105.00
Maniototo Area School	731.00	730.00
St John's School	132.00	132.00
Aquabelles (per session)	352.00	350.00
Other Groups (per session)	352.00	350.00
Professional Coaching	\$20 per hr	\$20 per hr
<b><u>Roxburgh Swim Centre</u></b>		
Admission		
Adult	4.00	4.00
Child	2.00	2.00
Season Pass		
11 x adult swims	40.00	40.00
22 x adult swims	80.00	80.00
44 x adult swims	160.00	160.00
11 x child swims	20.00	20.00
22 x child swims	40.00	40.00
44 x child swims	80.00	80.00

## District Development

<b>Visitor Information Centres</b>	<b>2011/12</b>	<b>2010/11</b>
<i>(located at Alexandra, Cromwell, Ranfurly and Roxburgh)</i>	<b>\$</b>	<b>\$</b>
Toll Calls		
National (per 2 minutes)	1.00	1.00
International (per 5 minutes)	6.00	6.00
Booking Commission (on operator bookings)	10-20%	10-20%
Cancellation Fee (payable by customer)	10-15%	10-15%
Event Tickets	10-20%	10-20%
Booking Fee	6.00	5.50
Cheque Clearance Fee	.30	.30
Ladder Hire – Cromwell (per half day)	29.00	28.00
Photocopying and faxes (refer to Administration Services)		
Display		
Window (per week)	12.00	11.00
Wall / poster (per month)	35.00	35.00
Light box (per month)	27.00	25.00
Blackboard/panel display (per month)	50.00	-
Local operators – all information centres (professionally printed brochures only)	No charge	No charge
Outside region operators (per brochure per centre, per annum)	96.00	92.00
Commercial series publications per centre	525.00	510.00
Commercial series publications all four centres	1,350.00	1,225.00
Commercial individual publications (per centre per annum)	165.00	150.00
Plasma TV operator advertising		
per month	65.00	50.00
per 6 months (summer/winter)	200.00	200.00
per year	355.00	355.00
Internet Charges		
15 min	2.00	2.00
30 mins	4.00	4.00
1 hour	7.00	7.00
There may be one off projects carried out during the year where operators who participate contribute to the costs on a case by case basis	As required	As required
<b>Tourism Central Otago</b>		
Advertising (subject to quotes from suppliers)		
Central Otago Visitor Guide (free listing for local operators)		
Basic listing	No charge	No charge
One third page	350.00	305.00
Two thirds page	700.00	610.00
Full page	1,000.00	920.00
Other	150.00	As required
Central Otago Online Product Directory	500.00	-
Central Otago related products/operators registration fee (outside region operators as approved by TCO)	350.00	305.00
There may be one off projects carried out during the year where operators who participate contribute to the costs on a case by case basis	As required	As required



