

ANNUAL PLAN

2022 - 2023

FRAMING OUR FUTURE



Cover Images: From top left clockwise: Storytime at Alexandra Library, Ranfurly Pool summer crew 2021/22, Kerbside rubbish collection in Cromwell, Installation of new wastewater tanks in Cromwell tank, and Fern Fever at Molyneux Park, Alexandra.

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LONG-TERM PLAN

The Long-term Plan sets out our strategic direction and work programme for the 10 years ahead. It outlines the service we will provide, the projects we will undertake, the cost of doing this work, how it will be paid for and how we will measure the quality and our effectiveness. The issues we face and the context within which we work are continuously evolving. For this reason, a Long-term Plan is produced every three years.



ANNUAL REPORT

At the end of each financial year we produce an Annual Report. This sets out how we performed for the year compared to what we said we would do. It lets you know what we delivered and analyses whether we met our budgets and performance targets.



ANNUAL PLAN

In each of the two years between Long-term Plans we produce an Annual Plan. The Annual Plan takes a fresh look at the budgets and work programmes that we planned for the year, according to the Long-term Plan, and considers whether adjustments are needed.

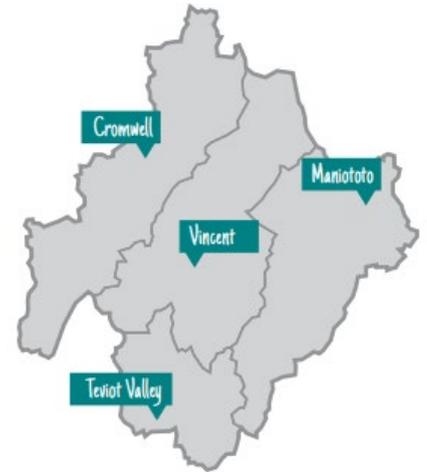
**FRAMING
OUR
FUTURE**

TOGETHER



Our Space, Our Place

The Central Otago district, New Zealand's most inland region, covers an area of 9,969km². Our district is further split into four electoral wards: Cromwell, Mānīatoto, Teviot Valley and Vincent.



We have one of the lowest population densities per square kilometre in New Zealand. In 2020 our estimated usual resident population was 23,528 people.

So, what about those people, the people this Council serves? Who are they?

In Central Otago we are a diverse group of people sparsely spread over a wide, remote, rugged region. That sense of remoteness has shaped the way we live our lives.

We are a collection of communities fiercely independent and competitive yet united in our love for Central Otago, its landscapes, people, climate, its stories and its vision.



Our regional identity expresses the things that are special about this district that ring true for those in every corner of our community. It reinforces those values that are special to Central Otago as a place to live, work and play, now and into the future.

Our region's values are what Council staff, councillors and community board members will draw on to guide good decision-making.

Making a Difference: We will inspire and lead others with our special point of difference.

Respecting Others: We will respect our culture and personal differences.

Embracing Diversity: We will recognise differences and embrace diversity.

Adding Value: We will always ask ourselves if there is a better way – one that achieves a premium status.

Having Integrity: We will seek to be open and honest.

Learning From the Past: We will learn from past experiences with future generations in mind.

Making a Sustainable Difference: We will make decisions in business with the community in mind and in harmony with the natural environment.

Protecting our Rich Heritage: We will protect and celebrate our rich heritage in landscapes, architecture, flora and fauna and different cultural origins.

Meeting Obligations: We will meet legal obligations at both a local and national level.

Our Community Outcomes

Council's purpose is to enhance well-being in our communities. Conversations and feedback about what well-being looks like for the people living in this district have defined our community outcomes.

OUR COMMUNITY OUTCOMES		
 He Ōhaka e Ora Rāia ana Thriving Economy	 Toitū te Whenua Sustainable Environment	 He Hāpori, He Haumi Connected Community
 <ul style="list-style-type: none"> Vibrancy of town centres and local businesses Managed growth, in line with community values Visitor destination IT connectivity Protection of productive lands 	 <ul style="list-style-type: none"> Outdoor recreational opportunities (water-sports, hunting, dark skies, etc.) Natural environment (open spaces, landscapes and vistas) Clean lakes and rivers Cycling and walking tracks Protection of our unique heritage 	  <ul style="list-style-type: none"> Sense of community (caring, relaxed small-town feel, 'together-ness') Welcoming and family-friendly Peaceful Rural feel Enabling connections, through quality services (e.g. internet, transport)

COUNCIL'S STRATEGIC OBJECTIVES THAT SUPPORT THESE COMMUNITY OUTCOMES

<p>Through the District Plan, urban growth to revitalise town centres is encouraged, and productive land and rural settlement is protected.</p> <p><small>(Source: Cromwell Spatial Plan, Infrastructure Strategy)</small></p>	<p>We are operating in harmony with our natural environment, and celebrating and preserving our wide-open spaces, in accordance with our Regional Identity values.</p> <p><small>(Source: Central Otago A World of Difference Regional Identity Values, Infrastructure Strategy)</small></p>	<p>Our community facilities are fit for purpose and cost effective.</p> <p><small>(Source: Infrastructure Strategy, Sustainability Strategy)</small></p>
<p>District Plan standards are upheld to ensure the effects of development on natural and physical resources are managed now and into the future.</p> <p><small>(Source: Sustainability Strategy)</small></p>	<p>Infrastructural development is environmentally conscious: environmental implications have been considered, legal requirements met, and consent requirements upheld.</p> <p><small>(Source: Infrastructure Strategy)</small></p>	<p>Our relationship with Ngāi Tahu is strengthened.</p> <p><small>(Source: Sustainability Strategy)</small></p>
<p>Investment in Council services and infrastructure provides consistent, integrated and resilient service levels, that are good value, sustainable and affordable, now and in the future.</p> <p><small>(Source: Infrastructure Strategy, Sustainability Strategy)</small></p>	<p>Infrastructural services and information support safe and healthy communities.</p> <p><small>(Source: Infrastructure Strategy, Sustainability Strategy)</small></p>	<p>Newcomers into the district are supported and events and projects which celebrate inclusive communities are encouraged.</p> <p><small>(Source: Community Development Strategy)</small></p>
<p>High-value visitor products and experiences are provided that express our regional identity and align with the needs of Central Otago's target markets.</p> <p><small>(Source: Tourism Strategy & Economic Development Strategy)</small></p>	<p>Development of culture and heritage opportunities throughout the district continues to be developed.</p> <p><small>(Source: Infrastructure Strategy, Sustainability Strategy)</small></p>	<p>Community-driven initiatives, experiences and events that promote local and visitor well-being are encouraged.</p> <p><small>(Source: Community Development Strategy; Grants Policy; Sustainability Strategy)</small></p>
<p>We have improved digital connectivity throughout the district – i.e. mobile coverage and broadband roll-out.</p> <p><small>(Source: Economic Development Strategy)</small></p>	<p>Our landscape and environment are protected and enhanced through the coordination and promotion of activities that strengthen their significance.</p> <p><small>(Source: Economic Development Strategy)</small></p>	<p>Access is enabled via Council roading services and people can access Council's infrastructure services (e.g. water and wastewater systems).</p> <p><small>(Source: Infrastructure Strategy, Economic Development Strategy)</small></p>
<p>We are a 'business-friendly council' – we identify local challenges and business needs, are proactive and responsive, make clear decisions, and develop strong relationships.</p> <p><small>(Source: Economic Development Strategy, Infrastructure Strategy)</small></p>	<p>Visitors are engaged in activities that benefit our environment and build an appreciation for this region's remarkable qualities.</p> <p><small>(Source: Tourism Strategy)</small></p>	<p>Visitors who create value for host communities (via facilities, services, amenities, cultural and recreational opportunities), in line with their aspirations and beliefs, are attracted to this region.</p> <p><small>(Source: Tourism Strategy, Infrastructure Strategy)</small></p>

These three Community Outcomes provide a high-level set of goals for all our services and activities. By aiming for these as we frame our future through plans, strategies and work programmes, we seek to improve the social, cultural, economic and environmental well-being of the people in our district, now and for the future.



Council values the deepening relationship with local iwi, Ngāi Tahu, and is fostering a mutually beneficial partnership with our local rūnanga. These relationships contribute positively to Council’s decision-making, cultural confidence and to broader outcomes for Central Otago. Council is also a signatory to the Te Rōpū Taiao Governance Charter, a formal agreement between Otago rūnanga and Otago local authorities to work together at both a collective and individual Council level.

Guiding our community through challenging times

The introduction to our Long-term Plan last year was very much focused on our need to provide certainty of direction in what are very uncertain times.

A year on, as we write this introduction with the world still very much in the grip of the Covid pandemic, your Council's role is still very much about needing to make informed estimates as to the direction of the currents of the world around us and trying to manoeuvre our craft as best as we can for the people of Central Otago now and of the future.

While our Long-term Plan sets the long-term strategic direction, this annual plan outlines the budgets and work programme we had planned for Year 2 in more detail.

So, what do those currents suggest for the year ahead?

We have recently used the word 'tumultuous' as our pick of adjectives for how this year will roll. Covid and its consequences will continue to have a major impact this year. Also disruptive in the near term are the government Three Waters reforms and Resource Management Act reforms, both issues that will have huge impacts on how, and what, your Council operates in the future.

And beyond that lies the Future for Local Government discussions, which while being at an early stage, could challenge the very existence of your Council as we know it.

While we predict rough and unpredictable currents as we set sail into 2022/23, rest assured that your Council, both at governance and management levels are working their hardest and smartest to guide the community through these challenging times.

2022 is not the year of too many bright new shiny objects. Instead, it is about doubling down on those things that we have committed to in the Long-term Plan to ensure excellent base level service for the people of Central Otago. If the seas are feeling a bit tumultuous, we will be focusing on keeping the ship steady and delivering key services and projects to the shore.

No matter what happens in the year ahead, you can rely on Council to keep picking up your waste, providing high quality drinking water, keeping our roads safe, ensuring our community facilities and parks are enjoyable spaces, and giving you great access to our pools and libraries. We will keep processing consents, supporting our tourism sector, engaging with the community, helping businesses keep on track, advocating for your interests to Central Government, working with community groups, and delivering on big projects like the Lake Dunstan Water Supply, Clyde Wastewater upgrades and the Cromwell Masterplan.

Within the activity sections on the following pages, you'll also read about some other activities, services and projects that our teams have programmed for 2022/23.

The dynamic environment of 2022 is bound to present challenges, but it is also bound to offer up opportunities. We look forward to continuing to work with you, our community, to deliver great service and make the most of what the great unknown will present to us.



Ngā mihi

Tim Cadogan
Mayor

Sanchia Jacobs
Chief Executive Officer
1 June 2022

Our Activities

This section provides an overview of the activities we will undertake over the next 12 months. The groups of activities incorporate the core services we deliver. We give consideration to how these services contribute to community well-being in our decision-making process. Governance and Corporate Services provides the internal processes and support required for the organisation to carry out its activities.

Within each group of activities, you will find a description of each activity, what we have planned and why, what you can expect from us, and a breakdown of the costs involved.





Three Waters

Water, Wastewater and Stormwater



Water

About our Activity

Our vision for water services is to deliver safe and wholesome water supplies that support a healthy community and environment.

Council provides potable water to properties within nine water schemes.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

Continuing water treatment upgrades to meet the New Zealand Drinking Water Standards remains a key focus in the year ahead.

Construction of the Lake Dunstan Water Supply treatment plant, borefield and associated work is well underway, and is scheduled for completion in April 2023.

The Ripponvale Water Upgrade Scheme Capital Funding Plan has been included as a major project for 2022/23. More information can be located on pages 139-143.

An upgrade for the Cromwell Water Supply is underway with hydraulic modelling and investigation into the quality of the existing water source prior to treatment design being progressed in the 2022/23 year.

Options for improving the source water quality at Roxburgh are underway as the bores have sediment that affects the ability to treat water using the cartridge filters.

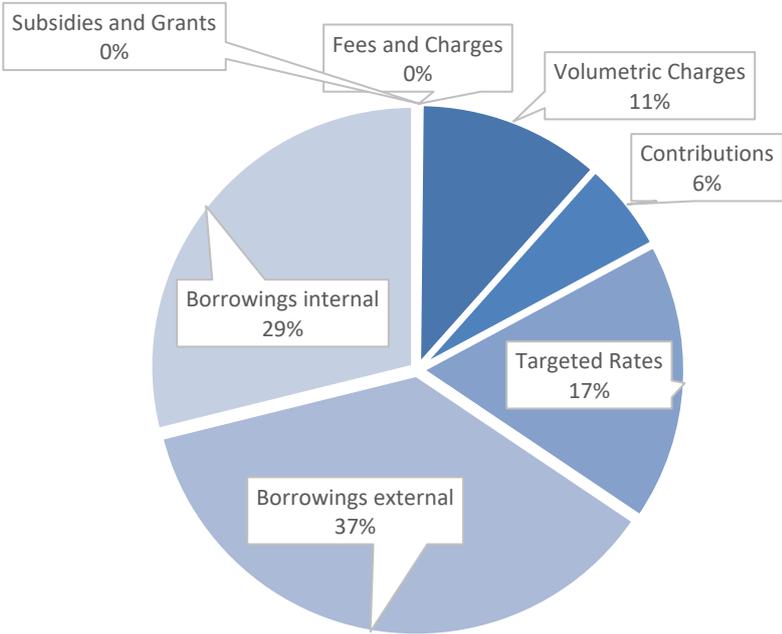
Further investigation into the suitability of a bore site for the Omakau water supply has been undertaken at Mawhinney Road and a business case is being developed to consider the long-term outcomes required and review of the options. A business case for upgrading of Māniatoto water supplies is also being developed.

The Water Services Team will also continue with public education campaigns around water conservation. While there may not be a water shortage in the district, it costs money to treat and distribute water for domestic consumption. Saving water is good for our pockets and good for the environment. As ratepayers we pay for both the water we use, and the infrastructure needed to treat and pipe that water. Conservation makes sense, not just dollars and cents.

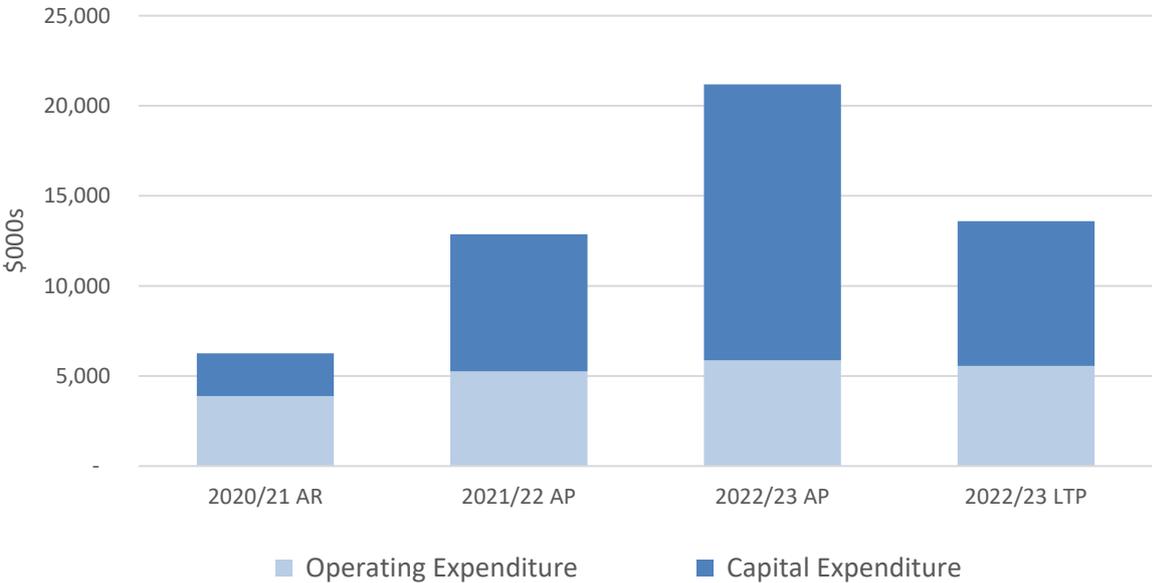
How we pay for Water



How is water paid for?



How much does water cost?





What you can expect from us - Water

Community outcome	Our objective level of service	DIA measure*	How we measure success	Our Results 2020/21	Our aim years 1-3
A Thriving Economy	Provide a fully accessible and reliable water network	✓	The percentage of real water loss from the network reticulation system (leaks, metering inaccuracies)	24.3%	Target current annual real losses from the networked reticulation system ≤20% of water produced
			Percentage of budgeted capital works completed annually	18%	To complete more than 90% of capital works budget.
			Time with water per customer per annum (planned and unplanned)	99%	To maintain supply to customers for ≥99% of the time
			Average time to process a request to connect to the Council's water supply	0.28 days	≤ 5 days
A Sustainable Environment	Provide an efficient water network	✓	Fault response time to urgent callouts		
			Attendance:	49mins	Target median time to get to site ≤ 1 hour
			Resolution:	2hrs 48mins	Target median time to get to site ≤ 4 hour
		✓	Fault response time to non-urgent callouts		
			Attendance:	4hrs 24 mins	Target median time to get to site ≤ 8 hours
			Resolution:	20hrs 26 mins	Target median time to resolve ≤24 hours

Community outcome	Our objective level of service	DIA measure*	How we measure success	Our Results 2020/21	Our aim years 1-3
		✓	The average consumption of water per day per resident	655L/person/day	To maintain water demand at < 600L/person/day
		✓	Total number of customer complaints for: Water clarity Water taste Water odour Water pressure and flow Continuity of water supply Responses to water service requests	5.3 per 1,000 connections	≤10 per 1,000 connections
A Safe and Healthy Community	Provide a safe and healthy water network	✓	Compliance with the NZ Drinking Water Standards Pt4: Bacterial:	All treatment plants comply except Roxburgh, Ranfurly, Omakau and Naseby. All distribution zones comply except Ranfurly	Part 4: Bacterial compliance. All treatment plants to comply. All distribution zones to comply.
			Pt5: Protozoal:	All schemes do not comply.	Part 5: Protozoal compliance All schemes to comply. Omakau to comply 2019 Naseby to comply 2019 Alexandra/Clyde (Lake Dunstan Water Supply) to comply 2020 Patearoa to comply 2021 Ranfurly to comply 2021 Cromwell/Pisa to comply 2023

* Department of Internal Affairs mandatory non-financial performance measure.

Wastewater

About our Activity

Our vision for wastewater services is to deliver safe and compliant wastewater networks that support a healthy community and environment.

Council's wastewater service enables the collection, conveyance, treatment and disposal of wastewater within seven schemes across the district. Each scheme pumps, reticulates and treats the wastewater generated by households, businesses and industrial processes.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

Reducing the environmental impacts of all our wastewater schemes in line with the Government's essential freshwater programme, and an increased focus on resilience are our key priorities for the wastewater network.

Stage 1 of the three-stage Clyde wastewater reticulation project is programmed for completion in September 2022. More information can be located on pages 134-138.

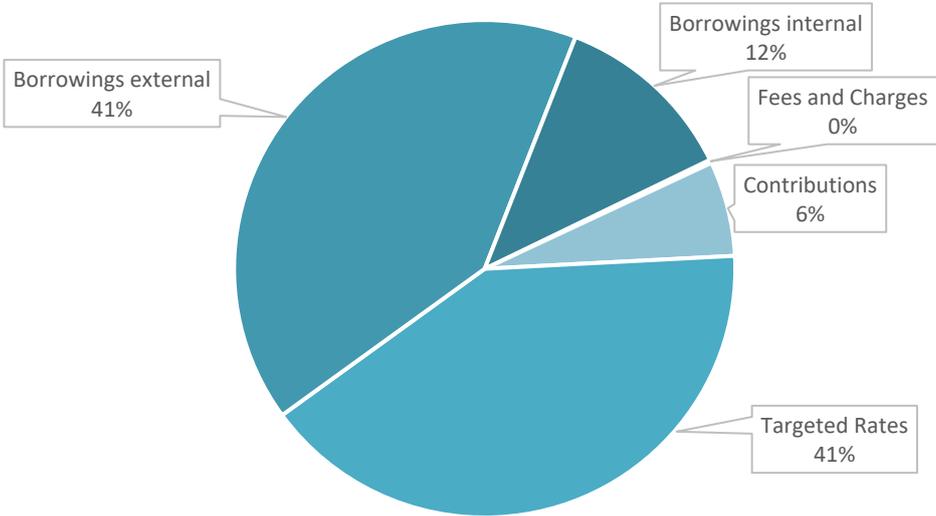
Work will begin on the wastewater renewals programme with significant upgrades planned for the Alexandra, Cromwell, Omakau and Roxburgh schemes.

Education campaigns will continue to stress the importance of keeping our everything but the 3Ps (poo, pee and toilet paper) out of our wastewater pipes, as wipes, sanitary products and fat continue to cause blockages and damage that is incredibly costly to fix.

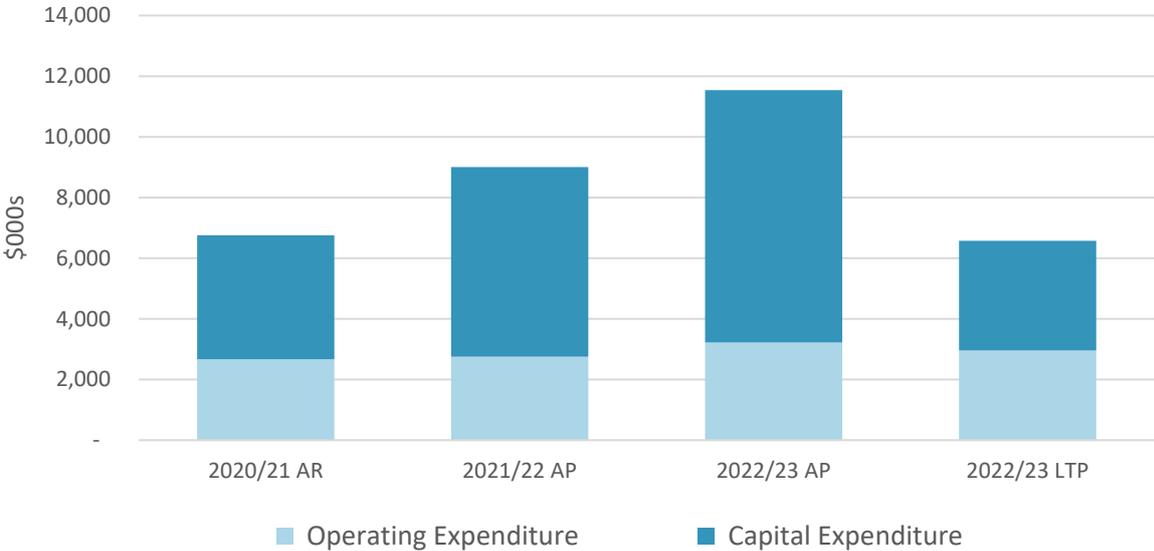
How we pay for Wastewater



How is wastewater paid for?



How much does wastewater cost?





What you can expect from us - Wastewater

Community Outcome	Our Objective Level of Service	DIA measure*	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy	Provide and efficient, accessible and reliable wastewater network	✓	Total number of complaints for: Odour Faults Blockages Responses to wastewater service requests	9.26 per 1,000 connections	Total number of complaints ≤10 per 1,000 connections.
			Percentage of budgeted capital works completed annually	38%	To complete more than 90% of capital works budget.
			Average time to process a request to connect to the Council's wastewater network	0.28	≤5 days
A Sustainable Environment	Provide a safe and compliant wastewater network	✓	Compliance with discharge consents	Abatement notices - 1 Infringement notices - 1 Enforcement Orders - nil Convictions - nil	Abatement notices - nil Infringement notices - nil Enforcement Orders - nil Convictions - nil
		✓	Fault response times Attendance:	1hr 5mins	Target median time to get to site ≤1 hour
			Resolution:	2hrs 30mins	Target median time to resolve the problem ≤4 hours
A Safe and Healthy Community	Provide a safe and compliant wastewater network	✓	Number of dry weather sewerage overflows from sewerage scheme	2.26 per 1,000 connections	Number of dry weather sewerage overflows ≤1 per 1,000 connections

* Department of Internal Affairs mandatory non-financial performance measure.

Stormwater

About our Activity

Our vision for stormwater service is to deliver safe and compliant stormwater networks that support a healthy community and environment.

The stormwater activity enables the collection, conveyance, and disposal of stormwater within the following towns across the district: Cromwell, Alexandra, Roxburgh, Omakau and Ranfurly. These towns have reticulated stormwater systems to manage drainage and prevent flooding. Stormwater in these towns is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. The remaining towns have mud tanks connected to soak pits, or open channels, with culverts across roads. This infrastructure is maintained as part of the roading activities.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



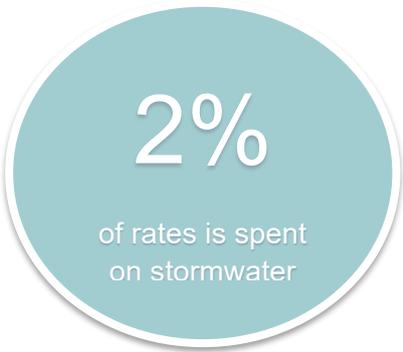
He Hapori, He Haumi
Connected Community

Looking Ahead

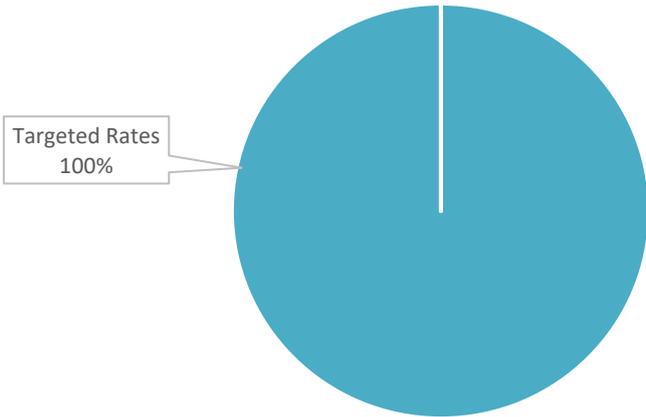
Council's Regulatory Services team's work with the Infrastructure team on investigations across the district to resolve issues with non-compliant stormwater drainage entering the wastewater system is ongoing. This is an issue that could have an impact on public and environmental health, as well as ultimately costing the ratepayer more if left unchecked. The programme is still centred on Cromwell and Alexandra, but focus will move to Ranfurly within the next year.

Improvements and renewals to key piped stormwater network locations across Cromwell, Clyde and Alexandra are planned in the 2022/23 year.

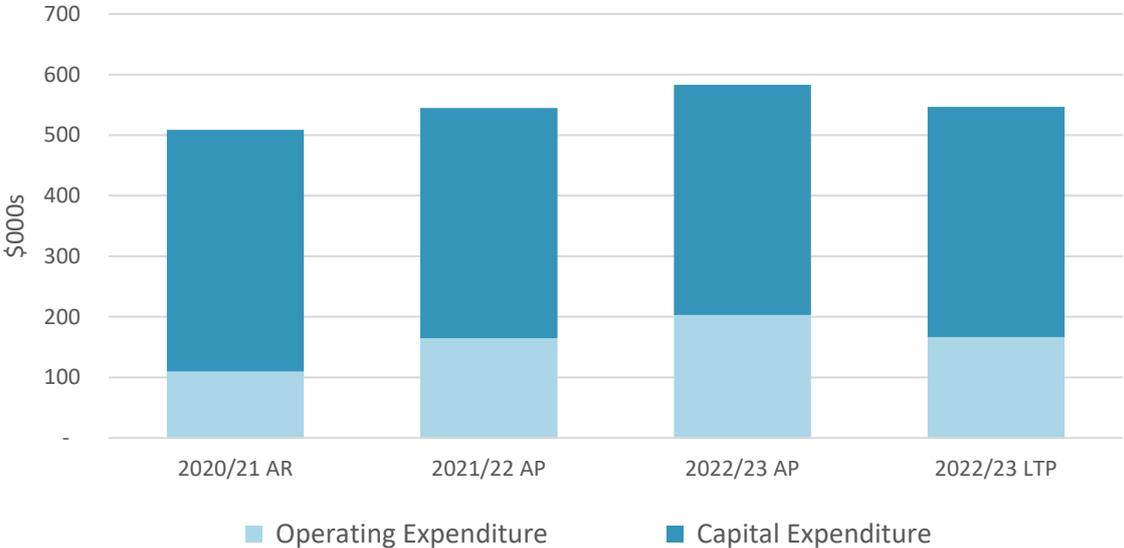
How we pay for Stormwater



How is stormwater paid for?



How much does stormwater cost?





What you can expect from us - Stormwater

Community outcome	Our objective level of service	DIA Measure*	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy	Provide an efficient, full accessible and reliable stormwater network		Percentage of budgeted capital works completed annually	100%	To complete more than 90% of budgeted capital works
			Average time to process a request to connect to the Council's stormwater network	1 day	≤ 5 days
A sustainable Environment	Provide an efficient, full accessible and reliable stormwater network	✓	Compliance with discharge consents	Abatement notices - nil Infringement notices - nil Enforcement orders - nil Convictions - nil	Abatement notices - nil Infringement notices - nil Enforcement orders - nil Convictions - nil
A Safe and Healthy Community	Provide a safe and compliant stormwater network	✓	Number of flooding events that occurred.	Nil	Nil
		✓	Number of habitable floors affected in flooding events	Nil	Target number of habitable floors affected ≤ 1 per 1,000 properties per flood event
		✓	Response time to attend flood events	N/A	Target median time to get to site ≤ 1 hour
		✓	Number of complaints received about stormwater performance	1.4	Total number of customer complaints ≤ 2 per 1,000 properties

* Department of Internal Affairs mandatory non-financial performance measure.



Roading



Roading

About our Activity

We work to ensure an efficient, fully accessible, safe network of roads and footpaths for our Central Otago community.