## Environmental Services

<b>Building Control Charges</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<i>(estimated value of work)</i>		
<b>Notes</b>		
<i>The cost of any peer review of professional documents is at the applicant's cost</i>		
<i>BRANZ Levy - \$1 for every \$1,000 or part thereof (projects under \$20,000 are exempt) (BRANZ Levy is exempt from GST)</i>		
<i>BIA Levy - \$1.97 for every \$1,000 or part thereof (projects under \$20,000 are exempt)</i>		
<i>All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements</i>		
<i>Any other charge for information, certification or inspection or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$60 minimum)</i>		
Up to and Including \$5,000	220.00	220.00
Over \$5,000 and not Exceeding \$10,000	440.00	440.00
Over \$10,000 and not Exceeding \$20,000	835.00	835.00
Over \$20,000 and not Exceeding \$40,000	1,180.00	1,180.00
Over \$40,000 and not Exceeding \$80,000	1,305.00	1,305.00
Over \$80,000 and not Exceeding \$200,000	1,900.00	1,900.00
Over \$200,000 and not Exceeding \$350,000	2,350.00	2,350.00
Over \$350,000 and not Exceeding \$500,000	2,515.00	2,515.00
Over \$500,000 and not Exceeding \$750,000	2,785.00	2,785.00
Over \$750,000 and not Exceeding \$1,000,000	3,040.00	3,040.00
Exceeding \$1,000,000 (minimum deposit plus additional time if necessary)	3,040.00 +	3,040.00 +
<b>Commercial</b>		
Alteration \$10,000 - \$20,000	995.00	995.00
Alteration \$20,000 - \$1,000,000	As per res value	As per res value
Alteration over \$1,000,000	As per res value	As per res value
New \$10,000 - \$20,000	995.00	995.00
New \$20,000 - \$1,000,000	As per res value	As per res value
New over \$1,000,000	As per res value	As per res value
Amendments to Building Consents (deposit) Actual cost of work to be recovered at time and disbursements	70.00	70.00
Erection of Marquee	205.00	205.00
Heating / Fire Appliances – Free Standing	185.00	185.00
Inbuilt secondhand	330.00	330.00
Wind Machines (horticultural)	410.00	410.00
<b>Other Building Inspections</b>		
<b>Certificate of Acceptance</b>		
Minor work up to \$5000	735.00	735.00
Residential \$5000 to \$20,000	1,045.00	1,045.00
Residential \$20,000 +	1,805.00	1,805.00
Commercial - \$550 deposit plus hourly rate plus travel	560.00 +	560.00 +
Relocated house within the district	145.00	145.00
New compliance schedule	65.00	65.00
Amended compliance schedule	65.00	65.00
WOF Monitoring Fee	65.00	65.00
Certificate of Public Use	345.00	345.00

	2011/12	2010/11
	\$	\$
Notice to Fix	155.00	155.00
Fire Service assessment of building consents (plus costs)	65.00	65.00
Demolition – non-commercial	215.00	215.00
Demolition – commercial	410.00	410.00
Inspection of unsatisfactory work (per visit or inspections not already provided for)	65.00	65.00
Swimming pool exemption application (delegated)	155.00	155.00
Swimming pool exemption (referred to Council)	255.00	255.00
Water test fee (fee plus actual test cost)	\$35 + actual	\$35 + actual
TAB and gambling venues application fee (deposit)	130.00	130.00
<b>Project Information Memorandum and Project Check Fee – Residential</b>		
Up to and including \$5,000	30.00	30.00
Over \$5,000 and not exceeding \$10,000	70.00	70.00
Over \$10,000 and not exceeding \$20,000	115.00	115.00
Over \$20,000 and not exceeding \$40,000	185.00	185.00
Over \$40,000 and not exceeding \$80,000	235.00	235.00
Over \$80,000 and not exceeding \$200,000	270.00	270.00
Over \$200,000 and not exceeding \$350,000	310.00	310.00
Over \$350,000 and not exceeding \$500,000	310.00	310.00
Exceeding \$500,000 (minimum deposit plus additional time if necessary)	310.00 +	310.00 +
Minor appliances (heaters – inbuilt, 2nd hand)	30.00	30.00
<b>Project Information Memorandum and Project Check Fee – Commercial</b>		
Alteration / New building up to \$10,000	180.00	180.00
Alteration / New building \$10,000 - \$20,000	340.00	340.00
Alteration / New building \$20,000 - \$1,000,000	405.00	405.00
Alteration / New building over \$1,000,000	415.00	415.00
Reactivate a lapsed consent (deposit)	70.00	70.00
Assessment of building consent exemption application (deposit)	70.00	70.00
Local Authority Compliance Certificate	100.00	100.00
<b>Time and Disbursements</b>		
Hourly rates for processing all applications	90.00	Sal/1,500x2.5
Mileage (cents per km)	.50	.50
<b><u>Licensing and Environmental Health</u></b>		
<b>Health Fees</b>		
<b>Annual Inspection</b>		
Food premises	165.00	165.00
Camping grounds	165.00	165.00
Hairdresser Shops	165.00	165.00
Offensive trades	165.00	165.00
Funeral directors	165.00	165.00
Follow up inspection fee	165.00	165.00
Change of ownership	65.00	65.00
<b>Annual Renewal</b>		
Food premises	80.00	80.00
Camping grounds	80.00	80.00
Hairdresser Shops	80.00	80.00
Offensive trades	80.00	80.00

	2011/12	2010/11
	\$	\$
Funeral directors	80.00	80.00
Miscellaneous Bylaw and general licence fees	145.00	145.00
Late payment fee	50%	-
<b>Food Control Plans</b>		
Application	65.00	65.00
Audit	Sal/1,500x1.8	Sal/1,500x1.8
Renewal	65.00	65.00
Corrective action	Sal/1,500x1.8	Sal/1,500x1.8
<b>Liquor Licensing Fees</b>		
<b>Trading Stalls in public place Bylaw fees</b>		
Trading stalls (per week)	30.00	30.00
Trading stalls in public places (per annum)	300.00	300.00
Additional Sandwich Board	75.00	75.00
<b>Animal Control Charges</b>		
<i>(any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this schedule)</i>		
<b>Dog Registration Fees</b>		
Non-working dogs	50.00	50.00
Working dogs	11.00	11.00
Late penalty fee (percentage of base fee)	50%	50%
<b>Dog Impounding Charges</b>		
First impounding (for each 12 months)	95.00	95.00
Second impounding (for each 12 months)	125.00	125.00
Third and subsequent impounding (for each 12 months)	160.00	160.00
Sustenance	21.00	21.00
Destruction of dog	55.00	55.00
Notification	20.00	20.00
Microchipping	30.00	-
Licence to Keep Four or More Dogs – Inspection Fee	45.00	45.00
<b>Planning and Infrastructural Assets Services</b>		
<i>All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below.</i>		
<i>Applications will not be processed unless accompanied by the appropriate application or deposit fee.</i>		
<i>In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions.</i>		

<b>Subdivision Charges</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<i>Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</i>		
<b>Land Subdivision Consent</b>		
Consent application deposit (notified to formal hearing)	2,050.00	2,050.00
Consent application deposit (non notified to formal hearing)	1,530.00	1,530.00
Consent application deposit (under delegated authority)	765.00	765.00
Sealing fee for each plan (s.223 and s.224)	125.00	125.00
Sealing fee in stages (s.223 and s.224 each stage)	125.00	125.00
Minor amendment to cross lease/unit title plan (deposit)	510.00	510.00
<b>Other Subdivision Charges</b>		
Completion certificates	75.00	75.00
Compliance certificates (deposit)	540.00	540.00
Certified copy of Council resolution	75.00	75.00
Registered bond	At cost	At cost
Release from registered bond	75.00	75.00
Right of way consents	75.00	75.00
Certificate of approval of survey plans (s.226(1)(e)(ii))	130.00	130.00
Change or cancellation of amalgamation condition (deposit)	75.00	75.00
<b>Land Use Consent</b>		
Consent Application Deposit (notified to formal hearing)	2,040.00	2,040.00
Consent Application Deposit (non notified to formal hearing)	1,530.00	1,530.00
Consent Application Deposit (under delegated authority)	510.00	510.00
None Compliance with Bulk and Location Requirements (delegated authority)	130.00	130.00
Application for Extension of Time for a Resource Consent (deposit)	130.00	130.00
Minor Change or Cancellation of Consent Condition (delegated) (deposit)	260.00	260.00
Complex Change or Cancellation of Consent Condition (delegated) (deposit)	520.00	520.00
Change or Cancellation of Consent Condition to Formal Hearing (deposit)	785.00	785.00
Monitoring Consent Holders (per hr + mileage)	90.00	90.00
Hearing of Objection to Resource Consent (deposit)	785.00	785.00
Application for Heritage Orders and Designations (deposit)		
Minor, no research (plus public notification)	1,020.00	1,020.00
Moderate, standard research requirements (plus public notification)	5,110.00	5,110.00
Major, affects large area of district (plus public notification)	10,220.00	10,220.00
<b>Application for District Plan Change (deposit)</b>		
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and/or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties.</i>		
Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	1,020.00	1,020.00
Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	5,110.00	5,110.00