Our roading activity enables the movement of goods, people and services across our district, essential for our social, cultural and economic well-being, and we are committed to being innovative and environmentally-conscious in our service delivery.

We currently have 1,935km of maintained roads, with 1,779km of rural roads and 158km of urban streets. 72% of our roads are unsealed, a total length of 1,407km. We have 179 bridges, 179km of formed footpaths, and approximately 6.5 hectares of formed car parks across the district that are owned and maintained by Council.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

The key projects scheduled in the Roothing space in the 2022/23 year include work getting underway for stages 2 and 3 of the Clyde Heritage Precinct, ultimately bringing completion of the last stages of the overall Clyde Heritage Precinct project.

Traffic calming measures will be implemented at Shortcut Road in Cromwell, on completion of the roundabouts currently under construction by Waka Kotahi, and pedestrian and cycling improvements are planned for the Clyde Bridge on Earnsclough Road.

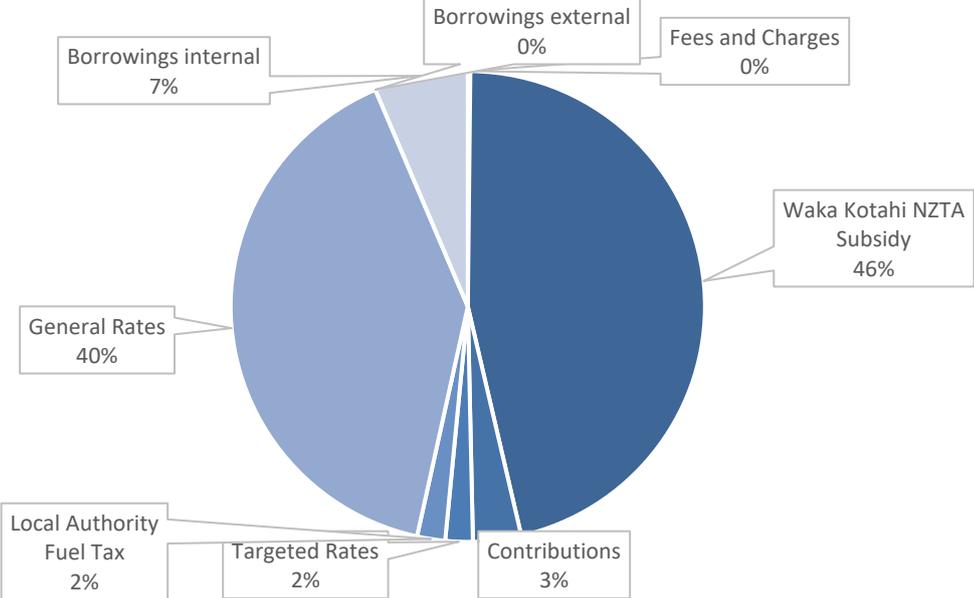
Implementation of speed limit bylaw changes to lower speed environments across areas of the district, as consulted with the community in the 2021/22 period, is likely to occur by September 2022.

Development, consultation and adoption/implementation of district wide bridge strategy is another key piece of work. This strategy will help to manage and prioritise repairs, maintenance and renewal of the 176 bridges across the district.

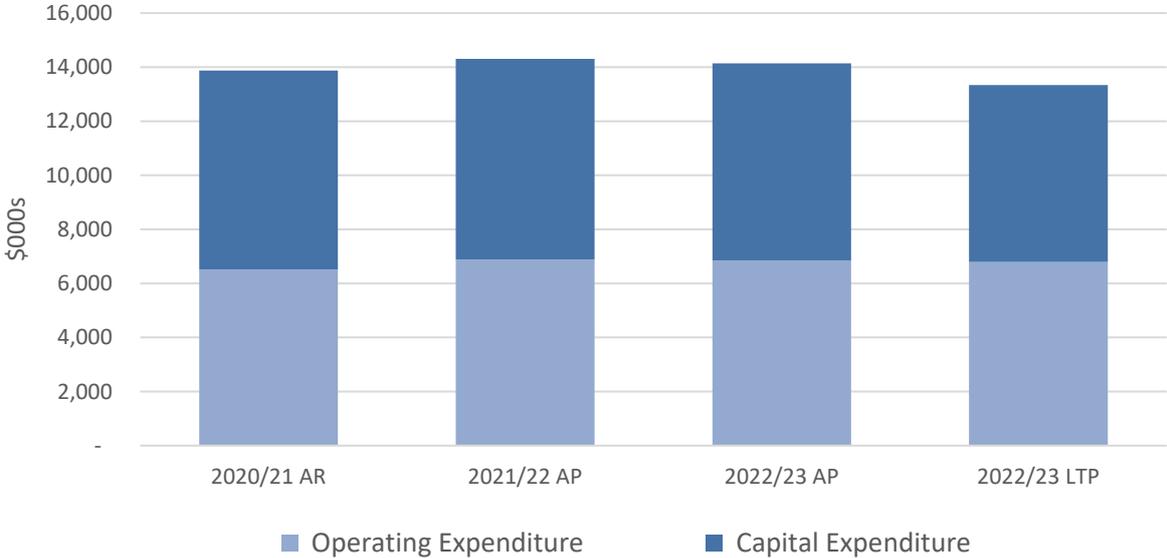
How we pay for Roothing



How is roading paid for?



How much does transport cost?





What you can expect from us - Roading

Community outcome	Our objective level of service	DIA Measure*	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy	Provide a fully accessible roading network		Percentage of budgeted capital works completed annually	100% of programmed works completed and 116% of capital budgets spent	100% of budgeted works completed and 100% of capital budgets spent
			Average length of time to issue a consent for access to a road	1.3 days	≤ 2 days
			The average quality of ride on the sealed road network, measured by smooth travel exposure	98%	Smooth Travel Exposure ≥ 90%
		✓	Number of journeys impacted by unplanned events <ul style="list-style-type: none"> and where there is no viable alternative 	46,793	<16,423
			% of network not accessible to heavy vehicles due to bridge capacity <ul style="list-style-type: none"> Class 1 heavy vehicles 50Max heavy vehicles 	3% 9%	<3% of network not accessible to Class 1. 11.1% of network not accessible to 50Max
A Sustainable Environment	Provide an efficient roading network	✓	Percentage of sealed local road network that is resurfaced	24.5km sealed (4.6%)	>3.9% of sealed road length resurfaced per annum
			Number of service requests	709 service requests	<600 service requests

Community outcome	Our objective level of service	DIA Measure*	How we measure success	2020/21 Results	Our Aim Years 1-3
		✓	Number of service requests from customers responded to within 10 days	90%	≥ 90%
A Safe and Healthy Community	Provide a safe roading network	✓	Change from previous year in number of fatalities and serious injury crashes on local roading network	Number of fatal and serious crashes = 10	Stable or decreasing trend
	Provide a fully accessible roading network	✓	The percentage of footpaths that fall within the Council's level of service standard for the condition of footpaths	81%	>70%
			Customer satisfaction with condition of unsealed roads	69%	To maintain customer satisfaction at or above 70%

*Department of Internal Affairs mandatory non-financial performance measure.



Environmental Services



Environmental Services

About our Activity

Central Otago's vision for waste is to move towards zero waste and a sustainable Central Otago. Our goals are to improve the efficiency of resource use and reduce the harmful effects of waste. Working together with our community we can achieve more effective and efficient waste management and minimisation in our district.

Through our waste activities, we collect and dispose of your rubbish and recyclable material, and provide access to transfer stations, greenwaste sites and recycling drop-off facilities. We also provide education initiatives in the community to increase sustainability and minimise waste.

Council has developed a sustainability vision:

A great place to live, work and play, now and into the future

Our Environmental Services team takes the lead in this space, supporting our wider organisation on activity to help us achieve the following goals:

- Being customer friendly, having enabling policies and appropriate infrastructure
- Supporting improvement and diversification of skills, industries and experiences
- Providing Council services while managing the associated environmental impacts
- Enabling development while managing the associated environmental effects
- Affordable and equitable provision of services to promote well-being
- Managing change while protecting and enhancing our culture, heritage and landscape.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

Solid waste levels of service were reviewed in Year 1 of the Long-Term Plan 2021-2031, with our contracts for transfer station operation, kerbside rubbish collection, recycling and glass collection, and recycling drop-off containers set to expire 30 June 2023. This review involved community engagement on how we deliver this activity, including conversations around what bins we provide, size, frequency of collections, and collection routes. The Solid Waste Services Contract is currently out to market for tender. Council is scheduled to award the contract at its July meeting.

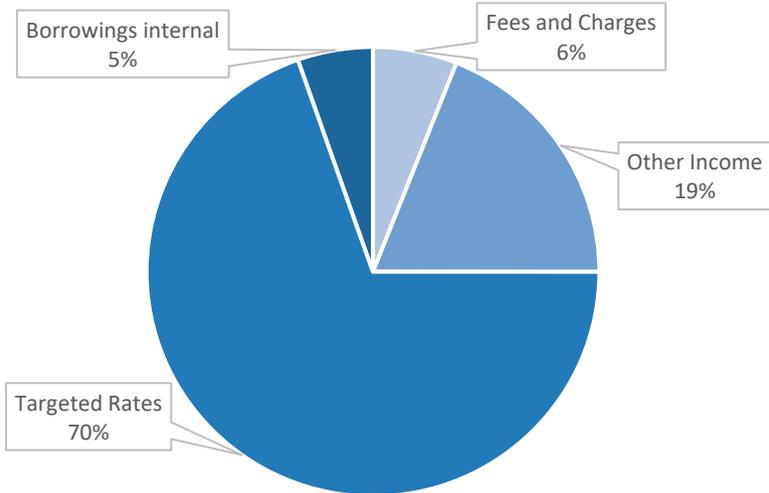
Once the tender is awarded, we will begin work on establishing an organics facility for Central Otago. We will be working with our successful tenderer on the options for a processing facility for both food and greenwaste. This will reduce what we send to landfill and in turn waste levy costs with the reduction in material to landfill. There is an opportunity to divert up to 44% organic (food and greenwaste) content currently going in kerbside rubbish bins.

Another key capital project is starting to plan for key upgrades at Cromwell Transfer Station. The facility is no longer meeting community demands as a result of significant growth in the area and the age of the asset. Options will be explored and costed for demolition and construction, a potential reuse store, safer ways of dropping off rubbish, and improved recycling, greenwaste and hardfill facilities.

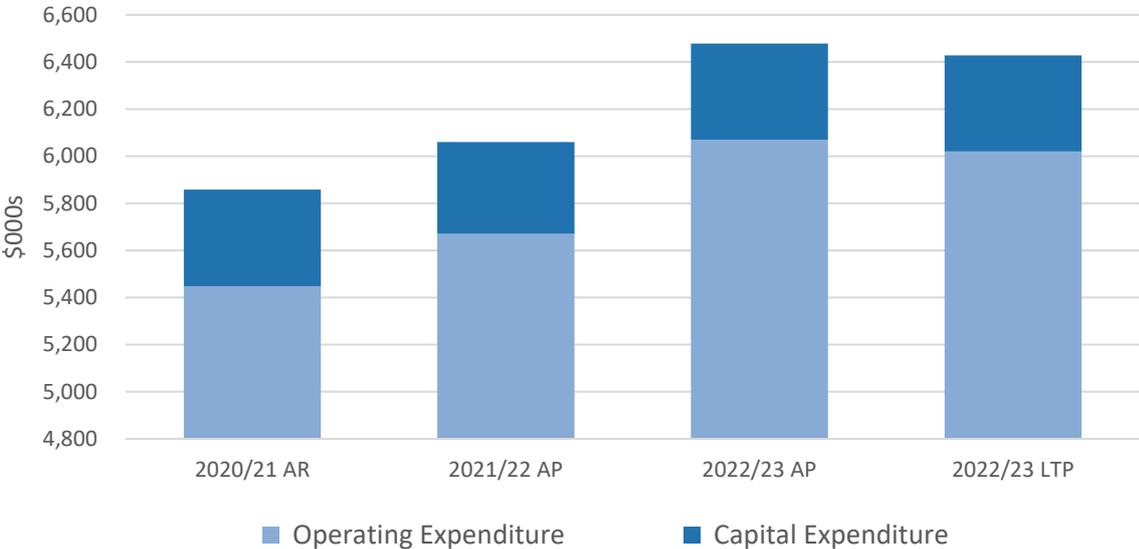
How we pay for Environmental Services

12%
of rates is spent on environmental services

How is Environmental Services paid for?



How much does Environmental Services cost?





What you can expect from us – Environmental Services

Community outcome	Our objective level of service	How we measure success	2020/21 Results	Our Aim Years 1-3
A Sustainable Environment	Improving the Efficiency of Resource Use	Total quantity to landfill (tonnes p.a.)	9,825 tonnes*	Incremental year-on-year reduction
		Total amount generated per rateable property	751 kg*	Incremental year-on-year reduction (measured as rubbish + recycling)
		Total amount recycled (tonnes p.a.)	1,007 tonnes*	Incremental year-on-year increase
		Residential satisfaction with waste services	86%	Incremental increase

* Waste to landfill 9,825 Tonnes + Recycling 1,007 Tonnes = 10,982 Tonnes divided over 14,429 rateable properties = 751 kg per property



Planning and Regulatory



Planning and Regulatory

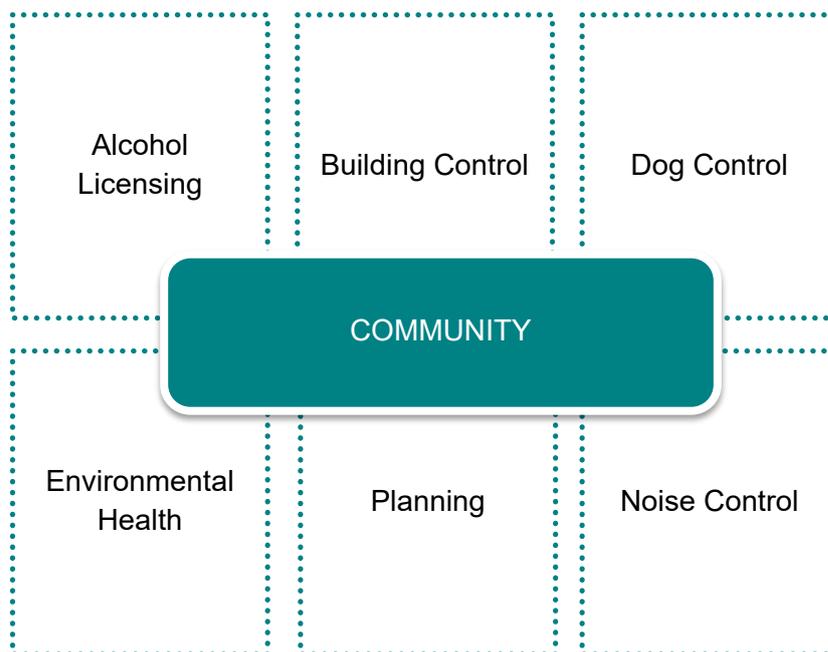
About our Activity

Our regulatory service is important to help protect public safety and the environment, minimise the risk of nuisance and ensure customers meet their statutory requirements.

We deliver the regulatory service in a variety of ways, including processing building consents and alcohol licence applications. We also monitor and audit registered food businesses, and ensure dogs are registered and kept under control.

Our planning function includes the preparation, review and administration of the District Plan. The District Plan is the framework used for the processing of resource consents. We monitor conditions of resource consents and compliance with District Plan provisions to ensure any effects on the environment are managed appropriately.

The activities of the service include:



THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

Outside of business-as-usual activities for the regulatory team, some of the key focus areas for the regulatory team in the year ahead include:

- Increased patrolling by our Dog Control Officer to address the issue of roaming dogs
- A review of dog registrations to ensure all dogs registered as working dogs meet the definition under the Dog Control Act
- Developing an enforcement strategy
- Monitoring land use consents
- Inspections of residential swimming pools.

The District Plan is currently being reviewed in stages starting with a full review of the residential chapter of the plan. The plan changes will reflect what the community has told us through feedback on the Discussion Document that identified a number of work streams that is informing the review of the District Plan. The plan changes will give also effect to the outcomes of the Cromwell Spatial Plan and Vincent Spatial Plan in terms of zoning. The first comprehensive chapter review is the Residential chapter and zoning.

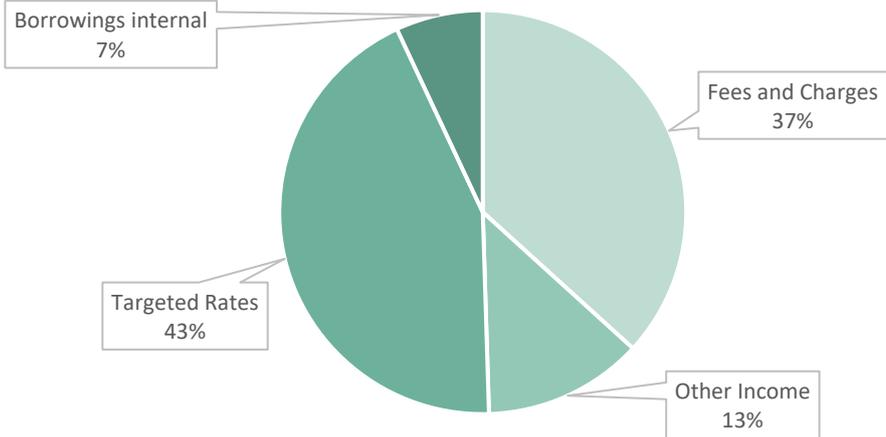
There are significant changes to the Resource Management Act regime currently being drafted by Government. Council staff (and elected members) are involved in various forums to make sure that we understand the implications of the proposed changes. What we know is there will be a significant change, which is why we are approaching the District Plan review in a way that targets areas of priority.

Following on from the development of the Cromwell and Vincent spatial plans, a spatial plan for the Teviot Valley is planned. Engagement with the communities in the Teviot Valley will be key to the development of the spatial plan. The spatial plan will identify growth opportunities for the towns and communities in the Teviot Valley.

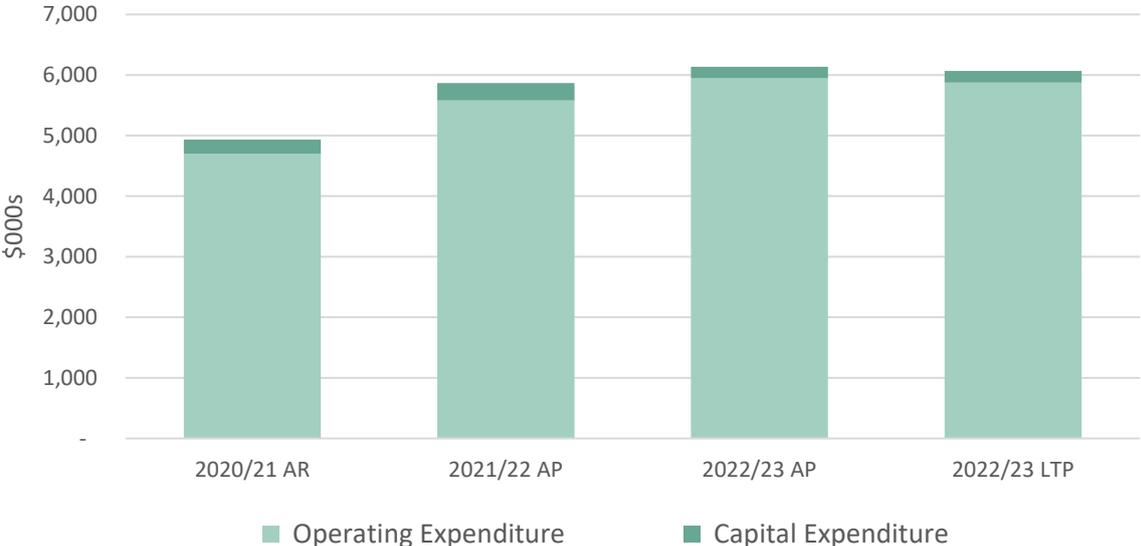
How we pay for Planning and Regulatory



How is Planning and Regulatory paid for?



How much does Planning and Regulatory cost?





What you can expect from us – Planning and Regulatory

Community outcome	Our objective level of service	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy and a Sustainable Environment	To enable people to develop their land in an appropriate way through a streamlined and cost-effective consent process	Customer satisfaction with resource consent process in customer survey	69%	Maintain customer satisfaction \geq 75%
		Resource consents processed within statutory timeframes	95% non-notified consents, 84% notified consents	Resource consents processed within statutory timeframe \geq 99%
A Thriving Economy and a Safe and Healthy Community		Customer satisfaction with building consent processes in residents' survey	71%	Maintain customer satisfaction \geq 85%
		Building consents processed within statutory timeframes	98%	Building consents processed within statutory timeframe 100%
	To help people develop appropriately, and assist in the provision of health and well-being in the community by ensuring that food service premises are hygienic	Annual licensing and inspection programme, including audit of food control plans is completed in accordance with legal and internal standards	93%	100% annual licensing programme completed within reporting period
	To provide a safe and healthy environment in which people may live and travel without fear of dangerous dogs	Customer satisfaction with dog control	83%	Maintain customer satisfaction \geq 75%
A Safe and Healthy Community	Community satisfaction with Council performance	Residents' survey - Satisfaction with Emergency Management (Civil Defence)	92%	>90%



Pools, Parks and Cemeteries



Pools, Parks and Cemeteries

About our Activity

Access to parks, reserves, rivers and recreational facilities is important for our communities' well-being and maintaining a variety of high-quality open spaces helps to make our district an attractive place to live, work and play. Our swim centres provide a place for people to recreate and learn to swim, particularly for our young people. We manage the Cromwell Pool and Alexandra Pool directly, along with a summer pool in Ranfurly.

Council's parks and recreation team also looks after 13 sports grounds and domains, eight cycling and walking tracks, three skateboard facilities, a bike park, approximately 7,000 trees, 32 playgrounds, and we maintain 268 hectares of reserve land.

The provision of cemeteries is an important function which we undertake on behalf of the community. We are responsible for nine cemeteries in our district, and cemetery trusts manage the other cemeteries.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

The key projects we have planned within the 2022/23 year for this activity are highlighted below.

Ranfurly's John Street playground is set for a makeover following community consultation to determine what the local community would like to see in the revamped playground. The ideas gathered are currently being collated into a plan with construction envisaged for late 2022.

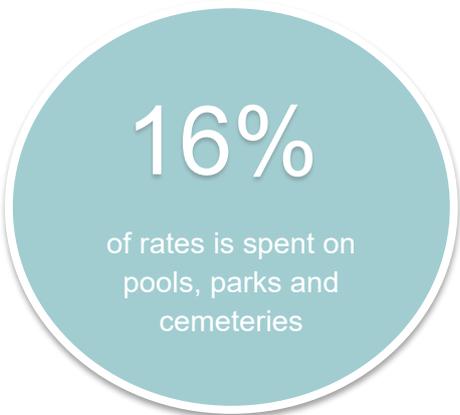
Removal of wilding pines is planned on a number of Council sites identified as posing high risk of spreading seed. These sites are across all district wards.

Council is partnering with the Alexandra Riverside Park Trust on a community-led project to rejuvenate lower Tarbert Street by creating a new public space at the junction of the Clutha-Mata-au and Manuherekia rivers. Council received a MBIE grant from the Tourism Infrastructure Fund to assist with the provision of toilets and a cycle hub in this area. The cycle hub will link the Otago Central Rail Trail, the Roxburgh Gorge and Clyde to Alexandra trails, as well as providing additional community spaces looking out to the river and beyond.

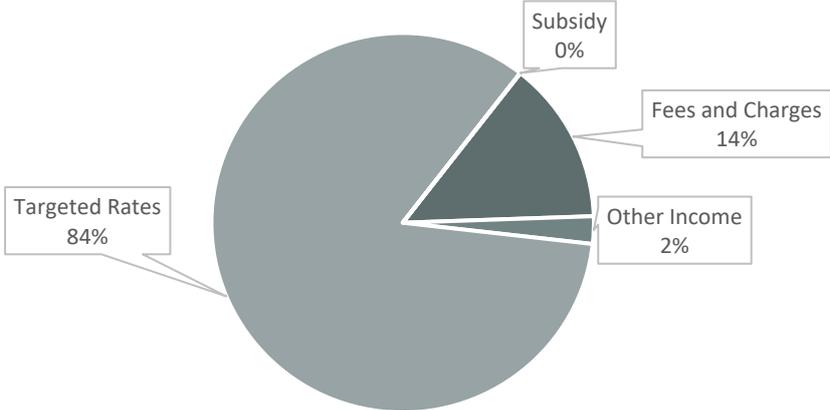
The Omakau tennis/hockey courts are scheduled for a resurface. This surface will replace the existing well-worn surface. Work is programmed for summer.

Reserve management plans will be prepared for Bannockburn Recreation Reserve and the Racecourse Recreation Reserve in Cromwell, while work will ramp up on the development of a district-wide open space strategy. These documents will provide policy direction for future decisions relating to open space areas across the district. When the draft documents are approved by Council, they will be available for public comment.

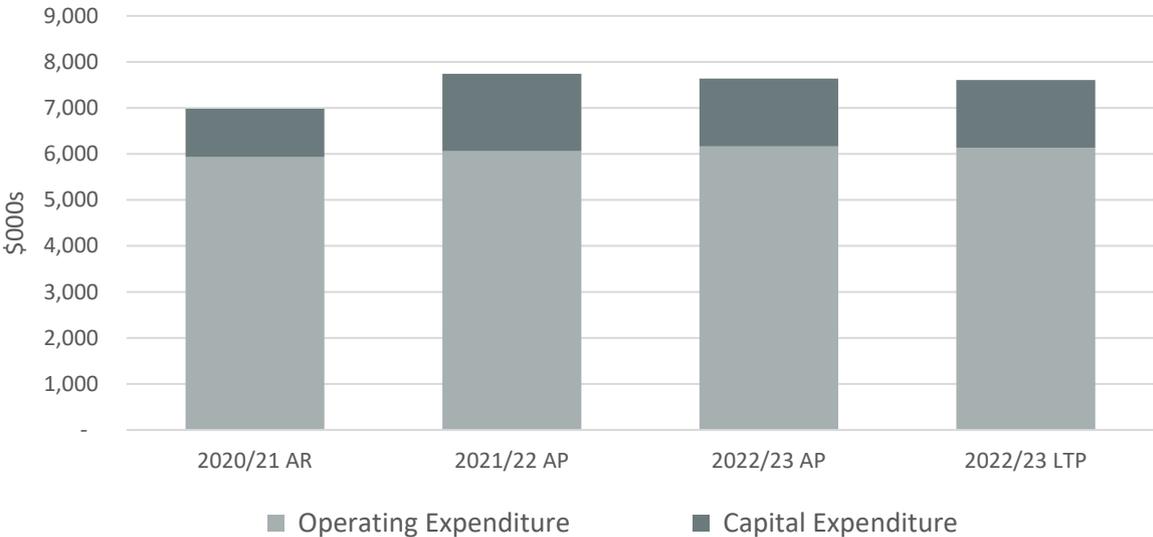
How we pay for Pools, Parks and Cemeteries



How is Pools Parks and Cemeteries paid for?



How much does Pools Parks and Cemeteries cost?





What you can expect from us – Pools, Parks and Cemeteries

Community outcome	Our objective level of service	How we measure Success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy and a Sustainable Environment	Areas are maintained and operated so that they look good and meet the needs of users	Percentage of residents satisfied with parks and reserves in customer survey	92%	Maintain satisfaction with parks and reserves at above 93%
		Percentage of residents satisfied with sports fields in customer survey	91%	Maintain satisfaction with sports fields at above 93%
		Percentage of residents satisfied with cemeteries in customer survey	85%	Maintain satisfaction with cemeteries at above 90%
A Safe and Healthy Community	Parks and playgrounds are maintained to a level that is safe for users	Percentage of residents satisfied with playgrounds in customer survey	92%	Maintain satisfaction with playgrounds at above 90%
A Thriving Economy and a Safe and Healthy Community	To provide aquatic facilities that meet the needs of the majority of the community	Percentage of users satisfied with pools through customer survey results	75%	Maintain user satisfaction at >90%
	Aquatic facilities are managed to NZ Water Safety Council "Pool Safe" Standards	Annual "Pool Safe" audit	Pass	To pass



Property and Community Facilities



Property and Community Facilities

About our Activity

Our community facilities and buildings provide local community hubs for social, sporting and cultural interaction.

We provide community housing, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh.

We provide public toilets in towns across the district and at recreation facilities and parks, to meet the needs of the community and visitors to our district.

We provide a main operational office and customer service centre in Alexandra, and service centres in Cromwell, Ranfurly and Roxburgh.

We manage the assets at the airports at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users. There is also an increasing interest in private hangars with a residential annexe. In Alexandra, 26 hangar or hangar and residential leases have been issued with five sites still to be built on and building underway on another two. A draft Alexandra Airport Masterplan is nearing completion, which will provide direction for future types of activity on the aerodrome and appropriate locations for development. Thirteen leases are also in place for hangar only sites at Cromwell Aerodrome with potential for another 7 to 10 sites.

We own and lease a variety of commercial and farm properties, and develop land for sale. The income from commercial property is used to fund other Council costs.

We hold a number of land parcels, currently being used as forestry blocks. These forests also provide an amenity value for the community for walking and biking. Some have potential for other land use in the future as recognised by their zonings in the District Plan.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

The Annual Plan 2022/23 includes funding associated with operating and maintaining buildings. Most of the funding is as planned for operation, maintenance and cyclical renewal.

Airports

There is an increasing interest in private hangars with a residential annexe. In Alexandra 26 hangar or hangar and residential leases have been issued. The Alexandra Airport Masterplan was completed early in 2022, which provides direction for future types of activity on the aerodrome and appropriate locations for development. Development of another 20-30 hangar/hangar and residential sites on the east side of the runway is in planning stages with budget for infrastructure included in 2022/23. A concept plan for the new sites will be completed by July 2022. Fifteen leases are also in place for hangar only sites at Cromwell Aerodrome with potential for another 5-7 sites.

Public Toilets

A new public toilet block is to be built in Ranfurly. The Golden Block toilet facilities (behind Paper Plus in Alexandra) and Weatherall Creek toilets will be repainted.

Community Facilities

Exterior repainting of the Clyde Memorial Hall is planned. Earthquake strengthening is scheduled for the Roxburgh Entertainment Centre, Clyde Railway Station, Māniatoto Stadium and Poolburn Hall. The Roxburgh Entertainment Centre's fire system will be upgraded. Heating upgrades are programmed at the Naseby Town Hall and the Millers Flat Hall, and the internal bifold doors are due a replacement at the Millers Flat Hall.

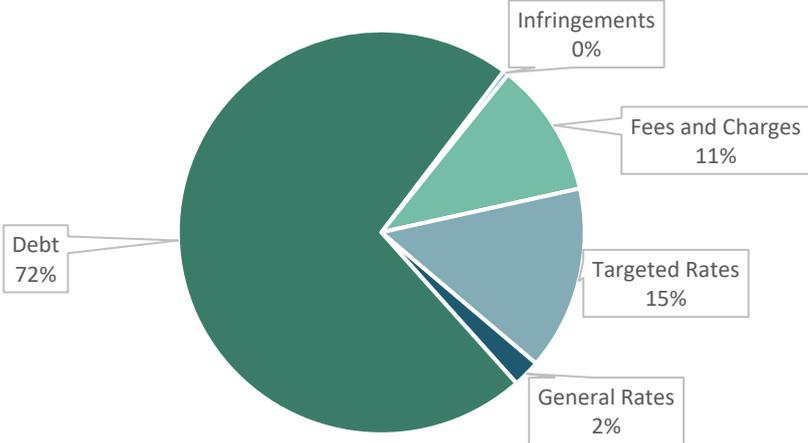
Ranfurly Service Centre

The obsolete diesel boiler at the Māniatoto Service Centre will be replaced. Alternate fuel sources such as a wood pellet burner and heat pumps have been investigated but are not feasible due to the design and layout of workspaces. Earthquake strengthening is programmed for the building, which also includes additional works of a new roof and front ramp.

How we pay for Property and Community Facilities



How is Property and Community Facilities paid for?



How much does Property and Community Facilities cost?





What you can expect from us – Property and Community Facilities

Community outcome	Our objective level of service	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy and a Sustainable Environment	Community buildings are accessible and affordable to communities based on existing provision	Percentage of residents satisfied with community buildings	76%	>90% satisfied
		A charging policy is in place that demonstrates fees that reflect the level of benefit provided	Achieved	Fees and charges charging policy in place
A Thriving Economy	Commercial buildings are maintained and upgraded where necessary, the prime driver being to maintain the ability to maximise the economic return and the integrity of the asset	Number of complaints received from tenants/leaseholders	0	<2
	Each building will be assessed at a frequency required to meet all Building Act and Code of Compliance requirements	Compliance with building WOF requirements	Full Compliance	Full compliance
	Housing suitable and affordable for elderly is provided in the main townships until such time as the need can be met by other agencies	Number of units available in the district	98 units	98 units
	Free public toilets are available for the local community and visitors throughout the district at locations set out in the Public Toilet Strategy	Number of free public toilets	31 available	29 available
	Airports will meet Airways Corporation's four-yearly inspection criteria.	Four yearly inspection and certification by Civil Airways Corporation.	Non-compliant	Full compliance



Service Centres and Libraries

Service Centres and Libraries

About our Activity

We aim to give our community the best customer experience: one where they are put first and provided with fast, efficient, accurate and friendly results. Council provides a front-line customer services team in its main Alexandra office and its three service centres in Cromwell, Roxburgh and Ranfurly.

We aim to deliver the highest quality library service to meet our community's informational, educational, recreational and cultural needs. We provide a joint library service with Queenstown Lakes District Council. In our district, we run libraries in Alexandra, Clyde, Cromwell and Roxburgh, and we have a partnership with schools in Millers Flat, Omakau and Māniatoto.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

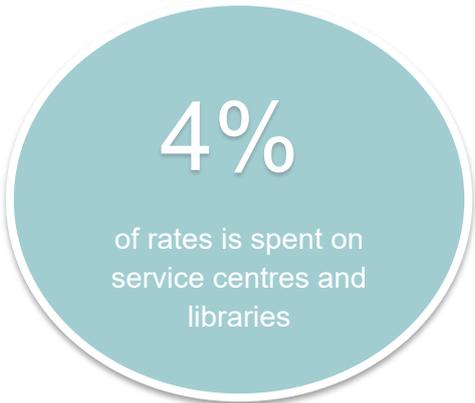
Looking Ahead

Our customer services team will continue to look at ways we can enhance the service we deliver. A key way we will do this is growing our online services offering – online forms, payments and services. Our frontline team will stay agile and attuned to customer needs during what is a challenging time with a global pandemic transforming the way customer services operate.

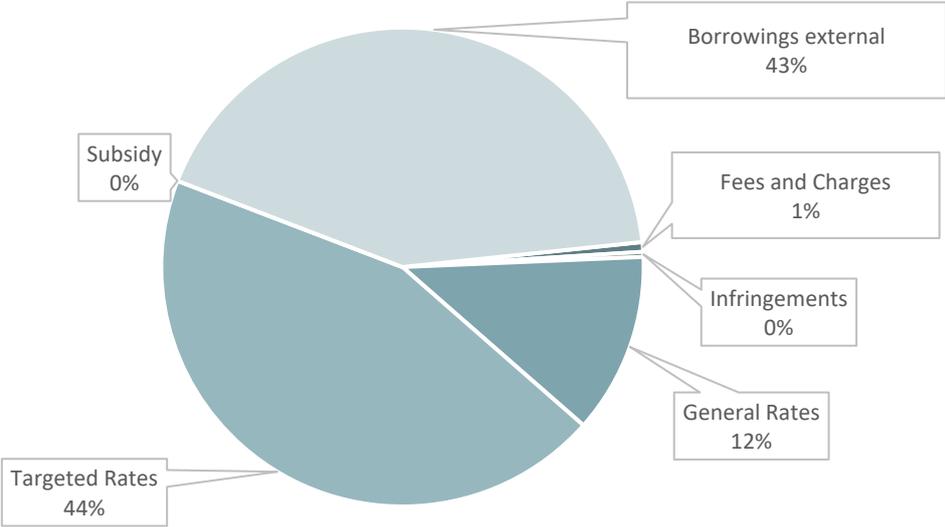
Thanks to funding distributed through the NZ Libraries Partnership Programme, Council has had two fixed-term library positions – a Digital Services Librarian and a Community Engagement Librarian – during the 2020-21 year that have enabled Central Otago Libraries to head in a bold new direction during Year 1 of the Long-term Plan. The Digital Engagement Librarian helped develop, coordinate, and delivering digital programmes and events across the district; supported their library colleagues across our district; and helped the public grow their digital skills. The Community Engagement Librarian has created exciting and innovative programmes and events to appeal to all age groups across the district, while working closely with library colleagues, education facilities and community groups. In the year ahead we will be exploring ways we can keep the momentum alive.

The completion of the Alexandra Library Refurbishment project is a milestone we look forward to reaching and celebrating with our community during the 2022/23 summer, with construction scheduled for later this year. This aim is to create a modern future-proofed space – a space that not only provides traditional library services but offers a flexible space for the community to use to come together to connect, create and collaborate.

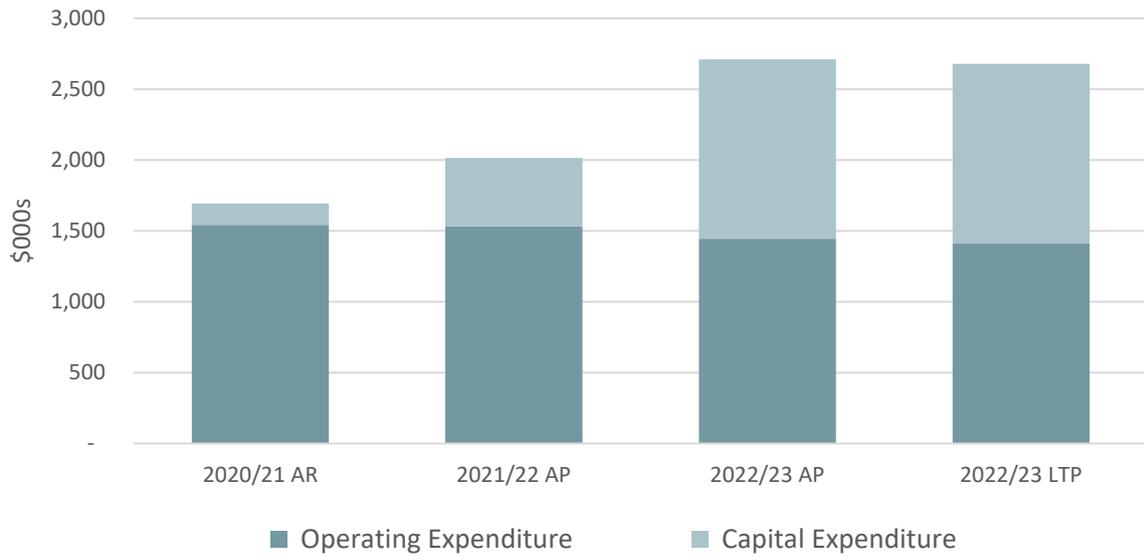
How we pay for Service Centres and Libraries



How is Service Centres and Libraries paid for?



How much does Service Centres and Libraries cost?





What you can expect from us Service Centres and Libraries

Community outcome	Our objective level of service	How we measure success	2020-21 Results	Our Aim Years 1-3
A Thriving Economy and a Safe and Healthy Community	To provide a quality library service through friendly, helpful and knowledgeable staff that enables residents and visitors to have valued library experiences	Percentage of library users satisfied with the quality of library services	96%	>90%
A Sustainable Environment	Satisfaction with contact regarding service requests	Customer survey – the service was fast and efficient	73%	>80%
		Customer survey – the service was friendly and courteous	96%	>90%
		Customer survey – issues dealt with effectively	63%	>75%
A Thriving Economy	Satisfaction with the initial contact with Council	Customer survey – the service was fast and efficient	78%	>90%
		Customer survey – the service was friendly and courteous	90%	>90%
		Customer survey – issues dealt with effectively	68%	>80%



Community, Economic and Strategic Development



Community, Economic and Strategic Development

About our Activity

Our community, economic and strategic development activities support a thriving and resilient community. We are out there connecting and having conversations – listening, understanding and shaping our future in partnership with our community.

Central Otago A World of Difference regional identity values define the unique characteristics of our region. It's a definition of who we are, what we value and what we want to protect. Council manages the regional identity on behalf of the community, providing a platform to tell the unique stories of people and place. We encourage our community to embrace, celebrate and demonstrate the special place-based qualities we share.

Council's community development programme supports and enables our local communities to define what is important to them and to drive the projects they are passionate about. Our community development team also assists groups to connect with each other and links Council with community-driven activities.

Council provides a helping hand to a number of community-driven initiatives each year by issuing grants. These are allocated to groups wishing to host cultural, creative, sporting and community-based events or initiatives that meet identified community needs and strengthen community well-being.

The vision that drives Council's economic development effort is that Central Otago is a place of dynamic business, creative innovative talent, and where visitors and locals come to experience a world of difference. The Council's role in essence is that of an enabler, directly in terms of the various activities Council actually controls, in areas where it can influence through facilitation, coordination, provision of support services, grants and seed funding, and where it is able to apply interest via advocacy, lobbying and education.

Tourism Central Otago manages the development and marketing of Central Otago as a visitor destination. We focus on delivering value: value to visitors, value to our host communities, value to the businesses that invest in the products and services purchased by visitors, and value to our natural environment. We aim to attract visitors who want truly authentic Central Otago experiences, increasing the spread and spend of visitors throughout the district.

Our strategy and policy function is responsible for developing and articulating direction on key strategic issues, and ensures that the organisation has robust and meaningful policies in place to guide organisational decision making.

We want to make sure our communities are involved in these decisions and activities – that people are kept up to date and are able to easily take part in Council engagement processes. Our communications team provides timely and accurate information, and works to create meaningful opportunities for community involvement.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

Our Tourism Central Otago (TCO) team will continue to implement the agreed strategic projects within the Central Otago Tourism Strategy 2018-2028, ensuring Central Otago becomes a destination that is true to our regional identity values and supported by both the visitor and host community.

The team will also embark on the first stages of a new destination management plan to deliver Central Otago’s tourism future.

With borders reopening post a lengthy period of restrictions due to the global pandemic, TCO will actively participate in the relaunch of New Zealand to the world. It will also promote the unique proposition of Central Otago for leisure travel and business events domestically, support events that drive visitors to our district, and deliver information centre services in partnership with the private sector.

Our Community and Engagement team continues to focus on improving communication with communities on Council projects, to keep people up to date with activities. This will involve working alongside Council’s work teams to assist with facilitating public messaging and community involvement.

Council is establishing a new online consultation and engagement platform. Let’s Talk Kōrero Mai – Central Otago is an online site where users can register to share ideas, discuss important topics and provide feedback to Council. The site will address shortcomings of Council’s Long-term Plan consultation process, such as users being unable to save draft submissions.

A well-being strategy is being developed for Central Otago district. Its purpose is to help Council, stakeholders and the wider community understand what well-being means for our Central Otago communities, which will in turn guide Council prioritising and decision making. Community conversations and feedback will be critical in the development of this strategy and staff will be using tools such as a Quality of Life survey to capture individual views on what good looks like for our people.

Council's community and promotion grants process has been reviewed with the intention of making the application and assessment process easier for all concerned. Two funding rounds are scheduled for the 2022-23 financial year.

With support from the Welcoming Communities advisory group, we will be initiating activities identified in this district's 2022 Welcoming Plan – for example, partnering with Business South to establish an annual scholarship of a newcomer to attend the Business South leadership academy.

A key focus for Welcoming Communities this year is to make it easier for newcomers to access information about the district.

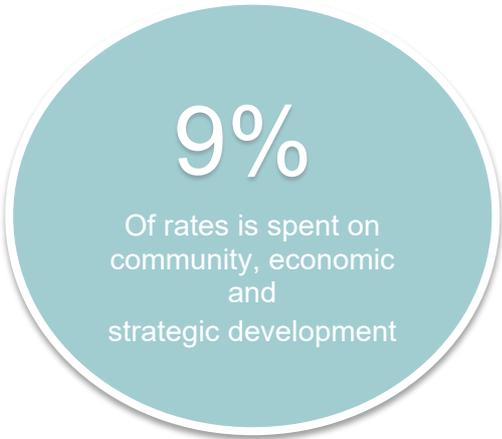
The main projects for the Economic Development annual work plan will centre around workforce – education to employment pathways for youth, an internship programme and attraction of seasonal labour; supporting start-up businesses, development of commercial opportunities for fruit loss, and establishing a co-working space.

The Strategy team ensures our day-to-day activities and projects are aligned and move our organisation toward our community goals.

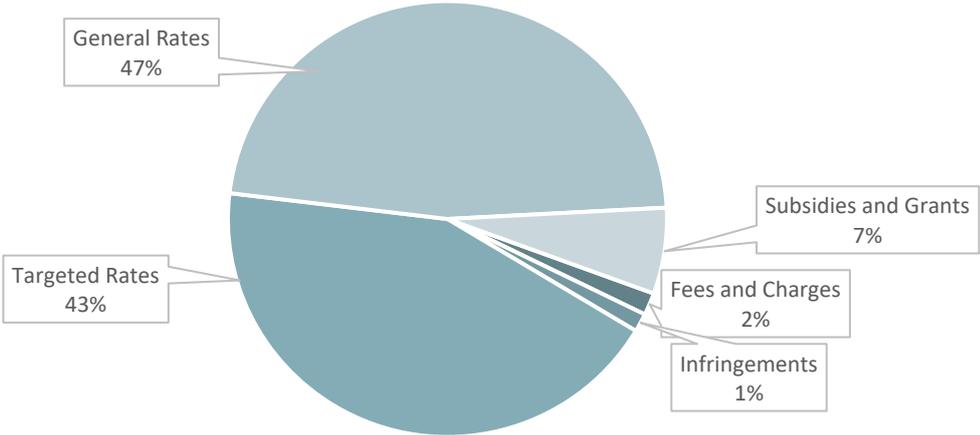
The team ensures Council can adapt to policy changes and government objectives. The coming period will be particularly busy with major pieces of government reform underway, including the Local Government Review, Three Waters, and Resource Management Act reform.

The Strategy team engages with major projects across the entire organisation and develops responses to requests from the community. It has a long-term view, looking at the entire long-term plan period and beyond.

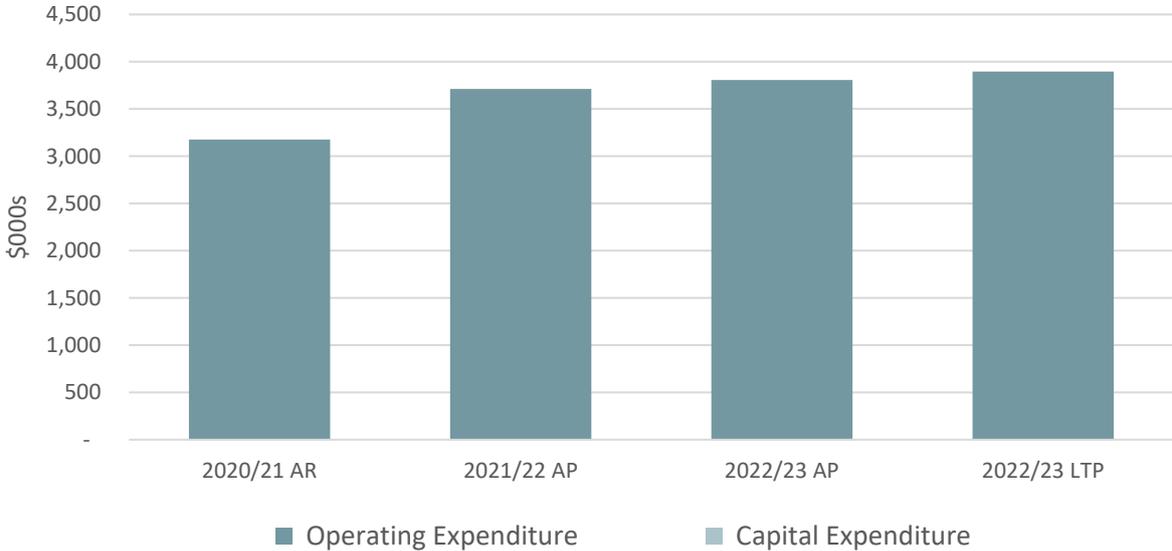
How we pay for Community, Economic and Strategic Development



How is Community, Economic and Strategic Development paid for?



How much does Community, Economic and Strategic Development cost?





What you can expect from us – Community, Economic and Strategic Development

Community outcome	Our objective level of service	How we measure success	2020-21 Results	Our Aim Years 1-3
A Thriving Economy	Manage the brand applications and process in a timely manner	End to end time in delivery of approving new brand users	0	Within 15 working days



Governance and Corporate Services



Governance and Corporate Services

About our Activity

Activities in this group align to fulfil the purpose of local government to enable democratic local decision-making, and to meet the current and future needs of our communities in a cost-effective manner.

The governance activity is at the forefront of everything we do. While the Council provides many different services, the governance activity supports elected members to be effective and responsible decision-makers. Within this activity, we facilitate and support Council and community boards, ensure agendas are published and available to the public, and run local body elections every three years.

The corporate services activities provide support across the organisation which allows Council to function efficiently and effectively. It includes our accounting, financial planning and reporting, rating, policy, information services, audit, risk and procurement, and administration activities.

We have a responsibility to plan and provide for civil defence emergency management within the district. We work collaboratively with Emergency Management Otago who employ the Regional Manager/Group Controller and Emergency Management Officers for each of the districts. At a local level, a number of staff are first line civil defence responders and undergo training in roles ranging from welfare and logistics coordination through to being local controllers.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES



He Ōhaka e Ora Rāia ana
Thriving Economy



Toitū te Whenua
Sustainable Environment



He Hapori, He Haumi
Connected Community

Looking Ahead

The key item coming up on the Governance team agenda in 2022 is the triennial local body elections. Our Governance activity has a core role to play helping ensure a smooth elections process, providing information for potential candidates, and post-Election Day in October implementing a comprehensive induction for the newly elected Council and community boards.

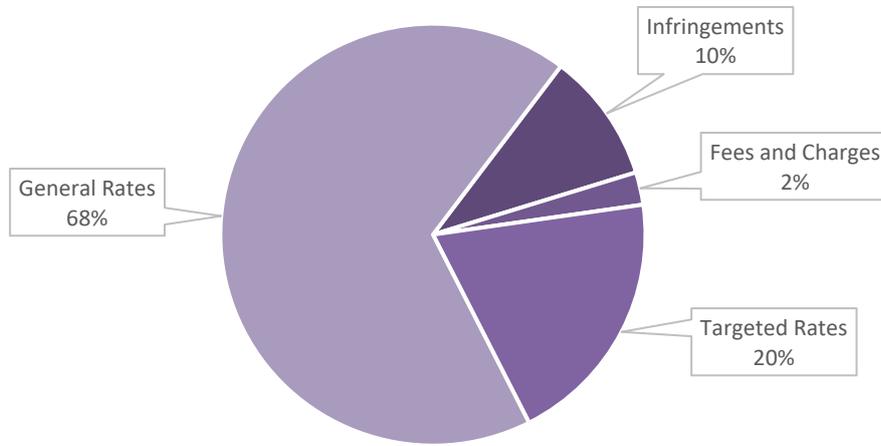
Information Services will continue to lead Council's digital journey as we complete the digitisation of our property files and digitise our processes and information. The 'My CODC' digital customer portal is now live and accessible via Council's website, with initial online services available for a number of Council's activities. This will enable our customers to better engage with us online via various online forms. The goal is to continue rolling out move over the coming year.

Finance will continue to support the organisation in preparing financial reports comparing actual spend against the annual plans, providing reassurance to our community that Council is not only operating within the community-agreed budgets but spending ratepayer's dollars wisely. The team is committed to meeting legislative deadlines and supporting fast payment of our suppliers during what are challenging times. Financial management of Council assets is a key focus, including the transition of our vehicle fleet to a higher percentage of hybrids.

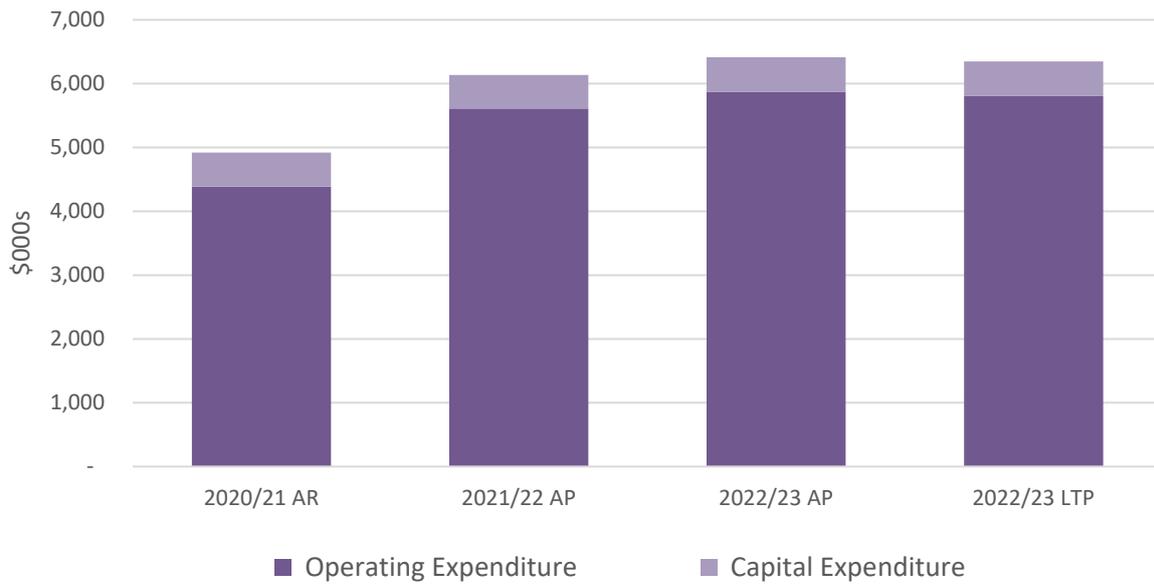
How we pay for Governance and Corporate Services



How is Governance and Corporate Services es paid for?



How much does Governance and Corporate Services cost?





What you can expect from us – Governance and Corporate Services

Community outcome	Our objective level of service	How we measure success	2020/21 Results	Our Aim Years 1-3
A Thriving Economy	Satisfaction with the leadership, representation and decision-making by elected members	Satisfaction with the performance of elected members of local community boards	65%	>85%
A Sustainable Environment				
A Safe and Healthy Community		Satisfaction with the performance of elected members	68%	>85%
A Safe and Healthy Community	Satisfaction with the overall effectiveness of Council communications	Customer survey – overall effectiveness of communications	73%	>80%

FINANCIALS

NEW ZEALAND

MY FIRST
money box.



Significant Forecasting Assumptions and Risks

The forecasting assumptions detailed on pages 354-362 of the 2021-2031 Long-term Plan (LTP) have been reviewed to assess whether or not the assumptions and risks have changed since the adoption of the Long-term Plan.

There are no significant changes to the assumptions and risks in the 2022-23 Annual Plan.

Accounting Policies

1. Reporting Entity

The Central Otago District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 and is domiciled within New Zealand.

The primary objective of the Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Central Otago District Council has designated itself as a tier 1 Public Benefit Entity (PBE) for the purposes of the new PBE International Public Sector Authority Standards (IPSAS).

The prospective financial statements comprise the activities of the Council. The Council does not have a significant interest in any other entities.

The prospective financial statements were authorised for issue by the Council on 1 June 2022. Council does not have the power to amend the prospective financial statements after issue. Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

2. Basis of Financial Statement Preparation

The prospective financial statements of the Council have been prepared in accordance with the requirements of the Local Government Act 2002 and in accordance with New Zealand Generally Accepted Accounting Practice (NZ GAAP). The prospective financial statements have been prepared in accordance with the Tier 1 PBE accounting standards. These prospective financial statements comply with FRS 42 and use opening balances from the period ending 30 June 2021, estimates have been restated accordingly if required.

Some rounding variances may occur in the prospective financial statements due to the use of decimal places in the underlying financial data.

The following accounting policies have been applied consistently to all periods presented in these prospective financial statements.

The prospective financial statements are prepared on a historical cost basis, as modified by the revaluation of:

- Available for sale financial assets
- Forestry assets
- Certain classes of property, plant and equipment
- Investment property

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

No actual results have been included in the prospective financial statements. The actual results achieved for any particular financial year is also likely to vary from the information presented and may vary materially depending on the circumstances that arise during the period.

3. Revenue Recognition

Revenue is measured at a fair value of consideration received or receivable. Revenue has been classified as prescribed in PBE IPSAS 1 which requires revenue to be categorised as arising from either non-exchange transactions or exchange transactions.

Revenue from non-exchange transactions:

Includes revenue from subsidised services and goods whereby the Council has received cash or assets that do not give approximately equal value to the other party in the exchange.

i. Rates

Rates are set annually by resolution of Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised upon rates strike.

ii. Goods Sold and Services Rendered

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have been transferred to the buyer.

iii. Government Grants

Government grants are received from the Waka Kotahi New Zealand Transport Agency, which subsidises part of the costs of maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

iv. Water Billing Revenue

Water billing revenue is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

v. Vested Assets

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue. Vested assets are recognised at the point when Council has issued the certificate prescribed under the Resource Management Act 1991 S224(c), relating to the respective subdivisions.

vi. Development Contributions

Development and financial contributions revenue are recognised at the point where Council has issued an invoice in respect of the development demand notice.

Revenue from exchange transactions:

Includes revenue where the Council has received cash or assets and directly gives approximately equal value to the other party in the exchange.

vii. User fees

The council charges users for the use of some council services, such as libraries, swimming pools and visitor services. The council also sets reasonable charges for regulatory services, such as waste collection and disposal, parks and reserves, property and land usage. All user fees are invoiced in the accounting period when the service was provided.

viii. Direct Charges at Fair Value

Revenue from direct charges sold at a fair value are recognised when the significant risk and rewards of ownership have been transferred to the buyer. Direct charges include revenue from dog registration, dog control and recreational reserves.

ix. Rental Revenue

Rental revenue from investment property is recognised on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental revenue.

x. Interest Revenue

Interest revenue is recognised as it accrues, using the effective interest method.

xi. Dividend Revenue

Dividends are recognised when the right to receive payment has been established.

4. Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Payments made under operating leases are recognised as an expense on a straight-line basis over the term of the lease.

5. Grant Expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of Council's decision due to no substantive conditions attached.

6. Income Tax

Income tax expense is the aggregate of current period movements in relation to both current and deferred tax. Current tax is the amount of income tax payable based on the taxable surplus for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the prospective financial statements and the corresponding tax bases used in the computation of taxable surplus.

Deferred tax is measured at the tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which Council expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable surpluses will be available against which the deductible temporary differences or tax losses can be utilised. Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination and, at the time of the transaction, affects neither accounting surplus nor taxable surplus.

Current and deferred tax is recognised against the surplus or deficit for the period, except to the extent that it relates to a business combination or to transactions recognised in other comprehensive revenue and expense or directly in equity.

7. Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Public equity is disaggregated and classified into the following components:

- accumulated funds
- restricted reserves
- property revaluation reserve
- fair value through other comprehensive revenue and expense reserve

Restricted and Council created reserves are a component of equity representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves are those subject to specific conditions accepted as binding by Council and which may not be revised by Council without reference to the Courts or a third party. Transfers from these reserves may be made for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves created by Council decision. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at Council's discretion.

Property revaluation reserves relate to the revaluation of property, plant and equipment to fair value.