	2011/12	2010/11
	\$	\$
Major effect – affects whole scheme/major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council’s satisfaction).	10,220.00	10,220.00
<b>Information Charges</b>		
Resource Management Act information	At cost	At cost
All other information requested in writing (time charge + disbursements basis min	75.00	75.00
<b>Land Information Memorandum (LIM)</b>		
<i>DBH and BRANZ levies apply to work over \$20,000</i>		
<b>Residential Search</b>		
Provided in 10 working days	135.00	135.00
Provided in 5 working days	170.00	170.00
<b>Commercial Search</b>		
Provided in 10 working days	190.00	190.00
Provided in 5 working days	255.00	255.00
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and/or supervision	At cost	At cost

## Administration Services

	2011/12	2010/11
	\$	\$
<b>Photocopying</b>		
A4 per sheet up to 20 sheets (black and white)	.20	.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	.10	.10
A4 per sheet more than 20 sheets (colour)	.60	.60
A3 per sheet up to 20 sheets (black and white)	.40	.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	.20	.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	.40	.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	.80	.80
A3 double sided (colour)	4.00	4.00
Own paper per sheet (black and white)	.10	.10
Own paper per sheet (colour)	.60	.60
Own paper double sided per sheet (black and white)	.20	.20
Own paper double sided per sheet (colour)	1.00	1.00
Providing of regular meeting agenda (per agenda)	33.00	33.00
<b>Fax Charges</b>		
All locations up to 3 pages (per fax)	2.50	2.50
Additional pages per page	.50	.50
<b>Word Processing</b>		
First page	7.00	7.00
All subsequent pages	3.00	3.00
<b>Rating Services</b>		
Water rates final read	50.00	50.00
Rating Information Database (RID) particulars	2.50	2.50
<b>Maps/Aerial Photography</b>		
Black and white A4	2.00	2.00
Black and white A3	4.00	4.00
Colour A4	6.00	6.00
Colour A3	11.00	11.00
Custom maps (per hr cost)	70.00	70.00
Electronic copies of aerials	POA	POA
<b>Video Conferencing</b>		
Not for profit and other community groups	Actual phone charge	Actual phone charge
Business users	\$56/hr + Actual phone charge	\$56/hr + Actual phone charge
Private users	\$28/hr + Actual phone charge	\$28/hr + Actual phone charge

## Utilities Services

<b><u>Aerodromes</u></b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<i>A \$25 booking fee is applicable for non payment on landing</i>		
Airport Landing Fees (per landing)		
Private aircraft	10.00	5.00
Commercial light aircraft/twin engine	20.00	12.00
Passenger planes < 18 passenger capacity	30.00	30.00
Passenger planes >18 passenger capacity	60.00	60.00
Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
New Zealand Armed Forces	No charge	No charge
<b><u>Roading Charges</u></b>		
Licence to Occupy		
Single owner	280.00	280.00
Multiple owner	At cost	At cost
Yard Encroachment Investigation	70.00	70.00
Traffic Management Plan Approval		
Commercial organisations and events	70.00	70.00
Non-profit community events	No charge	No charge
Temporary Road Closure		
Commercial organisations and events	245.00	245.00
Non-profit community events	No charge	No charge
Road Opening Notice		
Approved service provider	No charge	No charge
Other service	No charge	No charge
Road Stopping		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
Rapid Number		
New	85.00	85.00
Replacement	20.00	20.00
Dust Suppression		
Residential house with 100m of road to Council programme timetable	No charge	24.5% of cost
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	49% of cost	49% of cost
Commercial and other applications outside programme works	At cost	At cost
Commercial Fingerboard Signs	At cost	At cost
Unauthorised Activities	At cost	At cost