Fair value through other comprehensive revenue and expense reserves comprises the cumulative net change in the fair value of financial assets through other comprehensive revenue and expense.

8. Cash and Cash Equivalents

Cash and cash equivalents include cash balances deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less.

9. Debtors and Other Receivables

Debtors and other receivables are stated at their cost less any provision for impairment (see Impairment Policy 18).

10. Inventories

Inventories represent land purchased or held being developed for resale and are stated at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses.

11. Financial Assets

Council classifies its financial assets as available-for-sale financial assets, and loans and receivables.

Available-For-Sale Financial Assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories.

Other financial instruments held by Council are classified as being available-for-sale and are stated at fair value, with any resultant gain or loss recognised in other comprehensive revenue and expenditure, except for impairment losses which are recognised on the surplus or deficit.

Financial instruments classified as available for sale investments are recognised / derecognised by Council on the date it commits to purchase / sell the investments. Available-for-sale financial assets are derecognised when they mature. On de-recognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is recognised on the surplus or deficit.

Loans and Receivables

Loans and receivables are non-derivative financial assets. They are measured at initial recognition at fair value, and subsequently carried at amortised cost using the effective interest method, subject to a test for impairment. Gains or losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Loans to community organisations made by Council at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar asset/ investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the surplus or deficit.

12. Property, Plant and Equipment

The following infrastructural assets are shown at fair value, based on annual valuations by external independent valuers:

- Water
- Wastewater
- Stormwater
- Transportation

All of the above were revalued on an optimised depreciation replacement cost basis.

Revaluations of land and buildings are completed every 3 years and parks and reserves are completed every 5 years by external independent valuers.

Revaluations will be undertaken by independent valuers, suitably qualified in the category and location of the assets. The valuation process shall include verification of asset registers, application of rates representing current replacement cost or market value (if any), asset optimisation and adjustments for asset condition and performance.

Valuations are performed with sufficient regularity to ensure revalued assets are carried at a value that is not materially different from fair value.

Where Council has elected to account for revaluations of property, plant and equipment on a class of asset basis, increases or decreases in the carrying amounts arising on revaluation of a class of assets are credited or debited to other comprehensive revenue and expenditure and are accumulated to an asset revaluation reserve in equity for that class of asset. However, the net revaluation result is recognised in the surplus or deficit to the extent it reverses a net revaluation decrease of the same class of assets previously recognised in the surplus or deficit.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the surplus or deficit during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives.

Assets to be depreciated include:

OPERATIONAL ASSETS		INFRASTRUCTURE ASSETS	
Buildings		Bridges	30-125 years
- structures	5-100 years	Footpaths and cycle ways	30-100 years
- external fabric	5-100 years	Kerb and channel	70-100 years
- services	5-80 years	Roads – sealed	8-100 years
- internal fit out	5-80 years	Roads – unsealed	10-100 years
Equipment, furniture and fittings	3-10 years	Roads – land and formation	Not depreciated
Motor vehicles and plant	4-20 years	Sewerage plant and equipment	15-35 years
Library books	10 years	Sewerage reticulation	60-80 years
Parks and reserves	2-100 years	Stormwater networks	70 years
Other assets	5-100 years	Water plant and	10-35 years
Parks, reserves and other assets – passive areas and land formation	Not depreciated	Water reticulation networks	60-100 years

An asset’s carrying amount is written down to its recoverable amount if the asset’s carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

Assets under construction are not depreciated. The total cost of the project is transferred to the relevant asset when it is available for use, and then depreciated.

13. Non-current Assets (or Disposal Groups) Held for Sale

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non-current asset (or disposal group) is recognised at the date of de-recognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the statement of financial position. Further, the liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the statement of financial position. Those assets and liabilities shall not be offset and presented as a single amount.

14. Intangible Assets

i. Computer Software

Acquired computer software licenses are capitalised on the basis of costs incurred to acquire and bring to use the specific software. These costs are amortised over their estimated useful lives of 3-10 years using the straight-line method. Costs associated with developing or maintaining computer software programmes are recognised as an expense as incurred.

ii. Other Intangible Assets

Other intangible assets that are acquired by Council are stated at cost less accumulated amortisation (see below) and impairment losses (see Impairment Policy 19).

Easements are not amortised.

iii. Subsequent Expenditure

Subsequent expenditure on capitalised intangible assets is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates, and it meets the definition of, and recognition criteria for, an intangible asset. All other expenditure is expensed as incurred.

iv. Amortisation

An intangible asset with a finite useful life is amortised over the period of that life. The asset is reviewed annually for indicators of impairment and tested for impairment if these indicators exist. The asset is carried at cost less accumulated amortisation and accumulated impairment losses.

An intangible asset with an indefinite useful life is not amortised, but is tested for impairment annually, and is carried at cost less accumulated impairment losses.

15. Forestry Assets

Forestry assets are predominantly standing trees which are managed on a sustainable yield basis. These are shown in the statement of financial position at fair value less estimated point of sale costs at harvest. The costs to establish and maintain the forest assets are included in the surplus or deficit together with the change in fair value for each accounting period.

The valuation of forests is based on discounted cash flow models where the fair value is calculated using cash flows from continued operations; that is, based on sustainable forest management plans taking into account growth potential. The yearly harvest from forecast tree growth is multiplied by expected wood prices and the costs associated with forest management, harvesting and distribution are then deducted to derive annual cash flows.

The fair value of the forest assets is measured as the present value of cash flows from one growth cycle based on the productive forest land, taking into consideration environmental, operational and market restrictions. Forest assets are valued separately from the underlying freehold land.

The forestry assets are revalued annually as at 30 June.

Gains or losses arising on initial recognition of forestry assets at fair value less estimated costs to sell, and from a change in fair value less estimated costs to sell are recognised in the surplus or deficit.

16. Emissions Trading Scheme

New Zealand Units (NZUs) allocated as a result of council's participation in the Emissions Trading Scheme (ETS) will be treated as intangible assets and recorded at fair value upon recognition.

Liabilities for surrender of the NZUs (or cash) are accrued at the time the forests are harvested, or removed in any other way, in accordance with the terms of the ETS legislation.

17. Investment Property

Investment properties are properties which are held either to earn rental revenue or for capital appreciation or for both. Investment properties generate cash flow largely independent of other assets held by the entity.

Investment properties are stated at fair value. The portfolio is valued annually by an external, independent valuer, having an appropriate recognised professional qualification and recent experience in the location and category of property being valued. The fair values are based on market values, being the estimated amount for which a property could be exchanged on the date of valuation between a willing buyer and a willing seller in an arm's length transaction.

Any gain or loss arising from a change in fair value is recognised in the surplus or deficit.

Rental revenue from investment property is accounted for as described in the Revenue Policy (see Revenue Policy 3), above.

18. Impairment of Financial Assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

Loans and receivables, and held-to-maturity investments

Impairment is established when there is evidence that the Council will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectible, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due).

Impairment in term deposits, local authority stock, government bonds, and community loans, are recognised directly against the instrument's carrying amount.

Financial assets at fair value through other comprehensive revenue and expense

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, and default in payments are objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit. If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

19. Impairment of Non-Financial Assets

The carrying amounts of Council's assets, other than inventories (see Inventories Policy 10), forestry assets (see Forestry Assets Policy 15), and Investment Property (see Investment Property Policy 17) are reviewed at each balance date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount

may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit.

For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in the surplus or deficit.

20. Third Party Transfer Payment Agencies

Council collects and distributes monies for other organisations. Where collections are processed through Council's books, any monies held are shown as accounts payable in the statement of financial position. Amounts collected on behalf of third parties are not recognised as revenue, but commissions earned from acting as agent are recognised in revenue.

21. Creditors and Other Payables

Creditors and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

22. Employee Entitlements

Provision is made in respect of Council's liability for the following short and long-term employee entitlements.

i. Short-Term Entitlements

Employee benefits that Council expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to date, but not yet taken, at balance date, retiring and long service leave entitlements expected to be settled within 12 months.

Liabilities for annual leave are accrued at the full amount owing at the pay period ending immediately prior to the statement of financial position date.

ii. Long-Term Entitlements

Where (for historical reasons) a retirement gratuity entitlement exists, where material, liability is assessed on an actual entitlement basis using current rates of pay taking into account years of service. All remaining staff with this provision in their contracts have completed the qualifying conditions.

Where (for historical reasons) a long service leave entitlement exists in an individual's employment agreement, the value of the entitlement will be recognised on an actual basis for staff who have completed the service entitlement, but not yet taken the leave, and on a discounted basis for the staff members who have not yet completed the qualifying service.

iii. Superannuation Schemes

Defined contribution schemes – Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit as incurred.

23. Borrowings

Borrowings are recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Council has capitalised borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset, in line with PBE IPSAS 5.

Consequently, all borrowing costs are recognised as an expense in the period in which they are incurred.

24. Provisions

A provision is recognised in the statement of financial position when Council has a present legal or constructive obligation as a result of a past event, and it is probable that an outflow of economic benefits, the amount of which can be reliably estimated, will be required to settle the obligation. If the effect is material, provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

25. Landfill Post Closure Costs

Council has a number of closed landfills. The resource consents for these include a legal obligation to provide ongoing maintenance and monitoring services throughout the life of the consent. The provision is measured on the present value of future cash flows expected, taking into account future events, including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure.

The discount rate used is a rate that reflects the current market assessments of the time value of money and the risks specific to Council.

The estimated future costs of meeting this obligation have been accrued and charged. The calculations assume no change in the legislative requirements for post-closure treatment.

26. Goods and Services Tax

The prospective financial statements are prepared exclusive of GST with the exception of debtors and other receivables and creditors and other payables that are shown inclusive of GST. Where GST is not recoverable as an input tax it is recognised as part of the related asset or expense.

27. Cost Allocations

The costs of all internal service activities are allocated or charged directly to external service type activities. External service activities refer to activities which provide a service direct to the public. Internal service activities provide support for the external service activities.

Where the user of a service can be identified, the cost recovery is made by way of a direct charge. Where this has not been possible, the costs are allocated by way of general overhead, on the basis of expenditure incurred within the activity.

28. Critical Accounting Estimates and Assumptions

Significant assumptions and risks (critical judgements) relating to the Long-term Plan are identified at various points within the Annual Plan document. Estimates underlying assumptions are regularly reviewed. Any change to estimates is recognised in the period if the change affects only that period, or into future periods if it also affects future periods.

Standards issued and not yet effective, and not early adopted

There has been no early adoption of any new accounting standards and amendments issued but not yet effective in the financial year.

Reporting of Financial Instruments

Financial instruments are currently reported under PBE IPSAS 29 until PBE IPSAS 41 becomes compulsory on periods beginning on or after 1 January 2022.

The Council plans to apply this standard in preparing its 30 June 2023 Financial statements.

While the Council has not assessed the effects of the new standard, due to the nature of the Council's financial assets, investments and liabilities Council do not see this as a material change in our financial statements.

Amendment to PBE IPSAS 2 Cash Flow Statement

An amendment to PBE IPSAS 2 requires entities to provide disclosures that enable users of financial statements to evaluate changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes. The amendment is effective for the year ending 30 June 2022, with early application permitted. This amendment will result in additional disclosures. The Council will not early adopt this amendment.

PBE FRS 48 Service Performance Reporting

PBE FRS 48 replaces the service performance reporting requirements of PBE IPSAS 1 Presentation of Financial Statements and is effective for the year ending 30 June 2023, with early application permitted. The Council has not yet determined how application of PBE FRS 48 will affect its statement of service performance. It does not plan to adopt the standard early.

29. Impacts of COVID-19

COVID-19 continues to remain an unknown. Central Otago has experienced an outbreak of the Omicron variant, and there is no certainty that Central Otago District will not face further lockdowns over the next 12-months. However, based on the 2020/21 and 2021/22 financial year, Council has not seen a significant impact on our revenue streams or our activities. Delays have been experienced with the Capital programme with availability of both contractors and materials, however the Capital Works Programme remains on target. Council is still assuming land sales and relevant development and financial contributions as a result of development will continue and does not believe that there is any material risk to Council's ongoing operations.

FINANCIAL PRUDENCE BENCHMARKS

Disclosure Statement

What is the purpose of this statement?

The purpose of this statement is to disclose the Council’s planned financial performance in relation to various benchmarks to enable the assessment of whether the Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

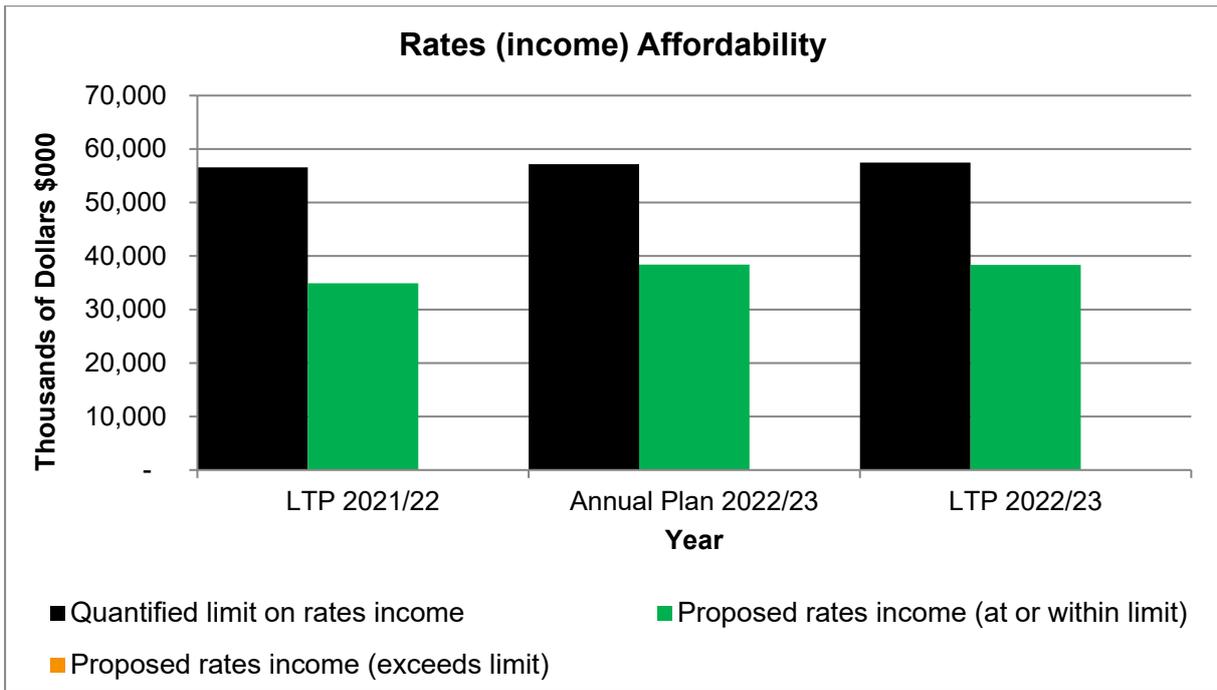
The Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

	Benchmark	Planned	Met
Rates (income) affordability	Does not exceed 80% of total revenue	55%	Yes
Rates (increase) affordability	Does not exceed more than 5% of previous year's average rates	7.5%	No
Debt affordability	Does not exceed 10% of total assets	5%	Yes
Balanced budget benchmark	100%	111%	Yes
Essential services benchmark	100%	425%	Yes
Debt servicing benchmark	10%	0.8%	Yes

Rates Affordability

For this benchmark,-

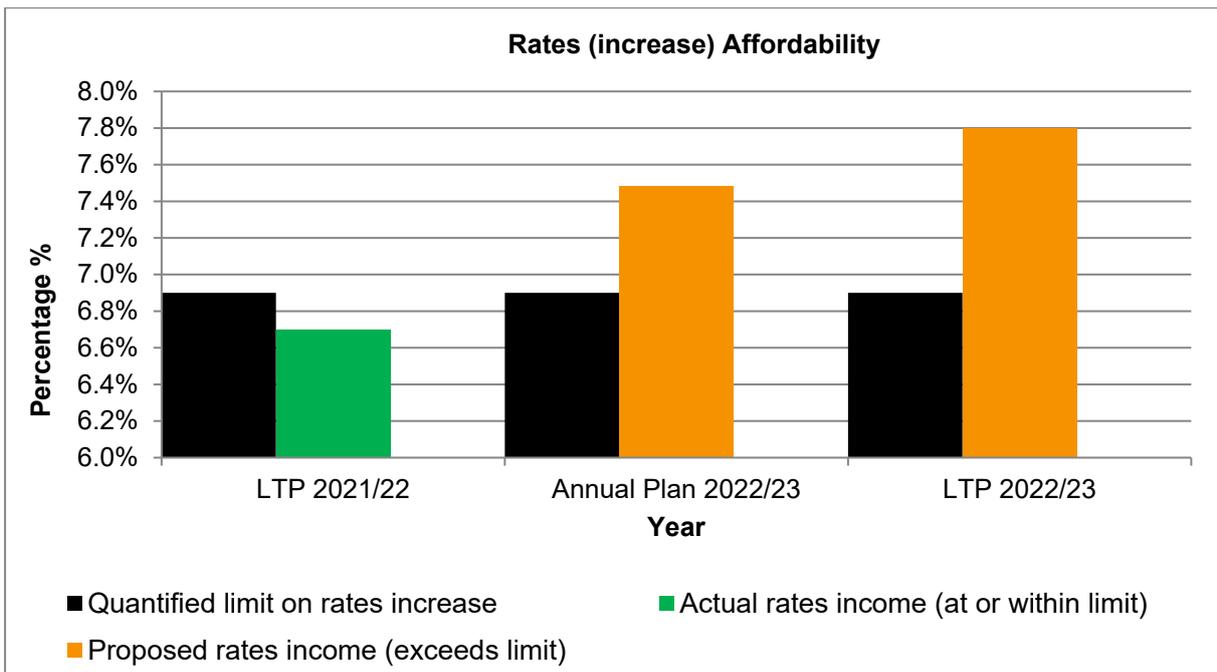
- the Council’s planned rates income for the year is compared with 80% of total revenue on rates contained in the financial strategy included in the Council’s Long-term plan; and
- the Council’s planned rates increases for the year are compared with 5% on rates increases for the year contained in the financial strategy included in the council’s Long-term Plan.
- The Council meets the rates affordability benchmark if -
- its planned rates income for the year equals or is less than each quantified limit on rates; and
- its planned rates increase for the year equal or are less than each quantified limit on rates increases.



Rates (increase) Affordability

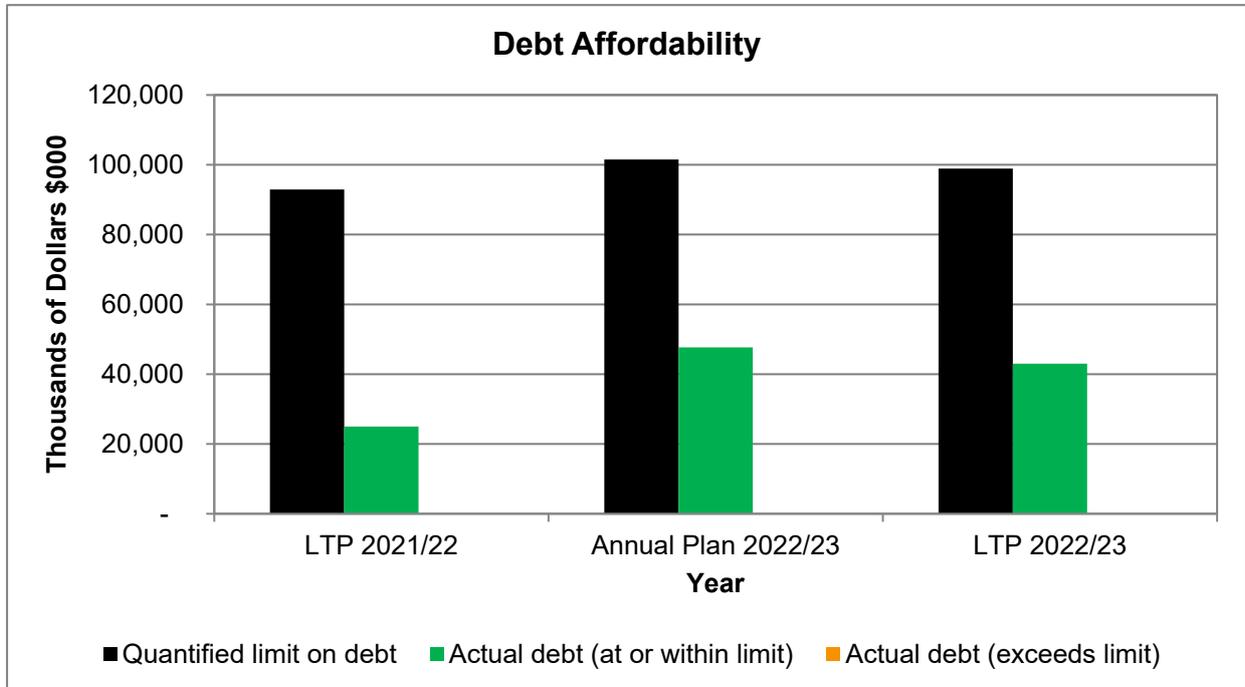
Council has worked towards maintaining a limit on rate increases of 5% per annum for *existing* ratepayers. This does not include the provision for growth currently projected at an average of 1.9% for growth for the first five years of the Long-term Plan.

In the 2021-2031 Long-term Plan, Council anticipated the increase would exceed the 6.9% cap in year 2 and 3 of the Long-term Plan (7.8% and 7.6% respectively). The 2022-23 Annual Plan has reduced the breach from 7.8% to 7.5%.



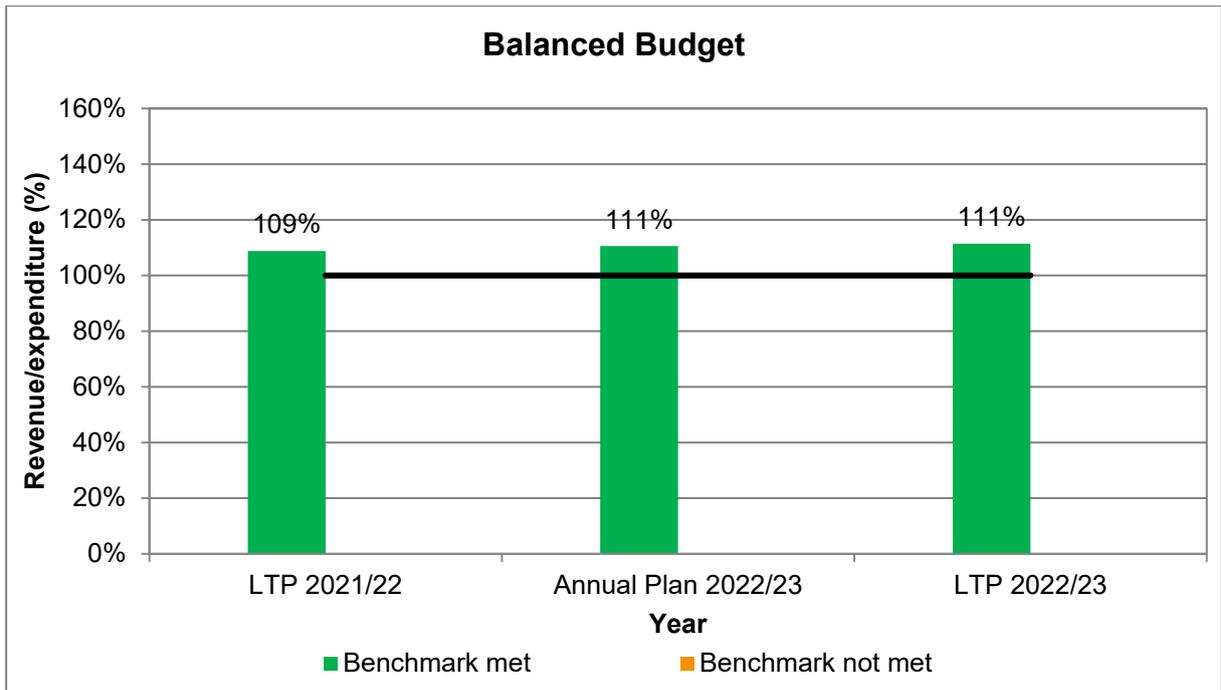
Debt Affordability

- For this benchmark, the council’s planned borrowing is compared with 10% of the total value of Council assets on borrowing contained in the financial strategy included in the Council’s Long-term Plan.
- The Council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.



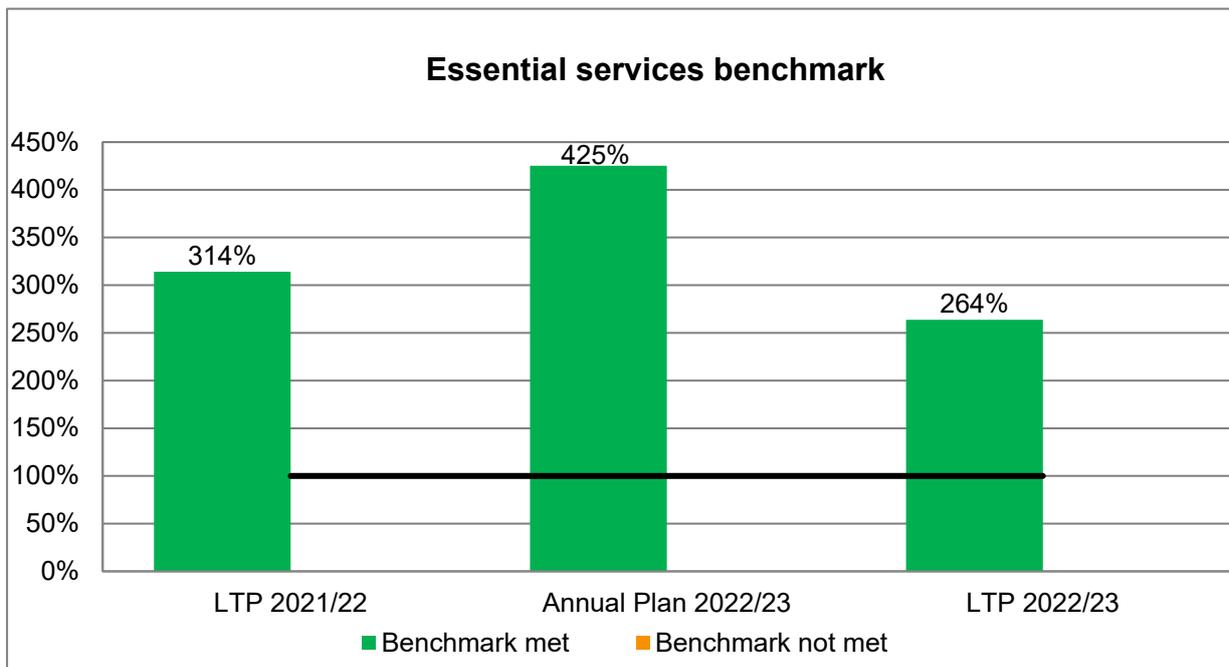
Balanced Budget

- For this benchmark, the Council’s planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).
- The Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.



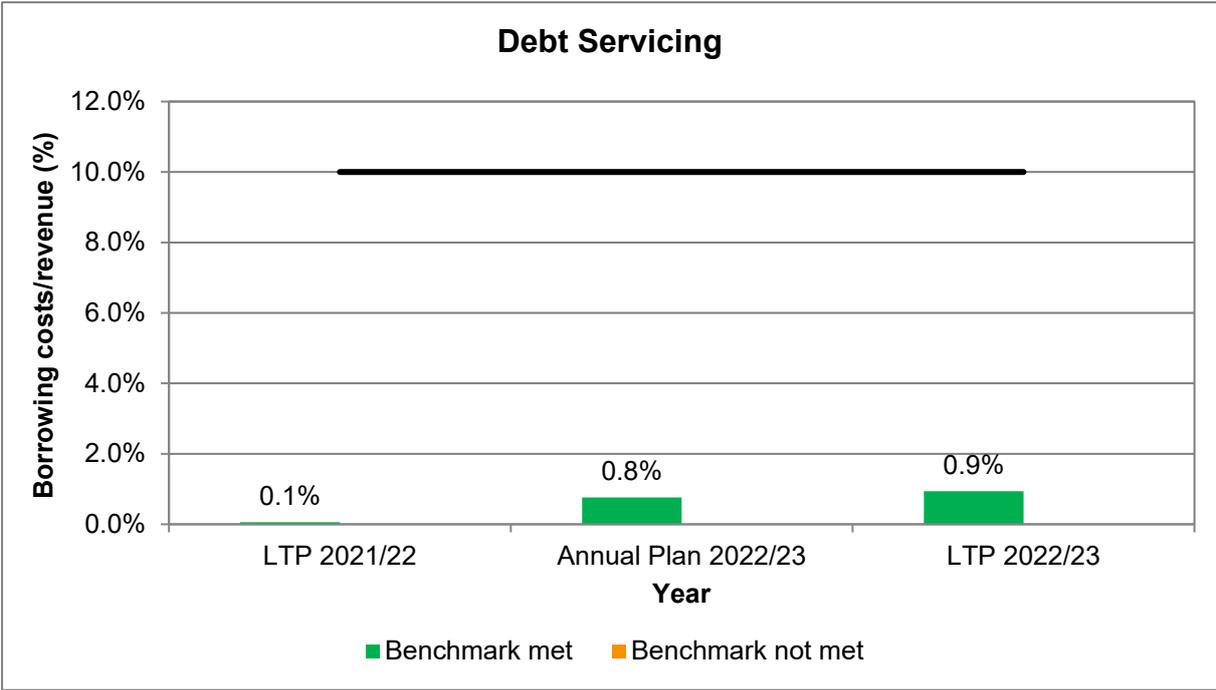
Essential Services

- For this benchmark, the Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.
- The Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network service.



Debt Servicing

- For this benchmark, the Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).
- Because Statistics New Zealand projects that the Council's population will grow as fast as the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 10% of its planned revenue.



2021/22 AP \$000	Prospective Funding Impact Statement Whole of Council	2022/23 AP \$000	2022/23 LTP \$000
OPERATING			
7,659	General rates, uniform annual general charges, rates penalties	8,519	8,401
27,241	Targeted rates	29,889	29,950
3,721	Subsidies and grants for operating purposes	2,415	2,724
5,180	Fees and charges	5,529	5,543
389	Interest and dividend from investments	500	401
2,666	Local authorities fuel tax, fines, infringement fees, and other receipts	2,693	2,693
17,286	Land Sales	14,930	14,930
64,142	Total operating funding	64,475	64,642
Applications of operating funding			
36,634	Payments to staff and suppliers	37,395	37,263
13,926	Cost of Sales	11,232	11,232
74	Finance costs	600	708
1,555	Other operating funding applications	1,474	1,470
52,189	Total applications of operating funding	50,700	50,673
11,953	Surplus (deficit) of operating funding	13,775	13,969
CAPITAL			
Sources of capital funding			
3,584	Subsidies and grants for capital expenditure	3,689	3,282
2,104	Development and financial contributions	2,192	2,192
13,000	Increase (decrease) in debt	22,700	18,000
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	717
-	- Other dedicated capital funding	-	-
18,688	Total sources of capital funding	28,581	24,191
Applications of capital funding			
Capital expenditure			
2,305	- to meet additional demand	21,450	2,137
8,075	- to improve the level of service	17,851	7,305
20,453	- to replace existing assets	10,978	28,357
(634)	Increase(decrease) in reserves	(8,280)	(81)
442	Increase (decrease) in investments	357	442
30,641	Total applications of capital funding	42,356	38,159
(12,942)	Surplus (deficit) of capital funding	(13,775)	(13,958)
-	Funding Balance	-	-
9,997	Depreciation (not included in above FIS)	10,857	10,827
PUBLIC EQUITY			
11,953	Surplus (deficit) of operating funding from funding impact statement	13,775	13,968
(9,997)	Depreciation	(10,857)	(10,827)
3,584	Subsidies and grants for capital purposes	3,689	3,999
2,104	Development and financial contributions	2,192	2,192
-	- Gain (loss) on sales of assets	-	-
7,644	Net surplus (deficit) before tax in statement of financial performance	8,798	9,332

2021/22 AP \$000	Prospective Statement of Comprehensive Revenue and Expense		2022/23 AP \$000	2022/23 LTP \$000
REVENUE		NOTES		
Revenue from non-exchange transactions				
34,765	Rates		38,273	38,216
135	Penalties and Remissions		135	135
7,303	Subsidies and Grants	1	6,102	6,722
1,937	Regulatory fees	2	2,007	2,225
5,095	User fees and other income		5,262	5,275
2,104	Development and financial contributions		2,192	2,192
-	- Lump sum contributions		-	-
-	- Vested and previously unrecognized assets		-	-
-	- Gains (losses) on revaluation of forestry assets		-	-
Revenue from exchange transactions				
383	Direct charges revenue – full cost recovery	2	518	300
432	Rental revenue		437	437
388	Interest	3	500	400
-	- Dividends		-	-
-	- Profit on sale of assets		-	-
17,286	Land Sales		14,930	14,930
-	- Gains (losses) on revaluation of investment properties		-	-
69,828	TOTAL REVENUE		70,356	70,832
EXPENDITURE				
12,891	Employee benefit expenses		13,305	13,249
9,997	Depreciation and amortisation		10,857	10,827
74	Finance costs		600	708
-	- Valuation losses		-	-
-	- Loss on disposal of assets		-	-
13,926	Cost of Sales		11,232	11,232
25,296	Other expenses		25,564	25,483
62,184	TOTAL EXPENDITURE		61,558	61,499
7,644	SURPLUS/(DEFICIT) before tax		8,798	9,333
-	- Income tax expense		-	-
7,644	SURPLUS/(DEFICIT) after tax		8,798	9,333
Gain on asset revaluations				
(2,118)	Gains (loss) on revaluation of wastewater assets		3,843	3,950
(2,946)	Gains (loss) on revaluation of water assets	4	5,241	4,880
(953)	Gains (loss) on revaluation of stormwater assets		1,350	1,386
4,065	Gains (loss) on revaluation of roading assets	4	18,615	17,305
1,180	Gains (loss) on revaluation of property and park assets		3,674	4,086
-	- Gains (loss) on revaluations of land assets		7	7
36	Gains (loss) on revaluation of building assets		772	785
(736)	Total gain on asset revaluations		33,502	32,399
-	- Gain on available for sale financial assets		-	-
-	- Gains (loss) on revaluation of investment bonds		-	-
-	- Gains (loss) on revaluation of share equities		-	-
-	Total gain on available for sale financial assets		-	-
(736)	Total other comprehensive income		33,502	32,399
6,908	Total comprehensive income		42,300	41,732

Notes	Annual Plan 2022/23 variance to LTP 2022/2023	\$ Variance	% Variance
1	Subsidies and Grants, reduction in waste water improvement connection fees	(620)	7%
2	Regulatory Fees - reclassification of dog fees now included in direct charges full cost recovery	(218)	10%
3	Interest increase from term deposits due to surplus reserves	100	20%
4	Higher revaluation gains are the result of higher expectations around growth across the district and increased construction costs which are main drivers for increase ins asset values.	1,103	8%

2021/22 AP \$000	Prospective Statement of Changes in Equity	2022/23 AP \$000	2022/23 LTP \$000
PUBLIC EQUITY			
891,344	Public equity balance at 1 July	919,324	898,253
Accumulated funds			
393,920	Balance at 1 July	420,841	401,564
7,644	Surplus/(Deficit)	8,798	9,333
-	- Transfer to restricted reserves	-	-
-	- Transfer from Revaluation Reserves as intended for sale	-	-
-	- Transfer from property revaluation reserve on disposal	-	-
401,564	BALANCE AT 30 JUNE	429,639	410,897
OTHER RESERVES			
Property revaluation reserve			
497,365	Balance 1 July	498,424	496,628
(736)	Revaluation gains/(loss)	33,502	32,399
	Transfer from property revaluation reserve as intended for sales	-	-
	Transfer to accumulated funds on disposal on property	-	-
496,629	Balance at 30 June	531,926	529,027
Fair value through other comprehensive revenue reserve			
(20)	Balance at 1 July	(20)	(20)
-	- Revaluation gains/(loss)	-	-
-	- Reclassification to surplus or deficit on disposal	-	-
(20)	Balance at 30 June	(20)	(20)
80	Restricted Reserves (trust and bequest funds)	80	80
-	- Transfer from accumulated funds	-	-
80	Balance at 30 June	80	80
496,689	Total other reserves	531,986	529,087
898,253	Public Equity 30 June	961,624	939,984

2021/22 AP \$000	Prospective Statement of Financial Position	2022/23 AP \$000	2022/23 LTP \$000
EQUITY			
401,564	Accumulated funds	429,639	410,897
496,629	Property revaluation reserve	531,926	529,027
(20)	Fair value through other comprehensive income revenue reserve	(20)	(20)
80	Restricted reserves	80	80
898,253	Total equity	961,624	939,984
REPRESENTED BY:			
Current assets			
19,896	Cash and cash equivalents	11,972	19,807
8,000	Other financial assets	8,000	8,000
625	Investment Bond	625	1,075
3,171	Receivables	3,171	3,171
-	Non Current assets held for sale	-	-
1,509	Inventories ² 1450	1,509	1,509
33,201	Total current assets	25,277	33,562
Less current liabilities			
273	Agency and deposits	273	273
4,706	Payables and deferred revenue	4,705	4,705
1,010	Employee entitlements	1,010	1,010
-	Borrowings and other financial liabilities	-	-
5,990	Total current liabilities	5,988	5,988
27,211	Working capital	19,289	27,574
Non-current assets			
109	Available for sale financial assets	109	109
333	Loans and receivables	333	333
2,271	Intangible assets	937	2,286
357	Forestry assets	469	366
1,683	Investment property	6,452	1,729
891,292	Property, Plant and Equipment	981,740	950,592
896,046	Total non-current assets	990,040	955,415
Less non-current liabilities			
5	Provisions	5	5
25,000	Borrowings and other financial liabilities	47,700	43,000
25,005	Total non-current liabilities	47,705	43,005
898,252	Net assets (assets minus liabilities)	961,624	939,984

2021/22	Prospective Statement of	2022/23	2022/23
AP	Cash Flows	AP	LTP
\$000		\$000	\$000
CASHFLOWS FROM OPERATING ACTIVITIES			
52,160	Receipts from rates, fees and other revenue	54,930	55,506
388	Interest received	500	400
-	Dividends received	-	-
-	Net GST (paid)/received	-	-
(38,175)	Payments to suppliers and employees	(50,106)	(38,791)
-	Interest paid	(600)	-
14,373	Net cashflow from operating activities	4,724	17,115
CASHFLOWS FROM INVESTING ACTIVITIES			
17,286	Receipts from sale of property, plant and equipment (land)	14,930	14,930
(13,926)	Receipts from sale of property, plant and equipment	-	(11,232)
-	Receipts from sale of investments (term deposits)	-	-
-	Receipts from the repayment of loans and receivables	-	-
(30,834)	Purchase of property, plant and equipment	(50,278)	(37,798)
-	Purchase of investment property	-	-
-	Purchase of intangibles	-	-
-	Purchase of forestry	-	-
-	Investment in loans and receivables	-	-
(27,474)	Net cash flow from investing activities	(35,348)	(34,100)
CASHFLOWS FROM FINANCING ACTIVITIES			
24,375	Proceeds of borrowing	22,700	17,550
(40)	Repayment of borrowing	-	(654)
24,335	Net cashflow from financing activities	22,700	16,896
11,234	Net increase/(decrease) in cash held	(7,923)	(89)
8,662	Cash at the beginning of the year	19,896	19,896
19,896	Closing cash held 30 June	11,972	19,807

Prospective Statement of Reserve Movements	Opening Balance 2022/23 \$000	Transfers In 2022/23 \$000	Transfers Out 2022/23 \$000	Closing Balance 2022/23 \$000
GENERAL RESERVES				
General Reserves	(2,240)	218	(1,654)	(3,676)
Uniform Annual General Charge Reserves	186	65	-	251
Total General Reserves	(2,054)	283	(1,654)	(3,425)
TARGETED RESERVES				
Planning and Environment Rate	1,916	37	(281)	1,672
Economic Development Rate	-	-	-	-
Tracks and Waterways Charge	487	6	(965)	(472)
Tourism Rate	214	22	-	236
Waste Management and Collection Charge	(2,897)	2	(316)	(3,211)
District Library Charge	(592)	-	(1,262)	(1,854)
Molyneux Park Charge	(330)	-	(35)	(365)
District Works and Public Toilets Rate	2,833	94	(118)	2,809
District Water Supply	(17,864)	-	(13,548)	(31,412)
District Wastewater	(21,785)	-	(5,954)	(27,739)
Total Targeted Reserves	(38,018)	161	(22,479)	(60,336)
Specific and Other Reserves	5,369	103	(113)	5,359
Total Specific and Other Reserves	5,369	103	(113)	5,359
WARD TARGETED RESERVES				
Vincent Community Board Reserves				
Vincent Promotion Rate	-	-	-	-
Vincent Recreation and Culture Charge	(2,525)	7	(270)	(2,788)
Vincent Ward Services Rate	9,630	1,729	-	11,359
Vincent Ward Services Charge	(47)	1	-	(46)
Vincent Ward Specific Reserves	-	-	-	-
Vincent Ward Development Fund	-	-	-	-
Alex Town Centre Upgrade	(181)	1	-	(180)
Total Vincent Community Board Reserves	6,877	1,738	(270)	8,345
Cromwell Community Board Reserves				
Cromwell Promotion Rate	-	-	-	-
Cromwell Recreation and Culture Charge	(2,009)	5	(7,668)	(9,672)
Cromwell Ward Services Rate	16,436	333	(3,680)	13,089
Cromwell Ward Services Charge	3	-	-	3
Cromwell Ward Specific Reserves	-	-	-	-
Cromwell Ward Development Fund	-	-	-	-
Total Cromwell Community Board Reserves	14,430	338	(11,348)	3,420
Māniatoto Community Board Reserves				
Māniatoto Promotion Rate	-	-	-	-
Māniatoto Recreation and Culture Charge	1,027	23	(44)	1,006
Māniatoto Ward Services Rate	(152)	155	-	3
Māniatoto Ward Services Charge	(7)	1	-	(6)
Māniatoto Ward Specific Reserves	-	-	-	-
Māniatoto Ward Development Fund	-	-	-	-
Total Māniatoto Community Board Reserves	868	179	(44)	1,003

Prospective Statement of Reserve Movements	Opening Balance 2022/23 \$000	Transfers In 2022/23 \$000	Transfers Out 2022/23 \$000	Closing Balance 2022/23 \$000
Teviot Valley Community Board Reserves				
Teviot Valley Promotion	15	-	-	15
Teviot Valley Recreation and Culture	(18)	1	(588)	(605)
Teviot Ward Services Rate	942	49	-	991
Teviot Ward Services Charge	-	-	-	-
Teviot Ward Specific Reserves	-	-	-	-
Teviot Ward Development Fund	-	-	-	-
Total Teviot Valley Community Board Reserves	939	50	(588)	401
Total Reserves	(11,589)	2,852	(36,496)	(45,233)

Annual Plan 2021/22 \$000	Capital Expenditure	Annual Plan 2022/23 \$000	LTP Year 2 2022/23 \$000
WATER			
-	Council Vehicle purchases	32,175	32,175
200,000	Cromwell Rising Main	-	-
30,000	Water Supply Alexandra Network Upgrades with Developments	30,000	30,000
250,000	Water Supply Backflow Prevention	500,000	500,000
75,000	Water Supply Bannockburn Reservoir Power Supply	-	-
45,000	Water Supply Cromwell Network Upgrades with Developments	45,000	45,000
100,000	Water Supply Cromwell Pisa Reservoir and Rising Main	-	-
800,000	Water Supply Cromwell WTP Upgrade	4,700,000	4,700,000
150,000	Water Supply Demand Management	-	-
342,033	Water Supply Fixture Renewals	513,865	513,865
4,300,000	Water Supply Lake Dunstan Water Supply	7,282,000	-
-	Water Supply Other	900,000	900,000
820,721	Water Supply Pipe Renewals	820,721	820,721
496,974	Water Supply Plant Renewals	496,974	496,974
7,609,728	Total Water	15,320,735	8,038,735
WASTEWATER			
300,000	Dunorling Pumpstation Upgrade	-	-
10,000	Wastewater Alexandra Network Upgrades with Developments	10,000	10,000
500,000	Wastewater Alexandra Wastewater Treatment Plan Upgrades	500,000	500,000
3,700,000	Wastewater Clyde Wastewater	4,700,000	-
20,000	Wastewater Cromwell Network Upgrades with Developments	20,000	20,000
250,000	Wastewater Cromwell Wastewater Treatment Plan Nitrogen Removal	-	-
135,785	Wastewater Fixture Renewals	135,785	135,785
100,000	Wastewater Lake Roxburgh Village Wastewater Treatment Plan Treatment Improvements	800,000	800,000
300,000	Wastewater Omakau Wastewater Treatment Plan Upgrades	-	-
-	Wastewater Other	1,140,000	1,140,000
787,027	Wastewater Pipe Renewals	820,624	820,624
150,674	Wastewater Plant Renewals	191,696	191,696
6,253,486	Total Wastewater	8,318,105	3,618,105
STORMWATER RENEWALS PIPED NETWORK RENEWALS			
380,000	Stormwater Pipe Renewals	380,000	380,000
380,000	Total Stormwater Renewals Piped Network Renewals	380,000	380,000
ROADING			
50,000	Carpark Renewals	50,000	50,000
-	Council Vehicle purchases	84,150	84,150
442,000	Drainage Renewals Roding	440,000	440,000
450,000	Footpath Renewals	400,000	300,000
1,836,776	Gravel Road Renewals	1,830,000	1,830,000
2,365,000	Minor improvements	2,230,000	2,137,000

Annual Plan 2021/22 \$000	Capital Expenditure	Annual Plan 2022/23 \$000	LTP Year 2 2022/23 \$000
1,566,300	Sealed Road Renewals	1,560,000	1,320,000
510,000	Structures Renewal	510,000	510,000
200,000	Traffic Services Renewals	185,000	120,000
7,420,076	Total Roding	7,289,150	6,791,150
ENVIRONMENTAL SERVICES			
382,000	Waste Disposal	400,000	400,000
8,200	Litter Bins	8,200	8,200
390,200	Total Environmental Services	408,200	408,200
PLANNING AND REGULATORY			
-	Council Vehicle purchases	133,925	133,925
248,250	Planning	58,250	58,250
248,250	Total Planning and Regulatory	192,175	192,175
PROPERTY AND COMMUNITY FACILITIES			
15,000	Admin Building Cromwell 1312	5,000	5,000
264,241	Admin Building Ranfurly 1313	13,000	13,000
5,000	Admin Building Roxburgh 1314	-	-
3,900	Alexandra Aerodrome 1811	1,424,000	1,424,000
258,500	Alexandra Community Centre 2411	-	-
360,000	Alexandra Public Toilets 2861	-	-
6,500	Centennial Milkbar 5039	-	-
-	Clyde Hall 4411	10,000	10,000
-	Clyde Museum 4415	71,500	71,500
11,830	Community Halls Māniatoto 5417	10,000	10,000
-	Community Halls Teviot 7411	55,000	55,000
3,000	Cromwell Memorial Hall 3414	-	-
36,500	Cromwell Public Toilets 3861	5,000	5,000
3,103,330	Cromwell Town Centre 3757	12,659,525	12,659,525
305,250	Elderly Persons Housing 1331	153,500	153,500
17,600	Māniatoto Arts Centre 5414	4,750	4,750
39,945	Māniatoto Park Stadium Ranfurly 5412	97,000	97,000
14,944	Māniatoto Public Toilets 5861	1,200	1,200
4,165	Naseby Public Hall 5421	12,500	12,500
-	Ophir Hall 4413	12,000	12,000
22,000	Other Reserves Alexandra	-	-
-	Property General Vincent 2351	-	-
15,000	Poolburn Hall 4414	-	-
5,000	Property General Cromwell 3351	5,000	5,000
80,050	Property General District 1351	30,000	30,000
10,000	Property General Māniatoto 5355	15,000	15,000
5,000	Property General Vincent 2351	5,000	5,000
6,300	Ranfurly Public Hall 5415	-	-
-	Roxburgh Entertainment Centre 7414	494,000	494,000
-	Roxburgh Public Toilets 7861	4,000	4,000
220,000	Tarbert Street Building 2353	-	-
140,000	Tarras Community Centre 3417	-	-
807,500	William Fraser Building 1311	3,500	3,500
5,760,555	Total Property and Community Facilities	15,090,475	15,090,475
POOLS PARKS AND CEMETERIES			

Annual Plan 2021/22 \$000	Capital Expenditure	Annual Plan 2022/23 \$000	LTP Year 2 2022/23 \$000
50,000	Alexandra Cemetery	50,000	50,000
96,500	Alexandra Town Centre	335,500	335,500
66,800	Anderson Park	24,800	24,800
21,500	Clyde Fraser Domain	49,523	49,523
54,500	Clyde Recreation Reserve	47,900	47,900
15,000	Cromwell Cemetery	-	-
41,498	Cromwell Pool	38,935	38,935
166,450	Cromwell Reserves	210,800	210,800
143,200	Mānīatoto Reserves	154,000	154,000
3,000	Millers Flat Recreation Reserve	1,500	1,500
208,400	Molyneux Park	48,800	48,800
91,720	Molyneux Pool	145,613	145,613
4,000	Naseby Cemetery	-	-
7,000	Naseby Swimming Dam	7,000	7,000
5,000	Omakau Cemetery	-	-
53,000	Omakau Recreation Reserve	214,000	214,000
51,925	Other Reserves Alexandra	33,050	33,050
6,000	Oturehua Domain	2,000	2,000
5,000	Parks and Recreation Clyde	5,000	5,000
28,315	Pioneer Park	49,470	49,470
5,000	Ranfurly Cemetery	-	-
24,660	Ranfurly Pool	2,500	2,500
500,000	Roxburgh Pool	-	-
16,550	Roxburgh Reserves	30,500	30,500
-	Taieri Lake Recreation Reserves	5,000	5,000
1,500	Teviot Valley Walkways	1,500	1,500
16,000	Trails Maintenance	16,000	16,000
1,682,518	Total Pools Parks and Cemeteries	1,473,391	1,473,391
SERVICE CENTRES AND LIBRARIES			
319,000	Cromwell Town Centre 3757	1,100,000	1,100,000
159,035	Libraries	159,035	159,035
1,800	Library Alexandra	1,800	1,800
2,652	Library Cromwell	3,350	3,350
200	Library Mānīatoto	200	200
-	Library Roxburgh	1,000	1,000
482,687	Total Service Centre and Libraries	1,265,385	1,265,385
GOVERNANCE AND CORPORATE SERVICES			
50,000	Administration Building	50,000	50,000
85,000	Business Analyst/Application Support	85,000	85,000
-	Central Otago Urban Aerial Renewal	37,500	37,500
204,215	Council Vehicle purchases	230,864	230,864
-	Digital Display and Kiosk Renewal	65,000	65,000
4,000	Door Counter Renewal	4,000	4,000
25,000	MAGIQ Enterprise Annual Upgrade	-	-
54,520	MAGIQ Infringements	-	-
16,500	MAGIQ Online Timesheets Project Account Resource Consent	-	-
15,000	Online Services – My CODC digital customer portal	5,000	5,000
25,000	Projector/Screen/Displays Renewal	10,000	10,000
5,000	Strategy and Development Cyber Security	5,000	5,000
10,000	Strategy and Development ERP	10,000	10,000

Annual Plan 2021/22 \$000	Capital Expenditure	Annual Plan 2022/23 \$000	LTP Year 2 2022/23 \$000
2,500	Strategy and Development GIS	2,500	2,500
3,000	Strategy and Development Internet and Network	3,000	3,000
10,000	Strategy and Development IRM	10,000	10,000
2,500	Strategy and Development ISSM	2,500	2,500
5,000	Strategy and Development Server, Storage and Back-up	5,000	5,000
5,000	Strategy and Development User ICT	5,000	5,000
50,000	Systems Accountant/External Support	-	-
10,000	Telephone System Renewal	-	-
14,000	WAN Optimisation	-	-
10,000	Website	10,000	10,000
606,235	Total Governance and Corporate Services	540,364	540,364
30,833,735	TOTAL CAPITAL EXPENDITURE	50,277,980	37,797,980

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Water	AP	LTP
\$000		\$000	\$000
OPERATING			
-	General rates, uniform annual general charges, rates penalties	-	-
4,851	Targeted rates	5,486	5,329
499	Subsidies and grants for operating purposes	-	514
30	Fees and charges	31	30
-	Interest & dividends from investments	-	-
1,507	Internal charges and overheads recovered	2,081	1,542
-	Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
-	Land sales	-	-
6,887	Total operating funding	7,599	7,415
Applications of operating funding			
3,251	Payments to staff and suppliers	3,287	3,275
-	Cost of sales	-	-
-	Finance costs	270	325
2,006	Internal charges and overheads applied	2,306	1,955
3	Other operating funding applications	5	5
5,260	Total applications of operating funding	5,869	5,560
1,627	Surplus (deficit) of operating funding	1,730	1,855
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
1,030	Development and financial contributions	1,070	1,070
7,192	Increase (decrease) in debt	7,000	5,000
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
8,222	Total sources of capital funding	8,070	6,070
Applications of capital funding			
Capital expenditure			
1,520	- to meet additional demand	7,357	1,424
4,331	- to improve the level of service	5,600	4,251
1,760	- to replace existing assets	2,364	2,364
2,238	Increase(decrease) in reserves	(5,521)	(114)
-	Increase (decrease) in investments	-	-
9,849	Total applications of capital funding	9,800	7,925
(1,627)	Surplus (deficit) of capital funding	(1,730)	(1,855)
-	Funding balance	-	-
1,644	Depreciation (not included in above FIS)	1,571	1,734
1,630	<i>*Volumetric Charges for water (included in Targeted Rates)</i>	1,683	1,656

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Wastewater	AP	LTP
\$000		\$000	\$000
OPERATING			
-	General rates, uniform annual general charges, rates penalties	-	-
3,780	Targeted rates	4,687	4,297
-	Subsidies and grants for operating purposes	-	-
61	Fees and charges	26	61
-	Interest & dividends from investments	-	-
46	Internal charges and overheads recovered	55	51
-	Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
750	Land sales	-	-
4,637	Total operating funding	4,768	4,409
Applications of operating funding			
1,393	Payments to staff and suppliers	1,443	1,443
100	Cost of sales	-	-
-	Finance costs	256	308
994	Internal charges and overheads applied	1,250	939
263	Other operating funding applications	265	265
2,750	Total applications of operating funding	3,214	2,955
1,887	Surplus (deficit) of operating funding	1,554	1,454
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
678	Development and financial contributions	709	709
5,808	Increase (decrease) in debt	4,700	2,000
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	717
-	Other dedicated capital funding	-	-
6,486	Total sources of capital funding	5,409	3,426
Applications of capital funding			
Capital expenditure			
811	- to meet additional demand	-	279
4,097	- to improve the level of service	7,170	2,161
1,346	- to replace existing assets	1,148	1,178
2,118	Increase(decrease) in reserves	(1,356)	1,260
-	Increase (decrease) in investments	-	-
8,372	Total applications of capital funding	6,962	4,879
(1,886)	Surplus (deficit) of capital funding	(1,554)	(1,453)
-	Funding balance	-	-
1,203	Depreciation (not included in above FIS)	1,304	1,258

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Stormwater	AP	LTP
\$000		\$000	\$000
OPERATING			
-	General rates, uniform annual general charges, rates penalties	-	-
544	Targeted rates	590	531
-	Subsidies and grants for operating purposes	-	-
-	Fees and charges	-	-
1	Interest & dividends from investments	-	1
55	Internal charges and overheads recovered	23	56
-	Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
-	Land sales	-	-
600	Total operating funding	613	588
Applications of operating funding			
77	Payments to staff and suppliers	77	77
-	Cost of sales	-	-
-	Finance costs	-	-
75	Internal charges and overheads applied	113	76
13	Other operating funding applications	13	13
165	Total applications of operating funding	203	166
435	Surplus (deficit) of operating funding	409	422
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
380	- to replace existing assets	380	380
56	Increase(decrease) in reserves	29	42
-	Increase (decrease) in investments	-	-
436	Total applications of capital funding	409	422
(436)	Surplus (deficit) of capital funding	(409)	(422)
-	Funding balance	-	-
380	Depreciation (not included in above FIS)	390	380

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Roading	AP	LTP
\$000		\$000	\$000
OPERATING			
4,465	General rates, uniform annual general charges, rates penalties	5,058	4,780
226	Targeted rates	235	554
2,670	Subsidies and grants for operating purposes	2,167	2,233
22	Fees and charges	22	22
-	Interest & dividends from investments	-	-
1,443	Internal charges and overheads recovered	1,557	1,488
241	Local authorities fuel tax, fines, infringement fees, and other receipts	241	241
-	Land sales	-	-
9,067	Total operating funding	9,279	9,318
Applications of operating funding			
4,697	Payments to staff and suppliers	4,493	4,512
-	Cost of sales	-	-
-	Finance costs	-	-
2,182	Internal charges and overheads applied	2,355	2,276
6	Other operating funding applications	6	6
6,885	Total applications of operating funding	6,854	6,794
2,182	Surplus (deficit) of operating funding	2,425	2,524
CAPITAL			
Sources of capital funding			
3,529	Subsidies and grants for capital expenditure	3,649	3,242
397	Development and financial contributions	413	413
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
3,926	Total sources of capital funding	4,062	3,655
Applications of capital funding			
Capital expenditure			
443	- to meet additional demand	-	349
1,327	- to improve the level of service	2,630	1,527
5,650	- to replace existing assets	4,659	4,666
(1,312)	Increase(decrease) in reserves	(802)	(362)
-	Increase (decrease) in investments	-	-
6,108	Total applications of capital funding	6,487	6,180
(2,182)	Surplus (deficit) of capital funding	(2,425)	(2,525)
-	Funding balance	-	-
3,681	Depreciation (not included in above FIS)	3,879	3,998

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Environmental Services	AP	LTP
\$000		\$000	\$000
OPERATING			
-	General rates, uniform annual general charges, rates penalties	-	-
4,126	Targeted rates	4,510	4,426
-	Subsidies and grants for operating purposes	-	-
290	Fees and charges	390	390
-	Interest & dividends from investments	-	-
-	Internal charges and overheads recovered	-	(1)
1,214	Local authorities fuel tax, fines, infringement fees, and other receipts	1,230	1,230
-	Land sales	-	-
5,630	Total operating funding	6,130	6,045
Applications of operating funding			
5,147	Payments to staff and suppliers	5,518	5,484
-	Cost of sales	-	-
-	Finance costs	-	-
509	Internal charges and overheads applied	537	521
14	Other operating funding applications	15	15
5,670	Total applications of operating funding	6,070	6,020
(40)	Surplus (deficit) of operating funding	60	25
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
-	- to improve the level of service	200	40
390	- to replace existing assets	208	368
(430)	Increase(decrease) in reserves	(348)	(383)
-	Increase (decrease) in investments	-	-
(40)	Total applications of capital funding	60	25
40	Surplus (deficit) of capital funding	(60)	(25)
-	Funding balance	-	-
64	Depreciation (not included in above FIS)	109	76