<b>Waste Management – Transfer Station Charges</b>	<b>2011/12</b>	<b>2010/11</b>
	<b>\$</b>	<b>\$</b>
<i>Where weighing facilities are available council reserves the right to charge by weight, where no weighing facilities are available council reserves the right to charge by volume as assessed by the operator.</i>		
Standard size refuse bag	3.00	3.00
Car load (small load, minimum fee) load <100 kg or <0.6 m <sup>3</sup>	17.00	15.00
Van, ute, wagon, trailer load		
Load <200 kg or <1.0 m <sup>3</sup>	34.00	30.00
Load >200 kg or >1.0 m <sup>3</sup> charge by volume per cubic metre	48.00	48.00
General waste charge by volume per cubic metre	48.00	48.00
General waste charge by weight per tonne	239.00	224.00
Car body (all tanks pierced and drained)	5.00	5.00
Whiteware and separated metal	No charge	No charge
Greenwaste deposited in greenwaste area		
Load <0.5 m <sup>3</sup>	No charge	No charge
Load >0.5 m <sup>3</sup> – 1.0 m <sup>3</sup>	7.50	7.50
Load >1.0 m <sup>3</sup>	15.00	15.00
Cleanfill deposited in cleanfill area		
Load <0.5 m <sup>3</sup>	No charge	No charge
Load >0.5 m <sup>3</sup> – 1.0 m <sup>3</sup>	7.50	7.50
Load >1.0 m <sup>3</sup>	15.00	15.00
<b>Water, Wastewater and Stormwater</b>		
<i>Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost of the service as scheduled in the rating section of the annual plan, based on the number of complete months remaining in the financial year.</i>		
Designated Wastewater Treatment Plant		
Disposal of septage tank load less than 3,000 litres	112.00	105.00
Every additional 1,000 litres discharges (or part thereof)	34.00	32.00
Trade Waste		
Application fee	178.00	170.00
Application to transfer trade waste discharge consent	69.00	66.00
Annual fee	117.00	110.00
Inspection of confidential consents (at cost after first \$115)	At cost	At cost
Water, Wastewater, Stormwater – New Connection		
Approved contractors (per connection)	30.00	29.00
Non-approved contractors (per connection)	117.00	110.00
Bulk Tanker Water from Fire Hydrants (per load)		
First load (in series)	61.00	60.00
Subsequent loads (in series)	11.00	10.00



<b>Capital Contributions – New Connections (see District Plan also)</b>	<b>2011/12</b>
	\$
Patearoa water	1,260.00
Lowburn-Pisa Moorings sewer (indexed to Dec 10 using SQNEE0000 index)	4,380.00
Bannockburn sewer (treatment)	1,150.00
Bannockburn sewer extension	3,450.00
Financial Contributions - Reserves	
Urban (indexed to Dec 10 using SQNEE0000 index)	1,965.00
Rural (indexed to Dec 10 using SQNEE0000 index)	980.00
<b>Development Contributions - New Connections</b>	
Water Supply	
Alexandra	4,610.00
Clyde	3,500.00
Cromwell - Urban	1,585.00
Outer Cromwell	2,830.00
Omakau/Ophir	2,985.00
Ranfurly	2,170.00
Naseby	4,760.00
Roxburgh	1,335.00
Wastewater	
Alexandra	1,300.00
Cromwell Urban	3,505.00
Outer Cromwell	See Financial Contributions
Omakau/Ophir	529.00
Ranfurly	670.00
Naseby	1,274.00
Roxburgh	1,180.00
Roading	
Residential	1,690.00
Business	5,040.00

Note: Development contributions are recalculated on an annual basis and adopted subject to either an LTCCP or Special Consultative Procedure.



Photo on page 45  
kindly supplied by Sue Hore