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Planning and Regulatory	AP	LTP
\$000		\$000	\$000
OPERATING			
-	General rates, uniform annual general charges, rates penalties	-	-
2,343	Targeted rates	2,656	2,617
-	Subsidies and grants for operating purposes	-	-
2,167	Fees and charges	2,244	2,244
-	Interest & dividends from investments	-	-
15	Internal charges and overheads recovered	38	12
776	Local authorities fuel tax, fines, infringement fees, and other receipts	776	776
-	Land sales	-	-
5,301	Total operating funding	5,714	5,649
Applications of operating funding			
4,377	Payments to staff and suppliers	4,680	4,636
-	Cost of sales	-	-
-	Finance costs	-	-
1,200	Internal charges and overheads applied	1,262	1,235
3	Other operating funding applications	3	3
5,580	Total applications of operating funding	5,945	5,874
(279)	Surplus (deficit) of operating funding	(231)	(225)
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
15	- to meet additional demand	-	-
87	- to improve the level of service	-	-
187	- to replace existing assets	192	192
(568)	Increase(decrease) in reserves	(423)	(418)
-	Increase (decrease) in investments	-	-
(279)	Total applications of capital funding	(231)	(226)
279	Surplus (deficit) of capital funding	231	226
-	Funding balance	-	-
82	Depreciation (not included in above FIS)	104	116

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Pools Parks and Cemeteries	AP	LTP
\$000		\$000	\$000
OPERATING			
(3)	General rates, uniform annual general charges, rates penalties	(2)	(2)
6,044	Targeted rates	6,300	6,219
2	Subsidies and grants for operating purposes	2	2
891	Fees and charges	1,045	1,045
-	Interest & dividends from investments	-	-
562	Internal charges and overheads recovered	585	568
197	Local authorities fuel tax, fines, infringement fees, and other receipts	176	176
-	Land sales	-	-
7,693	Total operating funding	8,106	8,008
	Applications of operating funding		
4,370	Payments to staff and suppliers	4,381	4,381
-	Cost of sales	-	-
1	Finance costs	1	1
1,445	Internal charges and overheads applied	1,512	1,484
242	Other operating funding applications	268	268
6,058	Total applications of operating funding	6,163	6,134
1,635	Surplus (deficit) of operating funding	1,944	1,874
CAPITAL			
	Sources of capital funding		
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
	Applications of capital funding		
	Capital expenditure		
18	- to meet additional demand	330	8
46	- to improve the level of service	221	1
1,619	- to replace existing assets	922	1,464
(49)	Increase(decrease) in reserves	469	400
1	Increase (decrease) in investments	1	1
1,635	Total applications of capital funding	1,944	1,874
(1,635)	Surplus (deficit) of capital funding	(1,944)	(1,874)
-	Funding balance	-	-
1,607	Depreciation (not included in above FIS)	1,848	1,785

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Property and Community Facilities	AP	LTP
\$000		\$000	\$000
OPERATING			
349	General rates, uniform annual general charges, rates penalties	335	344
1,991	Targeted rates	2,257	2,164
-	- Subsidies and grants for operating purposes	-	-
1,595	Fees and charges	1,655	1,634
-	- Interest & dividends from investments	-	-
1,366	Internal charges and overheads recovered	1,430	1,385
65	Local authorities fuel tax, fines, infringement fees, and other receipts	65	65
16,536	Land sales	14,930	14,930
21,902	Total operating funding	20,672	20,522
	Applications of operating funding		
2,835	Payments to staff and suppliers	2,781	2,754
13,826	Cost of sales	11,232	11,232
-	- Finance costs	-	-
1,513	Internal charges and overheads applied	1,569	1,549
328	Other operating funding applications	336	336
18,502	Total applications of operating funding	15,918	15,871
3,400	Surplus (deficit) of operating funding	4,755	4,651
CAPITAL			
	Sources of capital funding		
55	Subsidies and grants for capital expenditure	40	40
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	11,000	11,000
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
55	Total sources of capital funding	11,040	11,040
	Applications of capital funding		
	Capital expenditure		
-	- to meet additional demand	12,660	-
40	- to improve the level of service	1,674	116
5,762	- to replace existing assets	757	14,974
(2,391)	Increase(decrease) in reserves	659	557
45	Increase (decrease) in investments	45	45
3,456	Total applications of capital funding	15,795	15,692
(3,401)	Surplus (deficit) of capital funding	(4,755)	(4,652)
-	- Funding balance	-	-
942	Depreciation (not included in above FIS)	1,120	1,025

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Service Centres and Libraries	AP	LTP
\$000		\$000	\$000
OPERATING			
324	General rates, uniform annual general charges, rates penalties	333	327
1,140	Targeted rates	1,213	1,166
147	Subsidies and grants for operating purposes	-	-
18	Fees and charges	18	18
-	Interest & dividends from investments	-	-
(22)	Internal charges and overheads recovered	(23)	(21)
9	Local authorities fuel tax, fines, infringement fees, and other receipts	9	9
-	Land sales	-	-
1,616	Total operating funding	1,549	1,499
Applications of operating funding			
1,073	Payments to staff and suppliers	951	941
-	Cost of sales	-	-
-	Finance costs	-	-
458	Internal charges and overheads applied	492	472
1	Other operating funding applications	1	1
1,532	Total applications of operating funding	1,445	1,414
84	Surplus (deficit) of operating funding	105	85
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	1,100	-
-	- to improve the level of service	165	-
483	- to replace existing assets	-	1,265
(398)	Increase(decrease) in reserves	(1,161)	(1,181)
-	Increase (decrease) in investments	-	-
85	Total applications of capital funding	105	84
(85)	Surplus (deficit) of capital funding	(105)	(84)
-	Funding balance	-	-
84	Depreciation (not included in above FIS)	105	82

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Regional Identity, Tourism and Economic Development	AP	LTP
\$000		\$000	\$000
OPERATING			
1,600	General rates, uniform annual general charges, rates penalties	1,823	1,817
1,608	Targeted rates	1,670	2,038
404	Subsidies and grants for operating purposes	246	(24)
72	Fees and charges	64	64
-	- Interest & dividends from investments	-	-
11	Internal charges and overheads recovered	18	12
80	Local authorities fuel tax, fines, infringement fees, and other receipts	53	53
-	- Land sales	-	-
3,775	Total operating funding	3,873	3,960
Applications of operating funding			
2,324	Payments to staff and suppliers	2,398	2,429
-	- Cost of sales	-	-
2	Finance costs	2	2
812	Internal charges and overheads applied	849	827
574	Other operating funding applications	558	638
3,712	Total applications of operating funding	3,807	3,896
63	Surplus (deficit) of operating funding	66	64
CAPITAL			
Sources of capital funding			
-	- Subsidies and grants for capital expenditure	-	-
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	-	-
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
-	- to replace existing assets	-	-
60	Increase(decrease) in reserves	64	61
3	Increase (decrease) in investments	3	3
63	Total applications of capital funding	66	64
(63)	Surplus (deficit) of capital funding	(66)	(64)
-	- Funding balance	-	-
26	Depreciation (not included in above FIS)	25	25

2021/22	Prospective Funding Impact Statement	2022/23	2022/23
AP	Governance and Corporate Services	AP	LTP
\$000		\$000	\$000
OPERATING			
1,248	General rates, uniform annual general charges, rates penalties	974	1,462
266	Targeted rates	285	282
-	Subsidies and grants for operating purposes	-	-
36	Fees and charges	36	36
388	Interest & dividends from investments	500	400
6,439	Internal charges and overheads recovered	7,033	6,663
83	Local authorities fuel tax, fines, infringement fees, and other receipts	143	143
-	Land sales	-	-
8,460	Total operating funding	8,970	8,986
Applications of operating funding			
7,090	Payments to staff and suppliers	7,384	7,332
-	Cost of sales	-	-
72	Finance costs	72	72
314	Internal charges and overheads applied	549	336
23	Other operating funding applications	3	3
7,499	Total applications of operating funding	8,009	7,743
960	Surplus (deficit) of operating funding	961	1,243
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
77	- to meet additional demand	3	77
9	- to improve the level of service	190	13
439	- to replace existing assets	347	450
128	Increase(decrease) in reserves	112	393
309	Increase (decrease) in investments	309	309
960	Total applications of capital funding	961	1,242
(960)	Surplus (deficit) of capital funding	(961)	(1,242)
-	Funding balance	-	-
284	Depreciation (not included in above FIS)	404	347

Rating Policy

Extract from Local Government (Rating) Act 2002

Schedule 2 – Matters that may be used to define categories of Rateable Land

1. The use to which the land is put.
2. The activities that are permitted, controlled, or discretionary for the area in which the land is situated, and the rules to which the land is subject under an operative district plan or regional plan under the Resource Management Act 1991.
3. The activities that are proposed to be permitted, controlled, or discretionary activities, and the proposed rules for the area in which the land is situated under a proposed district plan or proposed regional plan under the Resource Management Act 1991, but only if –
 - a. no submissions in opposition have been made under clause 6 of Schedule 1 of that Act on those proposed activities or rules, and the time for making submissions has expired; or
 - b. all submissions in opposition, and any appeals, have been determined, withdrawn, or dismissed.
4. The area of land within each rating unit.
5. The provision or availability to the land of a service provided by, or on behalf of, the local authority.
6. Where the land is situated.
7. The annual value of the land.
8. The capital value of the land.
9. The land value of the land.

Schedule of rates (Funding Impact Statement – rates)

General

Uneconomic Rates: Rates levied on any one rating unit of less than \$10 for the year are deemed by the Council to be uneconomic to collect.

Allocation: Where a payment made by a ratepayer is less than the amount now payable, the Council will apply the payment firstly to any arrears from previous years, and then proportionately across all current year rates due.

Invoice Rounding: Where an invoice owing is under \$1, this will be written-off.

Due Dates for Payment of Rates

All rates other than metered water charges will be payable in four instalments due on:

- 22 August 2022
- 21 November 2022
- 21 February 2023
- 22 May 2023

Charges for Metered Water will be Due On

Bannockburn, Ranfurly, Naseby, Patearoa, Omakau, Clyde and Roxburgh:

- 20 October 2022, reading taken in September 2022
- 20 April 2023, reading taken in March 2023

Cromwell and Pisa Moorings:

- 22 December 2022, reading taken in November 2022
- 22 June 2023, reading taken in May 2023

Alexandra:

- 24 November 2022, reading taken in October 2022
- 25 May 2023, reading taken in April 2023

Read dates are an approximation depending on property numbers.

Penalties

The Council will apply penalties under section 57 and 58 of the Local Government (Rating) Act 2002 on unpaid rates (other than metered water rates) as follows:

- 10% on any outstanding amount of any instalment not paid by the due date.
- The penalty will be applied on 29 August 2022, 28 November 2022, 28 February 2023 and 29 May 2023 respectively for each instalment;
- 10% on amounts outstanding from earlier years, such penalty being applied on 1 October and 1 April.
- Requests for waiver of penalties should be sent, in writing, to the Rates Officer as per Council Remission of Penalties Policy.

The Council will apply penalties under section 57 and 58 of the Local Government (Rating) Act 2002 on unpaid metered water rates as follows:

- 10% on any metered water rates unpaid after the due date. The penalty will be applied on the date below for the respective instalments:
 - Bannockburn, Ranfurly, Naseby, Patearoa, Omakau, Clyde and Roxburgh – 27 October 2022 and 27 April 2023
 - Cromwell and Pisa Moorings – 20 January 2023 and 29 June 2023
 - Alexandra – 1 December 2022 and 1 June 2023
- Requests for waiver of penalties on water accounts should be sent, in writing, to the Water Billing Officer, in accordance with the Council's Remission of Penalties Policy.

Differentials based on Land Use

The Council proposes to use this matter to differentiate the general rate, tourism rate, promotion rate, wastewater rate (2nd and Subsequent pan/ urinal).

The differential categories are:

General Rate

The General Rate differentials exist to ensure that the overall increase in rates liability for the Dams remain closely aligned with the overall average increase in rates.

Large Dams: Clyde Dam – Earnscluegh and Roxburgh Dam – Roxburgh. Paerau Dam – Mānīatoto Teviot Dams – Roxburgh. All other properties.

Tourism and Promotion

Residential – all rating units categorised as residential by Council’s valuations service provider.

Rural – all rating units used categorised as dairy, horticulture, forestry, mining, lifestyle or specialist agricultural use by Council’s valuation service provider.

Commercial and industrial – all rating units categorised as commercial or industrial by Council’s valuation service provider.

Dams, Utilities and Other - the Clyde Dam, Roxburgh Dam, Paerau Dam, Teviot Dam and all rating units categorised as utilities by Council’s valuation service provider, sports groups and other non-commercial community groups.

Wastewater Additional Pan/Urinal

Commercial properties providing accommodation including motels, camping grounds and commercial rest homes for the elderly.

Differentials based on Location

Molyneux Park Rate

- The Council uses this matter to assess rates for the Molyneux Park Rate
- Vincent - all rating units within the area covered by Vincent Community Board
- District - all other rating units in the district located outside of the area covered by Vincent Community Board

Refer to the Molyneux Park map on the Council website under Property & Rates quick links.

Ward Services, Work and Services Charge, Recreation & Culture Charge and Promotions Rate

These rates are assessed differentially on the following locations:

- Vincent – the area covered by the Vincent Community Board
- Cromwell – the area covered by the Cromwell Community Board
- Teviot Valley – the area covered by the Teviot Valley Community Board
- Mānīatoto – the area covered by the Mānīatoto Community Board

Refer to the ward map on the Council website under Property & Rates quick links

Differentials based on Availability of Service

Water Supply

The categories for the proposed water supply rates are:

- Connected – any rating unit (including vacant sections) that is connected to (lateral/s provided) a council operated water supply
- Serviceable – any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated wastewater system but is within 100 metres of a wastewater network

Wastewater

The categories for the proposed wastewater rates are:

- Connected – any rating unit (including vacant sections) that is connected to (lateral/s provided) a council operated wastewater system
- Serviceable – any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated wastewater system but is within 30 metres of a wastewater network

Environmental Services - Waste Management

The categories for waste management rates are:

- Waste management with collection – wheelie bins are provided by the Council and a kerb-side collection service is available to the rating unit
- Waste management without collection – no wheelie bins are provided, and no weekly collection service is available to the rating unit
- Additional rubbish bin – additional rubbish bins supplied over and above the initial supply of service
- Additional mixed recycle bin – additional mixed recycle bins supplied over and above the initial supply of service
- Additional glass recycle bin – additional glass recycle bins supplied over and above the initial supply of service

Water Rates and Charges

These targeted rates are assessed differentially, per connection to any rating unit (including vacant sections) within the district which is either connected to (lateral provided) at 100% charge, or serviceable, any rating unit (including vacant sections) that is not connected (no lateral provided) to a council operated water supply but is within 100 metres of a water supply reticulation system, at 50% charge. Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The rates for the water supply are shown below:

CONNECTED (LATERAL PROVIDED) \$	SERVICEABLE (NO LATERAL PROVIDED) \$
361.69 per connection	180.71

The Council sets targeted rates for water charges that are based on volume of water supplied to consumers who will be metered and billed under the Council Water Supply Bylaw 2008. The charge will be \$0.60 per cubic metre for all users on a Council supply with either a water meter, or an unmetered restricted flow.

The Council sets a targeted rate for the Ripponvale Water Scheme Upgrade as a fixed charge per rating unit within the Ripponvale community.

The targeted rate is based as a uniform charge for each rating unit for a finite ten-year period as follows:

WATER RATES		\$
Ripponvale Water Management (targeted rate payment per year)		\$602.57

(Refer to the Ripponvale Water Upgrade Scheme map on the Council website under Property & Rates quick links and page 183 of the 22-23 Annual Plan).

Waste Management and Waste Collection Charges

Where the Council waste collection service is available the charge is set on the basis of the number of containers of waste that the Council collects as part of its standard waste collection service, which is one household rubbish bin, one mixed recycling bin and one glass recycling bin. 240L red lid wheelie bin for refuse will be collected fortnightly, 240L yellow lid wheelie bin for mixed recyclables will be collected fortnightly except every 8 weeks. 240L blue lid wheelie bin for glass recyclables will be collected every 8 weeks. Where a household rubbish bin, mixed recycling bin or glass recycling bin is provided in addition to the standard service Council will charge additional rates per additional bin. Standard waste collection service is compulsory for all improved residential rating units that are situated within a collection area.

Refer to the Ward map on the Council website under Property & Rates quick links.

WASTE MANAGEMENT AND COLLECTION RATES AND CHARGES			\$
Waste collection with collection 3 bins (availability of service)	Per rating unit		475.30
Waste collection additional household rubbish bin (red)	Per additional bin		282.80
Waste collection additional mixed recycling bin (yellow)	Per additional bin		59.41
Waste collection additional glass recycling bin (blue)	Per additional bin		59.41

The Council sets a waste management charge which contributes to Environmental education and districtwide waste collection activities such as public bins. All residential land in the district is liable for this charge which is a uniform amount per rating unit.

WASTE MANAGEMENT AND COLLECTION RATES AND CHARGES			\$
Waste management charge (no collection from rating unit)	Per rating unit		73.98

Wastewater Rates and Charges

The Council sets a targeted rate for wastewater as a uniform charge assessed differentially per connection to any rating unit (including vacant sections) within the district which are connected to (lateral/s provided) a council operated wastewater system at 100% or serviceable, any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated wastewater scheme, but is within 30 metres of a wastewater drain at 50%. Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The Council sets a targeted rate as a uniform charge for each additional pan or urinal in excess of one for those rating units providing commercial accommodation or commercial rest homes for the elderly. The rates for this service are shown below:

CONNECTED (LATERAL PROVIDED) \$	SERVICEABLE (NO LATERAL PROVIDED) \$	ADDITIONAL PAN ACCOMMODATION \$
601.94	300.83	150.42

The Council sets a targeted rate for wastewater management as a fixed charge per rating unit within Clyde (identified by Valuation Roll 28461).

	\$
Clyde Wastewater Management	85.02

The wastewater management charges will be applied for ground water monitoring and preliminary costs for a Clyde wastewater scheme.

Works and Services

The Council sets a targeted rate for each ward for ward services calculated on the basis of capital value for each rating unit for housing and property, grants, recreation reserve committees and other works.

WARD/COMMUNITY BOARD	RATE IN \$
Cromwell	0.00004
Māniatoto	0.00004
Teviot Valley	0.00005
Vincent	0.0001

Refer to the Ward map on the Council website under Property & Rates quick links.

The Council sets a targeted rate for unsubsidised roading, stormwater and public toilets calculated on the basis of capital value on all rateable land in the District.

	RATE IN \$
District Works and Public Toilets	0.0001606

The Council sets targeted rates for ward services within each ward on the basis of a uniform charge for each rating unit. The rates are shown in the table below:

WARD/COMMUNITY BOARD	PER RATING UNIT \$
Cromwell	33.71
Māniatoto	84.33
Teviot Valley	96.40
Vincent	39.30

Refer to the Ward map on the Council website under Property & Rates quick links.

Ward services charges are used to fund Community Board elected members costs and other works for each respective ward.

Recreation and Culture

The Council sets a targeted rate for recreation and culture within each ward. The targeted rates will be based on a uniform charge per rating unit as shown in the table below:

Refer to the Ward map on the Council website under Property & Rates quick links.

WARD/COMMUNITY BOARD	PER RATING UNIT \$
Cromwell	592.34
Māniatoto	613.93
Teviot Valley	394.66
Vincent	497.19

Recreation and culture charges fund the operations and maintenance of parks and reserves, swimming pools, museums, sports club loan assistance, community halls and other recreation facilities and amenities.

The Council sets a targeted rate for Molyneux Park differentially across the District. This is set as a fixed charge per rating unit where rating units outside the Vincent Community Board area pay one third of the charge payable by those rating units situated within this area as shown in the table below:

CATEGORY	PER UNIT \$
Molyneux Park Vincent	41.03
Molyneux Park District	13.67

Refer to the Molyneux Park map on the Council website under Property & Rates quick links.

The Council sets a targeted rate for library services as a uniform charge per rating unit. The targeted rates will be based as a uniform charge for each rating unit as shown in the table below:

CATEGORY	PER RATING UNIT \$
District Library	100.65

Library charges are applied to operations and maintenance of libraries.

The Council sets a targeted rate for Tracks and Waterways as a uniform charge per rating unit, across the District. The targeted rate is based as a uniform charge for each rating unit as follows:

CATEGORY	PER RATING UNIT \$
Tracks and Waterways	17.19

Tracks and Waterways charges are applied to operations and maintenance of facilities associated with Lake Dunstan, the Clutha River and other tracks and waterways throughout the District.

Promotion

The Council sets a targeted rate for promotion within each community board. For each community board the rate will be on a differential basis, based on the use to which the rating unit is placed (as defined in the General Rate category). The targeted rates are based on the capital value of all rating units as shown in the table as follows:

RATES IN \$	
Cromwell Community Board	
Commercial and Industrial	0.0000881
Residential	0.0000164
Rural	0.0000126
Dams and Utilities	0.0000113
Vincent Community Board	
Commercial and Industrial	0.000047
Residential	0.0000087
Rural	0.0000067
Dams and Utilities	0.000006
Teviot Community Board	
Commercial and Industrial	0.0000131
Residential	0.0000024
Rural	0.0000019
Dams and Utilities	0.0000017

RATES IN \$	
Mānīatoto Community Board	
Commercial and Industrial	0.0000244
Residential	0.0000045
Rural	0.0000035
Dams and Utilities	0.0000031

The rate revenue is used to provide grants to promote local areas within the District.

Planning and Environment

The Council sets a planning and environment rate on all rating units. The rate is based on the capital value of all rating units in the District according to the table below:

RATES IN \$	
Planning and Environment	0.0002438

Planning and Environment rates are used to fund functions including Resource Management, Environmental Health and Building, Civil Defence and Rural Fire.

Economic Development

The Council sets an economic development rate on all rating units. The rate is based on the capital value of all rating units in the District according to the table below:

RATES IN \$	
Economic Development	0.0000208

Tourism

The Council sets a tourism rate on a differential basis based on use (with the differential categories being “Residential”, “Rural”, “Commercial and Industrial”, “Dams and Utilities”) on all rating units (as defined in the General Rate category). The rate is based on the capital value of all rating units in the District except “Sport and Recreation” in accordance with the table below:

RATES IN \$	
Residential	0.0000721
Rural	0.0000555
Commercial and Industrial	0.0003871
Dams, Utilities	0.0000497

The tourism rate will be used to fund visitor information centres and tourism development within the district.

General Rate

The Council sets a general rate on a differential basis based on use (with the differential categories being “Large Dams”, “Paerau Dam - Māniatoto” , “Teviot Power Scheme - Roxburgh” and “All areas excluding Large Dams, Paerau Dam - Māniatoto, Teviot Dam - Roxburgh”) on all rating units (as defined in the General Rate category). The rate is based on the land value of all rating units in the District according to the table below:

	RATES IN \$
All areas excluding Large Dams, Paerau Dam - Māniatoto, and Teviot Dam - Roxburgh	0.00111
Large Dams	0.1628
Paerau Dam – Māniatoto	0.0832
Teviot Power Scheme – Roxburgh	0.12096

General rates are used to fund the costs of functions not delegated to a Community Board and not covered by any other rate or charge. Included are housing, district grants, regional identity, roading (other than the uniform charge contribution), noxious plant control, airports and other infrastructure.

Uniform Annual General Charge

The Council sets a uniform annual charge on every rating unit.

	PER RATING UNIT \$
All areas	101.38

The uniform annual general charge is used to fund democracy, and other amenities controlled by the Council.

Funding Impact Statement: Total Rates to be collected

The revenue and financing mechanisms to be used by the Council, including the amount to be produced by each mechanism, are as follows (all GST inclusive):

REVENUE AND FINANCING MECHANISMS	2022/23 \$000s	2021/22 \$000s
GENERAL RATES		
General Rate	8,167	7,769
Uniform Annual General Charge	1,404	1,194
TARGETED RATES		
Planning and Environment Rate	3,096	2,741
Economic Development Rate	264	215
Tracks and Waterways Charge	267	135
Tourism Rate	1,138	1,114
Waste Management and Collection Charge	5,186	4,744
District Library Charge	1,394	1,311
Molyneux Park Charge	349	316
District Works and Public Toilets Rate	2,040	1,805
District Water Supply	3,814	3,704
District Wastewater	5,390	4,276
WARD TARGETED RATES		
Vincent Community Board		
Vincent Promotion Rate	48	48
Vincent Recreation and Culture Charge	2,899	2,794
Vincent Ward Services Charge	229	222
Vincent Ward Services Rate	468	435
Clyde Wastewater Management	72	72
Cromwell Community Board		
Cromwell Promotion Rate	129	129
Cromwell Recreation and Culture Charge	3,197	3,101
Cromwell Ward Services Charge	182	178
Cromwell Ward Services Rate	193	146
Mānīatoto Community Board		
Mānīatoto Promotion Rate	6	6
Mānīatoto Recreation and Culture Charge	900	905
Mānīatoto Ward Services Charge	123	120
Mānīatoto Ward Services Rate	53	60
Teviot Valley Community Board		
Teviot Valley Promotion	2	2
Teviot Valley Recreation and Culture	447	420

REVENUE AND FINANCING MECHANISMS	2022/23 \$000s	2021/22 \$000s
Teviot Valley Ward Services Charge	109	105
Teviot Ward Services Rate	50	52

Note: These figures are GST inclusive whereas the Activity Funding Impact Statements are GST exclusive. These rates to be collected do not include volumetric water charges.

Rating Examples

Property Description	2021 Capital Value	2021 Land Value	2021/22 Rates	2022/23 Rates	Change \$	Change %
Alexandra Commercial	485,000	160,000	4,059.48	4,386.01	326.53	8%
Alexandra Hotel	960,000	630,000	5,694.76	6,320.99	626.23	11%
Alexandra Lifestyle Block	860,000	520,000	1,849.39	1,951.29	101.90	6%
Alexandra Major Motel	4,810,000	1,070,000	13,961.84	15,487.62	1,525.78	11%
Alexandra Motel	750,000	335,000	3,720.70	4,078.15	357.45	10%
Alexandra Residential	440,000	245,000	2,568.29	2,774.44	206.15	8%
Bannockburn Vineyard	2,720,000	1,290,000	3,602.94	3,805.63	202.69	6%
Clyde Commercial	1,290,000	400,000	3,942.35	4,101.64	159.29	4%
Clyde Motel	1,270,000	620,000	4,195.40	4,345.46	150.06	4%
Clyde Residence	530,000	255,000	2,221.16	2,322.90	101.74	5%
Cromwell Commercial	900,000	760,000	3,758.65	3,984.92	226.27	6%
Cromwell Farm	2,490,000	1,940,000	4,187.11	4,402.99	215.88	5%
Cromwell Large Farm	9,500,000	5,380,000	11,261.44	11,928.94	667.50	6%
Cromwell Lifestyle Block	1,090,000	580,000	2,433.14	2,556.47	123.33	5%
Cromwell Major Hotel	9,040,000	3,160,000	22,512.87	25,053.52	2,540.65	11%
Cromwell Motel	2,690,000	1,740,000	9,692.55	10,561.13	868.58	9%
Cromwell Residence	540,000	340,000	2,772.97	2,973.71	200.74	7%
Cromwell Storage	4,130,000	1,560,000	7,517.46	7,898.77	381.31	5%
Earnsclough Lifestyle Block	680,000	355,000	1,576.07	1,663.40	87.33	6%
Earnsclough Orchard	1,670,000	510,000	2,274.24	2,413.97	139.73	6%
Māniatoto Farm	1,750,000	1,430,000	3,383.36	3,508.77	125.41	4%
Māniatoto Large Farm	18,660,000	16,050,000	27,385.35	28,568.79	1,183.44	4%
Māniatoto Lifestyle Block	305,000	140,000	1,288.79	1,322.30	33.51	3%
Māniatoto Rural - Hotel	420,000	200,000	1,428.50	1,495.98	67.48	5%
Manuherikia Farm	4,630,000	4,080,000	7,685.74	8,096.25	410.51	5%
Manuherikia Large Farm	12,800,000	11,200,000	19,697.14	20,754.65	1,057.51	5%
Manuherikia Lifestyle Block	280,000	160,000	1,152.34	1,213.64	61.30	5%
Naseby Residence	305,000	102,000	2,484.28	2,650.58	166.30	7%
Omakau Residence	380,000	107,000	2,387.23	2,585.50	198.27	8%
Patearoa Residence	210,000	70,000	1,529.51	1,560.34	30.83	2%
Ranfurly - Hotel	360,000	144,000	3,294.67	3,599.56	304.89	9%
Ranfurly Commercial Property	190,000	32,000	2,414.84	2,574.33	159.49	7%
Ranfurly Residence	255,000	86,000	2,441.55	2,605.74	164.19	7%
Roxburgh - Commercial	230,000	104,000	2,279.97	2,480.86	200.89	9%
Roxburgh - Hotel	280,000	114,000	2,332.64	2,535.58	202.94	9%
Roxburgh Orchard	305,000	146,000	1,789.20	1,886.31	97.11	5%
Roxburgh Farm	3,280,000	2,690,000	5,239.25	5,516.16	276.91	5%
Roxburgh Large Farm	14,000,000	12,300,000	20,803.69	21,835.57	1,031.88	5%
Roxburgh Residence	305,000	78,000	2,214.63	2,418.22	203.59	9%
Roxburgh Rural Industry	1,410,000	195,000	2,516.07	2,648.17	132.10	5%
Omakau Hotel	1,190,000	330,000	6,209.73	7,050.66	840.93	14%
Ophir Residence	410,000	122,000	1,927.06	2,018.26	91.20	5%
Ophir Commercial	1,520,000	160,000	3,662.72	3,832.76	170.04	5%
Pisa Moorings Residential	740,000	315,000	2,488.32	2,694.53	206.21	8%
Bannockburn Hotel	1,200,000	680,000	3,942.66	4,177.66	235.00	6%
Millers Flat Residence	280,000	49,000	1,319.09	1,408.81	89.72	7%

Property Description	2021 Capital Value	2021 Land Value	2021/22 Rates	2022/23 Rates	Change \$	Change %
Earnsleugh Vineyard	2,330,000	790,000	2,928.73	3,109.88	181.15	6%
Bannockburn Residential	960,000	760,000	2,921.63	3,048.40	126.77	4%
Omakau Residential	500,000	184,000	3,673.30	3,948.02	274.72	7%

Operational Rating Principles

Payment Options

Rates may be paid by:

- Cash
- EFTPOS (excluding from a credit card account)
- Direct debit (Council's preferred method of payment)
- Internet transfer or telephone initiated direct credit
- Or by prior arrangement with the Rates Department on (03) 440 0617
- Credit card via www.codc.govt.nz. There will be a service charge payable direct to Council's bankers by ratepayers who use this option.

During the hours of 8.30am to 5pm, Monday to Friday at any of the following:

- Council Offices, William Fraser Building, 1 Dunorling Street, Alexandra
- Cromwell Service Centre, 42 The Mall, Cromwell
- Māniatoto Service Centre, 15 Pery Street, Ranfurly
- Roxburgh Service Centre, 120 Scotland Street, Roxburgh (9am to 4.30pm)

Inspection of and Objection to Rating Information and Records

The Complete Rating Information Database (CRID) and the Rating Information Database and related rates records are available for inspection between 8.30am to 4.30pm, Monday to Friday, at any of the following:

- Council Offices, William Fraser Building, Dunorling Street, Alexandra
- Cromwell Service Centre, 42 The Mall, Cromwell
- Māniatoto Service Centre, 15 Pery Street, Ranfurly
- Roxburgh Service Centre, 120 Scotland Street, Roxburgh (9am to 4pm)

Any interested person may inspect the CRID. Inspection is free but there may be a fee payable for the supply of particulars from the CRID.

- The following persons may inspect the rates records for a rating unit in accordance with the Local Government (Rating) Act 2002:
- The ratepayer
- Anyone authorised, in writing, by the ratepayer to do so
- Any person who has become liable to pay the rates under the recovery provisions of the Local Government (Rating) Act 2002
- A solicitor, landbroker or real estate agent
- Any member of the public with respect to rates assessed, but not including arrears, remissions or postponed rates

Any ratepayer named in the Rating Information Database (RID) can object to the information in the RID on the following grounds:

- Rating unit listed in the District Valuation Roll (DVR) has been omitted from the RID
- Information from the DVR has been omitted or incorrectly entered in the RID
- Information entered in the RID (other than information from the DVR) is incorrect
- A lawful amendment to the DVR has not been entered in the RID

Objections to the rates records of a rating unit may only be made by:

- The ratepayer, or
- Someone who has become liable to pay the rates on the unit under the recovery provisions

Objections to rates records may only be made on the following grounds:

- The rates have been incorrectly calculated, or
- The balance shown as owing on the rating unit is incorrect

The Council will notify objectors in writing of its decision regarding an objection.

Delegation

Section 132 of the Local Government (Rating) Act 2002 allows Council to delegate the exercise of functions, powers or duties conferred by this Act on the local authority to:

- its chief executive officer; or
- any other specified officer of the local authority.

Council has put in place the following delegations:

1. The decision whether disclosure of a name is necessary to identify a rating unit (s28 (2) of the Act) – to the Chief Executive Officer (CEO) and Executive Manager – Corporate Services, acting alone.
2. Authority to determine the fee payable for supplying a copy of the Rates Information Database (RID) (Section 28 (3) of the Act) – to the Executive Manager – Corporate Services.
3. Authority to determine objections to the RID (Section 29 of the Act) – to the CEO, Executive Manager – Corporate Services and Finance Manager, any two acting jointly.
4. Authority to remove names from the RID (Section 35 (b) of the Act) – to the Executive Manager – Corporate Services, Finance Manager, and Rates Officer acting alone.
5. Authority to determine objections to rates records (Section 39 of the Act) – to the CEO, Executive Manager – Corporate Services and Finance Manager, any two acting jointly.
6. Authority to correct errors in RIDs and Rate Records (Section 40 of the Act) – to the Executive Manager – Corporate Services, Finance Manager and Rates Officer, acting alone.
7. Authority to fix the interest rate to be charged on reassessed rates (Section 42 (3) of the Act) – to the Executive Manager – Corporate Services.
8. Authority to issue invoices based on previous year's rates (Section 50 of the Act) – to the Executive Manager – Corporate Services and Finance Manager, acting alone.
9. Determine agreeable method of rates payments (Section 52 (2) of the Act) – to the Executive Manager – Corporate Services.
10. Authority to recover unpaid rates from owner (Section 61 (1) of the Act) – to the Executive Manager – Corporate Services, Finance Manager and Rates Officer, any two acting jointly.
11. Authority to recover unpaid rates from persons other than owners (Section 62 of the Act) – to the Executive Manager – Corporate Services, Finance Manager and Rates Officer, acting alone.

12. Authority to commence proceedings for unpaid rates (Section 63 of the Act) – to the CEO and Executive Manager – Corporate Services, acting jointly.
13. Commencement of rating sale or lease provisions (Section 67 of the Act) – to the CEO and Executive Manager – Corporate Services, acting jointly.
14. Authority to sell by private treaty (Section 72 of the Act) – to the CEO and Executive Manager – Corporate Services, acting jointly.
15. Authority to sell abandoned land (Section 77 to 83 of the Act) – to the Executive Manager – Corporate Services and Property Officer, acting alone.
16. Authority to administer remission and postponement policies (Sections 85/87 of the Act) – to the Executive Manager – Corporate Services.
17. Authority to impose penalties on unpaid rates (Section 57 and 58 of the Act) - to the Executive Manager – Corporate Services.
18. Authority to remit rates penalties as applied in accordance with section 57 and 58 of the Act to the Executive Manager – Corporate Services, Finance Manager or Rates Officer acting alone.
19. Authority to remit water rates penalties as applied in accordance with section 57 and 58 of the Act to the Executive Manager – Corporate Services, Finance Manager, Rates Officer or Water Billing Officer, acting alone.

Operational Rating Policies

Māori Freehold Land

Central Otago District Council has no Māori freehold land and therefore has no policy relating to rates relief thereon.

Postponement of Rates

The objective of the Council's policy on postponement of rates is to assist ratepayers experiencing extreme financial circumstances which affect their ability to pay rates.

Only rating units used solely for residential purposes (as defined by the Council) will be eligible for consideration for rates postponement for extreme financial circumstances.

Only the ratepayer, or his/her authorised agent, may make application for rates postponement. Such application must be in writing.

The ratepayer must have owned the rating unit for at least five years.

When considering whether extreme financial circumstances exist, all of the ratepayer's circumstances will be relevant, including:

- Age
- Physical and/or mental disability
- Injury or illness
- Family circumstances
- Eligibility for DIA Rate Rebate

Additionally, Council must be satisfied that the ratepayer is unlikely to have sufficient funds left over, after the payment of rates, for:

- Normal health care
- Proper provision for maintenance of his/her home and chattels at an adequate standard
- Normal day to day living expenses

Any postponed rates will be postponed until the earlier of:

- The death of the ratepayer; or
- The sale of the rating unit

Postponed rates will be registered as a statutory land charge on the rating unit title. This means that the Council will have first call on the proceeds of any revenue from the sale or lease of the rating unit.

Postponement of rates will apply from the beginning of the rating year in which the application is made.

Postponed rates will incur a postponement fee, equivalent to interest calculated on the total amount postponed at 30 June each year, plus an administrative charge. The interest will be calculated at Council's internal investment rate, as used for internal loans.

Remission of Rates

The general objectives of the Council's policy on remission of rates are to:

- Mitigate the effects of anomalies and inequities in its rating system, i.e. fairness and equity, i.e. economic well-being
- Assist new and existing businesses to increase their contribution to district employment, i.e. social and economic well-being
- Assist conservation of natural, historic and cultural resources, i.e. environmental and cultural well-being specific objectives are set out in each element of the policy

Remission of Penalties

The objective is to enable Council to act fairly and reasonably in its consideration of rates which have not been received by the due date due to circumstances outside a ratepayer's control.

A good payment history will be taken into account when considering any remission of penalty. Remission of penalty will be considered in the case of death, illness or accident of a close family member (as defined by Council) as at the due date.

Remission of penalty will be considered when a payment plan for arrears is agreed and operational.

Remission of penalty will be considered where it facilitates the future payment of rates by direct debit within a specified timeframe.

Remission of penalty will be considered where remission will facilitate the collection of overdue rates and results in full payment of arrears and saving on debt recovery costs.

Remission of penalty will be considered if the ratepayer is able to provide evidence that payment has gone astray in the post or by failure to act by a bank in the case of direct debits or credits.

Remission of penalty will be considered where the penalty has been incurred during the processing of settlements following changes in ownership of rating units.

Application for remission of penalty must be in writing to the Rates Officer, or in the case of volumetric water charges, the Water Billing Officer.

Penalties will not be applied to rates accounts with an outstanding balance where an agreed payment arrangement is in place.

Remission of Uniform Annual Charges and Fixed Charge Targeted Rates on Rural Rating Units

The objective is to prevent a ratepayer paying several uniform annual charges and fixed charge targeted rates on rural land where land is contiguous, farmed as a single entity but is owned by more than one family member, including a family trust (but excluding a limited liability company).

Application for remission of uniform annual charges must be in writing to the Council. It will not be necessary to reapply each year unless circumstances change.

Remission will include any targeted rate set on the basis of a fixed dollar charge per rating unit, as well as any uniform annual charges, with the exception of water and wastewater.

The ratepayer will remain liable for at least one set of each charge.

Remission of uniform annual charges and fixed charge targeted rates, where granted, will take effect from the commencement of the next rating year.

Remissions will not be granted where the Council views the contiguous properties as held for investment purposes; for example, where a new deposited plan has been approved. [Refer also to the Council's policy on remission for development land.]

Where a remission of uniform annual charges and fixed charge targeted rates has been granted to a rating unit, and that remission ceases to be applicable through change in ownership or usage, the rating unit will be charged a proportion of the targeted rates and uniform annual charges applicable for the remainder of the year, commencing from the beginning of the next rating instalment period.

Remission for Extreme Financial Hardship

The objective is to assist ratepayers who experience temporary extreme financial circumstances which affect their ability to pay rates.

To enable Council to verify extreme financial circumstances exist, an application must be in writing, on the prescribed form (available at Council offices or website). This form contains a statutory declaration which must be completed in front of a Justice of the Peace, solicitor or another person authorised to take a statutory declaration. This statutory declaration is a legal document and should be treated as such. Ensure information is true and correct to the best of your knowledge and belief. You may face criminal charges if you knowingly make a false oath or affirmation.

This form must also be completed by the registered owner and occupier of the property and must relate to a residential property in the Central Otago District. This form is for residential ratepayers only. This application is not for commercial ratepayers.

This application is valid for 12 months, although a consecutive application may be considered but to a maximum of 2 years in totality.

Water, wastewater and refuse charges will be excluded and not subject to remission under the Remission of Rates for Extreme Financial Hardship policy.

If the ratepayer would not qualify for the DIA rates rebate, Council may remit some of the rates due, based on its assessment of the situation.

Eligible ratepayers will receive a 50% remission of rates for two years commencing 1 July on the year following application.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Applications must be in writing, on the prescribed form (available on our website). This is to enable Council to verify that extreme financial circumstances exist.

Remission for Anomalous Rates and/or Inequitable Rates Increases

The objective is to allow Council to mitigate any unforeseen effects of:

- Changes in funding policies
- Changes arising from general revaluation of the district's rating units
- Changes in legislation
- Changes arising from unforeseen and/or unusual circumstances

Council will each year receive a report, as part of its Annual Plan process, detailing properties which, unless remissions were granted, would suffer an anomalous or inequitable rates increase in the year to which the Annual Plan relates.

Council may remit such part of the potential increase as it sees fit, subject to such remission not being so great that the rating unit pays a lesser increase than the average for the ward or district.

Ratepayers eligible for such remission will be notified in writing before the first instalment falls due. However, ratepayers not so notified may make application in writing for such remission. Remission of Rates on Rural Land (with a Capital Value less than \$1,000).

The objective is to recognise that undeveloped rural land with a capital value below \$1,000 should only pay minimum rates.

To qualify, ratepayers must hold other land in the district on which full rates are payable.

The minimum rate may vary, but is currently deemed to be \$10.

Ratepayers eligible for such remission will be notified in writing before the first instalment falls due.

Eligible ratepayers will receive a 50% remission of rates for two years commencing 1 July on the year following application.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Remission of Rates on Land Protected for Natural, Historic or Cultural Conservation Purposes

The objective is to preserve and promote natural resources and heritage by encouraging the protection of land held for natural, historical or cultural purposes.

Ratepayers who own rating units that have some feature of cultural, natural or historical heritage that is voluntarily protected may qualify for remission of rates under this policy.

Applications must be made in writing to the Rates Officer and be supported by documented evidence of the protected status of the rating unit, for example a copy of the covenant or other legal mechanism.

In considering any application for remission of rates under this part of the policy, the Council will consider the following criteria:

- The extent to which the preservation of natural, cultural or historic heritage will be promoted by granting remission on rates on the rating unit

- The degree to which features of natural, cultural or historic heritage are present on the land
- The degree to which features of natural, cultural or historic heritage inhibit the economic use of the land
- The use of the property

In granting remissions under this policy, the Council may specify certain conditions before remission will be granted.

Applicants will be required to agree in writing to these conditions and to pay any remitted rates if the conditions are violated.

Council reserves discretion in the awarding of all remissions, with the value and duration being relative to scale of the maintenance or restoration project.

Ratepayers are only eligible to apply for this remission if they voluntarily protect any features of cultural, natural or historic heritage.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Land that is non-rateable under section 8 of the Local Government (Rating) Act 2002 and is liable only for rates for water supply, sewage disposal or refuse collection will not qualify for remission under this part of the policy.

Remission of Rates for Heritage Buildings

The objective is to provide for the preservation of Central Otago's heritage by encouraging the maintenance and restoration of historic buildings. Provision of a rates remission recognises that there are private costs incurred for public benefit.

Applications must be made in writing to the Rates Officer and be supported by documented evidence.

Ratepayers who have buildings with a heritage classification may apply for a rates remission providing the following conditions are met:

- Buildings date pre-1900 or are listed on the Central Otago District Plan Schedule 19.4: Register of Heritage Buildings, Places, Sites and Objects and Notable Trees
- The property must not be owned by the Council or the Crown, or their agencies
- Building owners will need to make a commitment to the ongoing maintenance of their building; or
- Provide details of the restoration project

Eligible ratepayers will receive a 50% remission of rates for two years commencing 1 July on the year following application.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Remissions for Community, Sporting and Other Organisations

The objective is to facilitate the ongoing provision of non-commercial community services and non-commercial recreational opportunities.

The purpose of granting rates remission to an organisation is to:

- Recognise the public good contribution to community well-being made by such organisations
- Assist the organisation's survival
- Make membership of the organisation more accessible to the general public, particularly disadvantaged groups including children, youth, young families, aged people and economically disadvantaged people

Council supports applications for financial assistance by any organisation not conducted for private profit.

The principal object of the organisation should be to promote the development of Central Otago and provide for at least one of the following: the public, recreation, health, enjoyment, instruction, sport or any form of culture, or for the improving or developing of amenities, where the provisions of any one of these areas is to the benefit of the area.

An organisation making an application should include the following information in support of its application:

- Evidence that other areas of assistance have been investigated if available
- That there is a need for assistance
- That there has been a reasonable effort made to meet the need by the organisation itself
- The organisation's most recent financial accounts

Applications must be made in writing to the Rates Officer and be supported by documented evidence.

Each application will be considered by Council in its merits, and provision of a remission in any year does not set a precedent for similar remissions in any future year.

Remissions to any qualifying organisation shall be on a case-by-case basis of reduction in rates and charges, except that no remission will be granted on targeted rates / charges for water supply, sewage disposal or refuse collection, or areas used for bars.

Eligible ratepayers will receive a 50% remission of rates for two years commencing 1 July on the year following application.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Remission for Crown or Council Land used for Private or Commercial Purposes

The objective is to ensure lessees using Crown or Council land for private or commercial use do not pay unreasonable levels of rates. Such land is subject to the remissions supporting contiguous land.

Part 1 of Schedule 1 of the Local Government (Rating) Act 2002 states that Crown land is non-rateable, but excludes land used primarily or exclusively for private or commercial purposes under a lease, licence or other agreement.

Application for remission of uniform annual charges must be in writing to the Council. It will not be necessary to reapply each year unless circumstances change.

Remission will include any targeted rate set on the basis of a fixed dollar charge per rating unit, with the exception of water and wastewater.

Applications for remission under this part of the policy must be in writing to the Rates Officer. Applications should give evidence as to why it is unreasonable for the ratepayer to be assessed for rates on the land.

Remission for Land Affected by Natural Disasters

The objective is to provide relief to ratepayers whose land or property has been seriously adversely affected by a natural disaster. A natural disaster is considered as including, but not necessarily limited to, flooding, earthquake damage, wildfire or storm.

Applications for remission under this part of the policy must be in writing to the Council. Applications should give evidence as to why the ratepayer's enjoyment of the land or property has been seriously adversely affected by the natural disaster.

This part of the policy will only be relevant if the natural disaster had a widespread effect in the district.

Remission for Development Land

The objective is to ensure that unsold development land which is in one parcel, but has separate valuation assessment numbers, does not pay more than one set of uniform annual charges and fixed charge targeted rates, excluding volumetric water charges.

Council reserves discretion to consider other requests for remission for Development Land, which vary from that outlined above.

Applications under this part of the policy must be in writing to the Rates Officer.

Any remission granted shall be for four years, effective 1 July on the year following the application.

For each development (defined as one deposited plan):

- In Years 1 and 2 the ratepayer shall pay uniform annual charges and fixed charge targeted rates on one allotment and receive 100% remission on second and subsequent allotments
- In Years 3 and 4 the ratepayer shall pay uniform annual charges and fixed charge targeted rates on one allotment and receive 50% remission on second and subsequent allotments
- Remission shall cease for any allotment if:
 - any interest in the land is passed by the developer to another party, or
 - an application for a building consent is granted, or
 - the land is developed in some other way

Remission ceases from the end of the quarter in which any of these events occur.

Eligible ratepayers will receive a 50% remission of rates for two years commencing 1 July on the year following application.

Remission for Business Development

The objective is to promote employment and economic development within the district by assisting new businesses (i.e. not in competition with existing businesses) and/or the expansion of existing businesses.

This part of the policy applies to:

- Commercial and / or industrial development that involves the construction, erection or alteration of any building, fixed plant and machinery, or other works intended to be used for industrial, commercial or administrative purposes
- Investment in capital improvements (excluding the cost of the land) must be in excess of \$1,000,000 and significant new employment opportunities created
- Residential developments are specifically excluded from consideration for remission under this part of the policy

Applications must be made in writing to the Rates Officer and must be supported by:

- A description of the development
- A plan of the development (where possible)
- An estimate of costs
- An estimate of the likely number of new jobs to be created by the development

Any rates remission granted will apply during the course of the development for a period of up to three years, with the first year being 1 July on the year following the application.

The amount of remission to be granted will be on a case-by-case basis, subject to a maximum of 50% of rates assessed. Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

In granting any remission under this part of the policy the Council may specify certain conditions before the remission will be granted. Applicants will be required to agree in writing to such conditions and to pay any remitted rates if the conditions are violated.

Remission of Water Rates Attributable to Leakage

Background

From time to time water consumers experience a loss as a result of leaks or damage to their water supply system. It is the normal practice for the consumer to be responsible for the maintenance of the reticulation from the water meter to the property, and to account for any consumption of water supplied through the meter. This is currently enforced through the Water Supply Bylaw 2008.

Council has taken the view that some consumers may experience an occasional water leak without them being aware of the problem. They have therefore decided that it would be reasonable to allow for a reduction in charges to these consumers in certain circumstances. This policy statement addresses that decision.

Objective of the Policy

To standardise procedures to assist ratepayers who have excessive water rates due to a fault (leak) in the internal reticulation serving their rating unit.

Whilst at the same time ensuring that consumers retain responsibility for the maintenance of their private reticulation, as required by the Water Supply Bylaw 9.15.

Conditions and Criteria

The Council may remit the excess water rates where the application meets the following criteria:

- The policy will apply to applications from ratepayers who have excess water rates due to a fault(s) in the internal reticulation
- That all applicants are requested to submit their application in writing before the due date of an invoice
- That a report from a registered plumber be supplied stating that the property has experienced a water loss as a result of a leak
- That proof of the repairs to the internal reticulation be submitted for verification (i.e. plumber's repair account) within 60 days of the due date of an invoice
- That the ratepayer be charged the full charge for normal consumption
- The maximum relief that will be provided will be 50% of the difference between the normal consumption and the actual water consumption for that period any remission under this policy will be limited to one application within any two-year period for any particular rating unit
- The Executive Manager – Corporate Services be delegated authority to consider applications for remission of excess water rates and, if appropriate, approve or decline them.

Notes:

- "Internal reticulation" refers to the underground and indoor pipe work and specifically excludes irrigation and leaking toilets, taps etc
- The "normal consumption" will be calculated at Council's discretion from the information available
- No adjustment shall be backdated beyond the current period invoiced
- This is a financial remission only based on the volumetric charge.

General

In certain cases, particularly requests for remission for:

- Business development
- Land protected for natural, historic or cultural conservation purposes
- Land affected by natural disaster
- Remission for anomalous rates increases
- Heritage buildings
- Community sporting and other organisations

The application will be referred to Council for a decision.

All applications considered by Council will be discussed in open session, or the results of its deliberations in closed session will be disclosed in open session at its next meeting.

All other applications for remissions will be decided by the Executive Manager – Corporate Services or duly delegated officer.

Clyde Wastewater Reticulation Scheme – Capital Funding Plan

The Clyde Wastewater Reticulation Scheme Capital Project Funding Plan in accordance with Section 117B(3) of Local Government (Rating) Act 2002.

Scheme Purpose

The Clyde Wastewater Reticulation Scheme covers all properties located in the Clyde township. All residential and commercial properties in Clyde are currently served by privately owned septic tanks and disposal fields. To meet increasing environmental expectations, regulation, and accommodate growth, a reticulated wastewater system is required.

Council has determined that a reticulated wastewater system with wastewater piped from Clyde to the Alexandra treatment facility will provide the best value for money. The construction costs are less as the pipeline can be built in conjunction with construction of a water pipeline between Clyde and Alexandra, and the costs of operating one treatment plant for both towns are significantly lower than operating two separate plants.

As part of Council's 10 Year Plan 2018-28 consultation, Council proposed to implement the project in three stages.



Funding Breakdown

The total estimated cost of Stage 1 is \$23,115,000 including GST, and the total cost for all Stages 1-3 is \$48,760,000 including GST and inflation.

Council believes that the financial burden of Clyde ratepayers paying the full amount of the wastewater reticulation would be unsustainable for a community of that size. So, following consultation on the 2018-28 Long-term Plan it was agreed that the project will be funded by:

- Clyde Ratepayers in Stage 1 to pay a contribution of \$10,000 for each connection to the new network. Clyde Ratepayers in Stages 2 and 3 will pay an inflation adjusted contribution on completion of the relevant Stage for their property.
- An increase to the district wastewater rates and charges of \$56 per annum per property in 2018 across the whole district. The district wastewater rate will contribute toward the balance of the project cost and the ongoing operation and maintenance costs of the scheme. Clyde properties who will benefit from the scheme when they are connected in stages 1, 2 and 3 also pay this annual charge of \$56.

This Funding Plan relates to property owners who will be connected in Stage 1 only. Connected properties are defined as: any rating unit (including vacant sections) that is connected (or able to be connected because a lateral is provided) to a Council operated wastewater system. So, a property is considered connected when Council has provided a lateral connection to the property boundary. This is consistent with Council's district-wide approach for wastewater connections.

See Key Dates section for the project timeline for Stages 2 and 3. Property owners in Stage 2 and 3 will be contacted separately to make their contribution toward these stages when construction starts on these.

Estimated Scheme Cost

The current total estimated cost for Stage 1 of the Clyde Wastewater Reticulation Scheme and sources of funding is:

	Cost per Household Unit Equivalent (HUE)	Estimated Cost
Clyde Stage 1 (est. 212 HUEs)	\$10,000	\$2,120,000
District Funded		\$20,995,000
Total incl. GST		\$23,115,000

The estimated cost of Stages 2 and 3, not included in this Plan, are:

	2021 Estimated Cost (incl. GST)	Estimated Inflated Cost (incl. GST)
Stage 1 (2018-2022)	\$23,115,000	\$23,115,000
Stage 2 (2029-2033)	\$14,145,000	\$18,285,000
Stage 3 (2038-2040)	\$4,945,000	\$7,360,000
Total Stage 1-3	\$42,205,000	\$48,760,000

The estimated cost includes:

- Wastewater pipeline to carry wastewater to Alexandra Wastewater Treatment Station
- Clyde Main Pump Station
- Reticulation within Clyde

Capital Contributions

The cost per existing property (Household Unit Equivalent) is \$10,000 (incl. GST) for the capital contribution to the network.

No recalculation of the capital contribution from Stage 1 Clyde Ratepayers will be made. If project costs differ from the above estimates these changes will impact the district wide contribution.

Payment Options

Clyde Ratepayers in Stage 1 will have the option of paying the \$10,000 capital contribution by the following options:

Single lump sum payment of \$10,000 in Year 1 (July 2023-June 2024).

Four lump sum payments of \$2,500 paid quarterly in Year 1 (July 2023-June 2024).

Targeted rate payments of \$1,277 each year for ten-year period, invoiced as part of the total rates annual invoice starting in the 2023/24 financial year. This has been calculated with 5% interest and amounts to a total of \$12,770 over ten years.

The default option is to pay via a targeted rate over ten years. Stage One ratepayers will be invited to opt-in to pay by lump sum (single or quarterly) in February 2023 and must respond to Council by 31 March 2023 if they would like to pay by lump sum.

This is the only opportunity to pay by lump sum for stage one. If ratepayers do not want to pay by lump sum they do not need to reply and will automatically pay the targeted rate over 10 years.

The proposed due dates for lump sum payments are yet to be finalised but expected to be:

Option	Proposed payment due dates			
One-off	18/08/2023			
Quarterly	18/08/2023	17/11/2023	16/02/2024	17/05/2024

Ratepayers who opt to pay by lump sum contribution will not be liable for a targeted rate for the capital project improvements.

In addition to the contribution to the capital project costs, once connected all Clyde ratepayers will pay the district wide wastewater rate for operation and maintenance of the network. This rate is updated annually as part of Council's annual planning process.

Should payment of the agreed capital contribution not be met, Council reserves the right to cancel the capital contribution election and transfer the ratepayer over to the targeted rate payments of \$1,277 per annum for the ten-year period, invoiced as part of the total rates annual invoice. Any capital contribution that has been received will be credited against the outstanding targeted rates until no rates remain unpaid.

Subdivision and Development

If property owners sell their property, then:
If they have chosen to make their capital contribution via lump sum, any future ratepayers will be liable for any outstanding payments.
If they have chosen to make their capital contribution via targeted rate, any future ratepayers will continue to pay the targeted rate.

Properties subdivided after the date of this capital project funding plan will not pay their contribution as described in this Plan. Instead, they will fund their contribution through the relevant Development Contributions applicable to the property at the time of subdivision, and through the district wastewater rate.

Key Dates

Invitation to make a lump sum contribution:

- Invitation from CODC to make lump sum contribution 1 February 2023
- Ratepayers to agree to make a lump sum contribution 31 March 2023

Expected Payment date for Ratepayers making a one-off lump sum contribution:

- Final payment for one-off lump sum payment 18 August 2023

Expected Payment dates for Ratepayers making quarterly lump sum contributions:

- First instalment 18 August 2023
- Second instalment 17 November 2023
- Third instalment 16 February 2024
- Fourth and final instalment 17 May 2024

Construction dates:

- Stage 1 2019 – 2022

Stage 1 is expected to be commissioned by 30 October 2022.

Future project stages, not part of this Plan:

- Stage 2 2028 – 2033
- Stage 3 2038 – 2042

Funding Plan Expiry Date

This funding plan will expire once the 10-year period of targeted rate contributions has ended, expected to be 1 July 2033.

If commissioning of Stage 1 is delayed the timeline for payments may be altered, this will be communicated to affected Ratepayers.

Consultation Process

The Clyde Wastewater Project was consulted on during 2018-28 Long Term Plan consultation (28 March 2018 – 30 April 2018).

Council consulted with the community on two issues:

Timing of the wastewater reticulation project, and

Funding of the project.

346 submissions were made on this issue, and following strong support Council adopted the following options into the 2018-28 Long Term Plan:

- Staging the Clyde wastewater project over three stages.
- Funding the project through:
 - Clyde ratepayers pay a \$10,000 capital contribution.
 - District wastewater rate increase of \$56 per property (in 2018).
- Payment options for Clyde ratepayers:
 - A one-off (lump sum) contribution of \$10,000.
 - Payment via a targeted rate over a 10-year period at \$1,277 per annum (calculated with a 5% interest rate).

Ripponvale Water Upgrade Scheme - Capital Funding Plan

The Ripponvale Water Upgrade Scheme Capital Funding Plan in accordance with Section 117B(3) of Local Government (Rating) Act 2002.

Scheme Purpose

The Ripponvale Community Water Scheme provides drinking water to more than 100 people and is required to meet the New Zealand Drinking Water Standards for a small supply. The Scheme was registered as only supplying a population of 30 people and has not been complying with the legal requirements.

Council took over responsibility for the Ripponvale Community Water supply on the basis that the properties on the supply pay for half of the estimated costs to upgrade the network to comply with New Zealand Drinking Water Standard requirements. The estimated cost including GST was \$690,000. The amount to be paid by properties on the scheme is therefore \$345,000 (plus interest, if applicable).

Funding Breakdown

The total estimated cost of the project is \$690,000 including GST.

Council believes that the financial burden on the 73 **Ripponvale Community Water Scheme** ratepayers paying the full amount of the Ripponvale Water Upgrade Scheme would be unsustainable for a community of that size. In November 2020 Council resolved to fund 50% of the scheme through the Stimulus Funding Scheme from the government funded three waters programme of funding.

- 50% funded by Council stimulus funding at \$345,000 including GST.
- 50% funded by the properties within the Ripponvale Community Water Scheme supply at \$345,000 including GST.

This Funding Plan relates to *existing* properties on the Ripponvale Community Water Scheme within the Cromwell Water Supply Area.

Members of this scheme have been charged the standard rates for a Council water connection since 01 July 2021.

Connected properties are defined as: any rating unit (including vacant sections) that is connected (or able to be connected because a lateral is provided) to a Council operated wastewater system. So, a property is considered connected when Council has provided a lateral connection to the property boundary. This is consistent with Council's district-wide approach for water connections.

Key dates

1 July 2021	Members of this scheme commenced being charged the standard rates for a Council water connection.
9 July 2021	Letter sent to properties advising of the connection and that further consultation was to happen.
1 July 2022	Scheme holders commence paying the balance of the upgrade costs of \$345,000 including GST.

Estimated Scheme Cost

The current total estimated cost for the Ripponvale Water Upgrade is \$690,000 including GST. Funding for the upgrade will be shared 50% council funding and 50% by the properties within the Ripponvale Community Water Scheme supply.

	Cost per Household Unit Equivalent (HUE)	Estimated Cost
Ratepayer funded (either lump sum or a targeted rate)	\$4,726	\$345,000
Council Funded		\$345,000
Total incl. GST		\$690,000

The estimated cost includes:

Component	Cost (incl. GST)
Upgrade Kawarau Gorge Road	\$274,808
Critical spares	\$6,739
Telemetry upgrade	\$15,140
Reticulation upgrades across Ripponvale Network	\$393,313
Total	\$690,000

Capital Contributions

The cost per existing property (Household Unit Equivalent) is \$4,726 (incl. GST) for the capital contribution to the network. This is based on 73 properties, included in the Ripponvale Water Upgrade Scheme map as detailed on page 183 of the 2022-23 Annual Plan, and also on the Council website under Property and Rates quick links.

No recalculation of the capital contribution will be made. If project costs differ from the above estimates these changes will not be imposed on the Ripponvale Scheme ratepayers.

Payment Options

The Ripponvale Community Water Scheme ratepayers will have the choice of paying the \$4,726 contribution by the following options:

1. Single lump sum payment of \$4,726 in the 2022-23 year (July 2023-June 2024), invoiced separately to the rates invoice, with payment due in August 2022.
2. Four payments of the lump sum contribution of \$1,181.50 paid quarterly, commencing July 2023 and ending 30 June 2024, also invoiced separately to the rates invoice.
3. Targeted rate payments of \$602.57 each year for either a ten-year period **or** \$1,087 each year for a five-year period, depending on Council's decision once they have considered the Ripponvale Community Water Scheme ratepayers feedback from the March 2022 consultation.

The targeted rate will be invoiced as part of the total rates annual invoice starting in the 2022/23 financial year.

The term of the targeted rate will depend on the outcome of the March 2022 consultation process. The ten-year and five-year individual annual payment has been calculated with 5% interest and amounts to a total of \$6,025.70 over ten years or \$5,435 over five years per ratepayer. Those that elect to pay either option 1 or option 2 will only pay \$4,726 in total and will not incur any interest costs.

The default option is to pay via a targeted rate over whichever term is agreed by Council once they have considered the Ripponvale Community Water Scheme ratepayer's feedback.

As part of the consultation process, the 73 impacted ratepayers will be formally invited to opt-in to pay by lump sum (single or quarterly) in early June 2022 and must respond to Council's consultation and formal invite by **20 June 2022** if they would like to pay by lump sum.

This is the only opportunity to pay by lump sum. If ratepayers do not want to pay by lump sum, they do not have to accept the offer and will automatically pay the Council imposed targeted rate over the five or ten year period.

The proposed due dates for lump sum payments are yet to be finalised but are expected to be:

Option	Proposed payment due dates			
One-off	18/08/2022			
Quarterly	18/08/2022	17/11/2022	16/02/2023	17/05/2023

Ratepayers who opt to pay by lump sum contribution will not be liable for a targeted rate for the water scheme upgrade.

Subdivision and Development

If property owners sell their property, then:

- If they have chosen to make pay their contribution via lump sum, any future ratepayers will be liable for any outstanding payments.
- If they have chosen to make their capital contribution via targeted rate, any future ratepayers will continue to pay the targeted rate.

Properties subdivided after the date of this capital project funding plan will not pay their contribution as described in this Plan. Instead, they will fund their contribution through the relevant Development Contributions applicable to the property at the time of subdivision, and through the District wastewater rate.

Key Dates

Invitation to make a lump sum contribution:

- Invitation from CODC to make lump sum contribution 05 June 2022
- Ratepayers to agree to make a lump sum contribution 20 June 2022

Expected payment date for ratepayers making a one-off lump sum contribution:

- Final payment for one-off lump sum payment 22 August 2022

Expected payment dates for ratepayers making quarterly lump sum contributions:

- First instalment 22 August 2022
- Second instalment 21 November 2022
- Third instalment 21 February 2023
- Fourth and final instalment 22 May 2023

Construction dates:

- Construction commenced November 2021
- Construction scheduled to be completed 30 June 2022

Funding Plan Expiry Date

This funding plan will expire once the 10-year or five-year period of targeted rate contributions has ended, expected to be no later than 30 June 2032.

Consultation Process

The costs for this project were included in the 2021-31 Long-term Plan, which was consulted on from 26 March – 25 April 2021.

The Ripponvale Community Water Scheme ratepayers received notification in a letter dated 9 July 2021 that the upgrade would commence and that they would be contributing to the upgrade.

Consultation on how they elect to pay for the Ripponvale Community Water Scheme upgrade began on 15 March 2022 and ended on 2 April 2022.

The affected ratepayers will be notified no later than 30 June 2022 of Council's decision regarding the term of the targeted rate.

Liability Management Policy

1. Purpose

1.1 Sections 102(2)(b) and 104 of the Local Government Act 2002 (the Act) require local authorities to adopt a liability management policy. Sub Part 4 of Part 6 of the Act (Sections 112 to 122) sets out the statutory framework for local authority borrowing.

1.2 The statutory definition of borrowing is:

'Borrowing'-

a) *Means the incurring by any means of debt to raise money; and*

b) *Includes the incurring of debt-*

- (i) Under any contract or arrangement for hire purchase, deferred payment, instalment payment, sale and lease back or buy back, financial lease, loan, overdraft, or other arrangement for obtaining debt finance; or
- (ii) By the drawing, acceptance, making, endorsement, issue, or sale of bills of exchange, promissory notes and other negotiable instruments and debt securities; or
- (iii) by the use, for any purpose, of funds received or invested by the local authority for any other purpose if the local authority has resolved to repay, with or without interest, the funds used; but

c) Does not include debt incurred in connection with the hire purchase of goods, the deferred purchase of goods or services, or the giving of credit for the purchase of goods or services, if-

- (i) The period for which the indebtedness is outstanding is less than 91 days and the indebtedness is not incurred again promptly after payment; or
- (ii) The goods or services are obtained in the ordinary course of the local authority's performance of its lawful responsibilities, on terms and conditions available generally to parties of equivalent credit worthiness, for amounts not exceeding in aggregate an amount—

(A) Determined by resolution of the local authority as not being so significant as to require specific authorisation; or

(B) Recorded for the purposes of this subparagraph of this paragraph of this definition in the then current borrowing management policy of the local authority; and "borrow" has a corresponding meaning:

1.3 This policy will be reviewed by Council every three years or as required.

1.4 The policy recognises that Council has a strong preference for certainty in relation to debt repayment, is averse to risk and wishes to avoid administrative complexity.

1.5 Legal requirements and their cross references are:

Requirement	Reference
General policy	Entire policy
Interest rate exposure	3.1.4
Liquidity	3.1.7
Credit exposure	3.2
Debt repayment	3.3

2. Objectives

2.1 The objectives of this policy are:

- To ensure Council has appropriate working capital funds available to carry out its strategic plans as outlined in the Annual Plan and Long-term Plan
- To ensure that the costs of any expenditure can be recovered at the time that the benefits of that expenditure accrue in accordance with Council's Revenue and Financing policies. In particular, debt will normally be used to fund capital expenditure that provides future service benefits
- Ensure that Council has an ongoing ability to meet its debts in an orderly manner as and when they fall due in both the short term and long term, through appropriate liquidity and funding risk management
- Arrange appropriate funding facilities for Council ensuring they are at market related margins utilising bank debt facilities and/or capital markets including the Local Government Funding Authority (LGFA) as appropriate
- Maintain lender relationships with Council's general borrowing profile in the local debt and, if applicable, capital markets (including LGFA), so that Council is able to fund itself appropriately at all times
- Control Council's cost of borrowing through the effective management of its interest rate risks, within the interest risk management limits established by the Liability Management Policy
- Ensure compliance with any financing/borrowing covenants and ratios
- Maintain adequate internal controls to mitigate operational risks
- Produce accurate and timely reports that can be relied upon by senior management and Council for control and exposure monitoring purposes in relation to the debt raising activities of Council.

3. Policies

3.1 General

3.1.1 The Council should only raise debt in relation to its Long-term Plan, Annual Plan, specific council resolutions or the Financial Strategy, and core objectives after having first ascertained that there are no readily available uncommitted funds as outlined below:

- Cash investments under the control of the community board or committee responsible for the particular activity (repay by funded depreciation or internal loan methods).
- Cash investments under the control of the Council (repay by funded depreciation or internal loan methods).

3.1.2 Council maintains external borrowings in order to:

- Raise specific debt associated with projects and capital expenditures;
- Fund the balance sheet as a whole, including working capital requirements; and
- Fund assets whose useful lives extend over several generations of ratepayers.

3.1.3 External loans will normally be repaid as soon as possible from funds generated by operations and depreciation rated for and not otherwise committed, in accordance with revenue and financing policies.

Borrowing provides a basis to achieve intergenerational equity by aligning long-term assets with long-term funding sources and ensure that the costs are met by those ratepayers benefiting from the investment.

3.1.4 The interest rate exposures of Council shall be managed according to the parameters detailed in the following table and shall apply to the core debt of Council. Core debt is defined as the level of debt determined by the Executive Manager – Corporate Services (EM-CS), but shall exclude any debt that is associated with Three Waters assets which will be managed outside of the interest rate risk management parameters

Fixed Rate Hedging Percentages		
Term	Minimum Fixed Rate Amount	Maximum Fixed Rate Amount
0 - 2 Years	40%	100%
2 - 4 Years	25%	80%
4 - 8 years	0%	60%

To manage the interest rate risk associated with its debt, Council may use the following interest rate risk management instruments:

- Interest rate swaps
- Swaptions
- Interest rate options
- Interest rate collar structures but only in a ratio of 1:1
- Forward rate agreements.

Definitions of these can be found in Schedule One.

- 3.1.5 For funding risk management purposes, to ensure that all of the Council's debt is not exposed to excessive refinancing risk at any one time, where practicable no more than 40% of all debt facilities should mature within a rolling twelve-month period. Compliance with this provision is not required if total external debt is less than \$20 million. Debt that is associated with Three Waters assets shall be excluded from this requirement.
- 3.1.6 These risk controls in Sections 3.1.4 and 3.1.5 will only be activated once external core debt is forecast to exceed \$20M.
- 3.1.7 For liquidity purposes, Council shall aim to maintain liquidity of not less than 10% above projected core debt over the ensuing 12-month period. Liquidity includes committed bank facilities and liquidity assets such as cash, term deposits, Commercial Paper, Fixed Rate Bonds and Floating Rate Notes. For the purpose of the liquidity calculation core debt will include debt that is associated with Three Waters assets.

3.2 Counterparty Exposure

- 3.2.1 Counterparty credit risk is the risk of losses (realised or unrealised) arising from counterparty defaulting on a financial instrument where the Council is a party.
- 3.2.2 Credit exposure or credit risk will be regularly reviewed by the Executive Manager – Corporate Services at least six-monthly. Treasury related transactions will be entered into with approved counterparties.
- 3.2.3 Interest rate derivative transactions and foreign exchange contracts must be transacted with NZ registered banks that have a minimum S&P Global Ratings (S&P) (or Moody's Investors Services (Moody's) or Fitch Ratings (Fitch) equivalents) long term credit rating of A or better.

3.2.4 New Zealand Local Government Funding Authority (LGFA)

Despite anything earlier in this policy, the Council may borrow from the LGFA and, in conjunction with that borrowing, may enter into the following related transactions to the extent it considers it necessary or desirable:

- Contribute a portion of its borrowing back to the LGFA as an equity contribution to the LGFA;
- Provide guarantees of indebtedness of other local authorities to the LGFA and of the indebtedness to the LGFA itself;
- Commit to contributing additional equity (or subordinated debt) to the LGFA if required; and
- Secure its borrowings from the LGFA and the performance of other obligations to the LGFA or its creditors with a charge over the Council's rates and rates revenue.

3.3 Debt Repayment

Borrowings are to be repaid from:

- Sale of assets;
- Realisation of investments;
- General funds and/or specific function revenues including rates and depreciation covered by revenue or rates; or Raising of other loans.

4. Internal Loans

- 4.1 General Council (including ward, community board or committee) investments may be used as a source for internal loans in relation to expenditure of a capital (or one-off) nature related to any activity that would normally be funded by external loan.
- 4.2 The interest to be applied to internal loans will be determined at the commencement of each financial year based on, and not exceeding, the interest offered on a 12-month investment by the Council's bank at 1 July. It is permitted to apply rates of interest below that or zero in specific cases, after taking into account fairness and equity.
- 4.3 The term for any internal loan shall be not more than 50 years and will be set taking into account the ability to pay off the ratepayers affected, alternative uses of the funds, and the life of the assets to be funded; all terms of internal loans will be subject to review during the course of the loan.

5. Borrowing Limits

- 5.1 Borrowing will be managed within the following limits

Item	Borrowing Limit / LGFA Lending Covenant
Net external debt as a percentage of total revenue*	<175%
Net external debt as a percentage of total value of assets	<10%
Net external interest as a percentage of total revenue*	<20%
Net external interest as a percentage of annual rates revenue (debt secured under debenture)	<25%
Liquidity (term debt + committed loan facilities + available cash or cash equivalent) over existing external debt	>10% above projected peak borrowing over ensuing 12-month period

For the purpose of calculating the above ratios:

- Revenue is defined as revenue from rates, government grants and subsidies, user charges, interest, dividends, financial and other revenue. It excludes government capital contributions (eg. developer contributions and vested assets).
- Annual rates revenue is defined as the amount equal to the total revenue from any funding mechanism authorised by the Local Government (Rating) Act 2002 together with any revenue received from other local authorities for services provided (and for which the other local authorities rate).

Cash/cash equivalents are defined as:

- Overnight bank cash and term deposits;
- Commercial Paper
- Fixed Rate Bonds
- Floating Rate Notes
- Net external debt is defined as total external debt less cash/cash equivalents that would be available to repay debt.

6. Repayment of Borrowings

6.1 Repayment of Debt

6.1.1 Subject to Council resolution or a stated intention in the Annual Plan, it is permitted to use existing funds to repay debt, providing suitable internal arrangements are put into place to prevent any change in rates distribution among particular groups of ratepayers.

Council may also elect to use:

- Rating revenues established for that purpose;
- Proceeds from the disposition of surplus assets or investments;
- Regular instalments of principal and interest, especially with internal scheme capital works loans; and/or
- Refinancing with new debt.

Total debt levels are determined through the Long-term Plan, annual plans and asset management plans.

7. Authorised External Borrowing Sources

7.1 The following external borrowing sources will be utilised:

Bank Sourced Debt

Council may borrow from any New Zealand registered bank with a minimum S&P (or equivalent) short term rating of A-1 and a minimum long term rating of A. There will be no limit set on the amount of funds which any of the authorised banks may lend to the Council. When borrowing, Council will go out to tender in order to obtain the best rate possible.

Where debt is sourced from New Zealand registered banks, the following borrowing facilities may be used:

- Overdraft facilities;
- Committed term loan/cash advance facilities; and
- Standby term loan/cash advance facilities

Borrowings will be secured by either a general charge over rates or over a specific asset of the Council.

Local Authority Bonds

Council may authorise the issuance of local authority bonds (medium term notes), fixed rate bonds and floating rate notes.

The bonds will be secured by either a general charge over rates or over a specific asset of the Council.

This method of borrowing will be authorised by specific Council resolution in each instance.

Local Government Funding Agency (LGFA)

There is no limit set on the amount of funds that are allowed to be borrowed from this agency. LGFA funding will be secured by a general charge over rates.

8. Benchmarking

- 8.1 For performance measurement purposes, the actual borrowing performance of Council shall be compared with the following external benchmark, which is predicted off the midpoints of the risk control bands contained in the fixed rate hedging percentages table contained in Section 3 of this policy.

9. Treasury Responsibilities, Compliance and Controls

9.1 Council

- Approves overall borrowing limits each year through the Annual Plan process
- Approves for charging assets a security over borrowing
- Approves any risk management strategy outside the delegated authorities outlined in this policy document
- Monitor treasury performance through the receipt of appropriate reporting, as per Schedule Two
- Approve new borrowing facilities from the banking sector and capital markets, including the Local Government Funding Agency (LGFA), upon recommendation from the Chief Executive (CE)
- Approve on an individual basis investment in Building Societies
- Approve Liability Management and Investment Policy
- Approve any hedging outside the parameters of this policy.

9.2 Chief Executive

- In the absence of the Executive Manager – Corporate Services (EM-CS), oversee the funding, interest rate risk management and financial market investment activities of Council
- Approves any amendments to the Liability Policy recommended by EM-CS, prior to submission to Council for approval
- In the absence of the EM-CS undertakes the duties as detailed in this document as appropriate, including checking external confirmations against internal records
- Approve authorised electronic signatory positions
- Signs the documents relating to the financial market activities of Council.

9.3 Executive Manager - Corporate Services

- Makes decisions regarding all funding and interest rate risk management activities of Council prior to implementation/execution
- Makes decisions regarding all financial market investment activities of Council prior to execution
- Refinancing of existing debt

- Manages the bank lender and capital markets relationships, providing financial information to lenders and negotiates new/amended borrowing facilities or methods for approval by Council
- Approves opening and closing of bank accounts and new banking facilities
- Approves authorised electronic signatory positions
- Provides policy advice as needed and reports to the CE and Council on overall treasury risk management issues regularly
- Conducts a review of the Liability Management and Investment Policy every three years or as required basis and submits any recommended changes to Council for approval once the CE has approved them and the necessary statutory processes have been followed
- Signs documents relating to the borrowing and financial market investment activities of Council
- Executes treasury transactions in the absence of the Finance Manager
- Checks external confirmations against internal records.

9.4 Finance Manager

- In the absence of the EM-CS undertakes all his/her duties under a delegated authority authorised by the CE
- Approves authorised electronic signatory positions
- Executes treasury transactions
- Prepares regular reports to Council
- Checks external confirmations against internal records.

10. Internal Controls

10.1 Introduction

Arranging and agreeing transactions with external counterparties are required to occur in a framework of control and accuracy. It is vital to the internal control of Council that all transactions are captured, recorded, reconciled and reported in a timely fashion within a process that has necessary checks and balances, so that unintentional errors and/or fraud are identified early and clearly. Movements in financial market variables can be rapid, and exposures to such movements that are not known about due to inadequate transaction recording and reporting systems should not be allowed to occur.

10.2 Transaction Origination

The following authorities shall apply in respect to the execution of transactions with bank dealers and brokers on behalf of Council that can commit Council to all related contractual obligations under these transactions. All such transactions are generally originated and agreed either verbally by telephone or by email. Therefore, it is important that procedures are in place to control the activity.

10.3 Funding from bank facilities, issuing Council debt, undertaking financial market investment transactions, including LGFA and entering into interest rate derivative transactions

- Funding from bank facilities, issuing council debt, undertaking Financial Market Investment Transactions, including LGFA and entering into Interest Rate Derivative Transactions with an approved banker broking counterparty entails the personnel of Council, who are approved to undertake these activities, verbally or by email agreeing with the bank or broker amount, term selection, rate accepted and the type of instrument being issued (in the case of borrowing), or transacted (in the case of a derivative transaction).
- Once the deal is agreed, details of the transaction shall be entered on the internal system
- Once the bank or broker confirmation of the transaction is received, the details should then be checked to ensure that the bank or broker confirmation is in accordance with the details on the Council's internal system.

Any discrepancies noted in the above procedures should immediately be communicated to the bank or broker so that the correct details of the deal can be agreed on. Where the EM-CS has transacted the deal in the first place, the deal shall be ratified and signed off by either the CE or the Finance Manager, and where the CE has transacted the deal in the first place, the deal shall be ratified and signed off by the EM-CS of Finance Manager. In this way, there is a clear division of responsibility and a self-checking system.

10.4 Settlement Procedure

All transactions are to be confirmed and reconciled to external confirmations and internal documentation before settlement.

Schedule 1

Definitions of interest rate risk management instruments

Forward Rate Agreement (FRA)

An agreement between Central Otago District Council (CODC) and a counterparty (usually a bank) protecting CODC against a future adverse interest rate movement. CODC and the counterparty agree to a notional principal amount, the future interest rate, the date and the benchmark rate, which is usually as detailed on the daily bank bill reference (BKBM) page, on the Reuters' financial market information system.

Objective

To provide CODC with certainty as to its interest rate cost on an agreed principal amount for an agreed period. An FRA typically applies to a three-month period, starting at some point within the next 12 months.

Interest Rate Swap (IRS)

An interest rate swap is an agreement between CODC and a counterparty (usually a bank) to manage Council's exposure to interest rate movements. CODC pays (or receives) a fixed interest rate and receives (or pays) a floating interest rate. The parties agree to a notional principal amount, the fixed interest rate, the settlement dates and the benchmark floating rate, which is usually BKBM off the Reuters' page containing the daily rate sets for various market reference rates.

Objective

To provide CODC with certainty as to its interest rate cost on an agreed principal amount for an agreed period. Floating rate periods are typically quarterly or semi-annual.

Forward Start Interest Rate Swap

Objective

To provide CODC with certainty as to its interest rate cost on an agreed principal amount for an agreed period which commences at a future point in time. All other conditions are as with an interest rate swap.

Option on a Swap Agreement – Swap Option

Objective

To provide CODC with the right but not the obligation to enter into a fixed rate swap at a future point in time on an agreed principal amount for an agreed period. A swap option is an option on a swap and typically requires a premium to be paid.

Interest Rate Options

The purchase of an interest rate option gives the holder (in return for the payment of a premium) the right but not the obligation to borrow (described as a cap) or invest (described as a floor) at a future date. CODC and the counterparty agree to a notional future principal amount, the future interest rate, the benchmark dates and the benchmark floating rate (usually BKBM on Reuters).

Objective

To provide CODC with worst case cover on its interest rate cost on an agreed principal amount for an agreed period. As for an interest rate swap, rate sets are typically quarterly or semi-annual for the life of the option.

Interest Rate Collar

The combined purchase (or sale) of a cap and the sale (or purchase) of a floor.

Objective

To provide CODC with certainty as to its interest rate cost on an agreed principal amount for an agreed period, but by limiting CODC's downside participation, typically avoiding the payment of a premium.

Limits on Selling Options

CODC will only sell an option if at the same time it purchases an option for a similar term with the same notional value.

The reasons for the use of any incidental arrangements will be explained within a specific resolution of Council, enabling such arrangements to be entered into.

Schedule 2

Quarterly Reporting Requirements

A quarterly report should contain the following:

- Total debt utilisation, including sources of debt
- Interest rate hedging profile against hedging percentage limits
- New interest rate hedging transactions completed
- Weighted average cost of funds
- Performance measurement
- A statement of policy compliance
- Details of any exception reports including remedial action taken or intended to be taken.

Fees and Charges 2022-23

While Council has aimed to provide an exhaustive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.

All fees and charges referred to are inclusive of goods and services tax (GST) at 15%.

	2022/23 Includes GST	2021/22 Includes GST	
THREE WATERS			
DESIGNATED WASTEWATER TREATMENT PLANT			
<i>Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.</i>	Disposal of septage tank load less than 3,000 litres	130	130
	Every additional 1,000 litres discharges (or part thereof)	40	40
	Designated Septage station disposal cost/litre	0.04	0.04
TRADE WASTE			
	Application fee deposit (invoiced at actual cost)	240	240
	Application to transfer trade waste discharge consent	80	80
	Annual fee	160	160
THREE WATERS - PER APPLICATION			
	Approved contractors (per application)	80	80
	Non-approved contractors (per application)	160	160
	Non-approved contractors (per application)	At cost	At cost
BULK TANKER WATER FROM FIRE HYDRANTS			
	Bulk water application fee	No charge	No charge
	Tanker / Standpipe Inspection (at least annual)	100	100
	Hydrant Standpipe Hire / month (excluding water usage)	30	30
	Water Usage Per m ³	1.80	1.80
BULK WATER SUPPLY			
	Network connected bulk water rate (per m ³)	0.86	0.86
REMOVAL OF WATER RESTRICTOR			
	Temporary restrictor removal fee	At cost	At cost
WATER METER ACCURACY TESTS			
	House visit and assessment	55	55
	Meter removal and calibration	525	525
	Meter validated as accurate	80	80
	Meter validated as inaccurate	No charge	No charge
	Final meter read	40	40

OTHER

Unauthorised and other activities	At cost	At cost
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CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)

Financial Contributions - Reserves

Urban	2380	2380
Rural	1190	1190

Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.

DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS

Water Supply

Lake Dunstan Water Supply (Alexandra / Clyde)	7131	7131
Cromwell	3877	3877
Naseby	4044	4044
Omakau / Ophir	10917	10917
Patearoa	3267	3267
Ranfurlly	2492	2492
Roxburgh	3321	3321

Wastewater

Alexandra / Clyde	7536	7536
Cromwell	3139	3139
Naseby	3399	3399
Omakau / Ophir	4992	4992
Ranfurlly	796	796
Roxburgh	4670	4670

THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES

The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.

Water Supply – per month

If already rated as serviceable	23.12	23.12
If not rated as serviceable before	37.91	37.91

	2022/23	2021/22
	Includes GST	Includes GST
Wastewater – per month		
If already rated as serviceable	27.20	27.20
If not rated as serviceable before	54.40	54.40
Waste Management – per month		
Additional household rubbish bin	23.57	22.24
Additional mixed recycling bin	4.95	4.67
Additional glass recycling bin	4.95	4.67

ENVIRONMENTAL SERVICES

TRANSFER STATION CHARGES

Standard size refuse bag (60 litres)	8	8
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8
Child car seat recycling (Alexandra and Cromwell only)	10	10
Car body (all tanks pierced and drained)	20	20
Whiteware and separated metal (excl. fridges)	No charge	No charge
Fridges (degassing charge)	16.5	-
Gas bottle disposal (any size)	11	-

Transfer Station with Weigh Facility

General waste charge by weight per tonne	345	334.61
Tyres by weight by tonne (excludes tractor and other similar large tyres)	455	444.72

Transfer Station without Weigh Facility

General waste charge by volume per cubic metre (assessed by operator)	70	67
Car tyres (per tyre)	5	5
Truck tyres (per tyre)	22	21
Tractor / Loader tyres	-	86

Note: Tractor tyres and other similar large tyres will no longer be accepted for disposal.

GREENWASTE DEPOSITED IN GREENWASTE AREA

Car load	No charge	No charge
Trailer or Ute load	5	5
Trailer-load charge by volume per cubic metre	5	5

CLEANFILL DEPOSITED IN CLEANFILL AREA

Charge by volume per cubic metre	15	15
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HAZARDOUS WASTE

Up to 20kg or 20 litres	10	10
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10	10

WHEELIE BIN CHARGES

Replacement of bin due to damage (not wear and tear)	50	50
Initial change of bin size	No charge	No charge
All subsequent changes to bin size	N/A	N/A
Additional mixed recycling bin (per annum)	59.41	56.06
Additional glass recycling bin (per annum)	59.41	56.06
Additional rubbish (red) bin (per annum)	282.80	266.85
Administration fee	50	50

ROADING

LICENCE TO OCCUPY

Single owner	180	180
Multiple owner	At cost	At cost

TRAFFIC MANAGEMENT PLAN APPROVAL

Commercial organisations and events	90	90
Non-profit community events	No charge	No charge

TEMPORARY ROAD CLOSURE

Commercial organisations and events	280	280
Non-profit community events	No charge	No charge

CORRIDOR ACCESS REQUEST

(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)

Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost

ROAD STOPPING

Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost

RAPID NUMBER

New	70	70
Replacement	50	50

DUST SUPPRESSION

Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost

OTHER

Commercial fingerboard signs	At cost	At cost
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DEVELOPMENT CONTRIBUTIONS

Roading

Residential	1719	1719
Business	NIL*	NIL*

* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a Household Unit Equivalent (HUE).

PLANNING AND REGULATORY

BUILDING CONTROL CHARGES				
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).</i>	Residential alterations and new			
	Up to and including \$5,000	450	316	
	Over \$5,000 and not exceeding \$10,000	691	691	
	Over \$10,000 and not exceeding \$20,000	1141	1141	
	Over \$20,000 and not exceeding \$40,000	1671	1671	
	Over \$40,000 and not exceeding \$80,000	1971	1971	
	Over \$80,000 and not exceeding \$200,000	2651	2651	
	Over \$200,000 and not exceeding \$350,000	3556	3556	
	Over \$350,000 and not exceeding \$500,000	3712	3712	
	Over \$500,000 and not exceeding \$750,000	4017	4017	
	Over \$750,000 and not exceeding \$1,000,000	4467	4467	
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852	4852	
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953	953	
	Commercial alterations and new			
	Up to \$10,000	841	841	
	\$10,000 - \$20,000	1441	1441	
	\$20,000 - \$40,000	1971	1971	
	\$40,000 - \$80,000	2121	2121	
	\$80,000 - \$200,000	3251	3251	
	\$200,000 - \$350,000	3406	3406	
	\$350,000 - \$500,000	3636	3636	
	\$500,000 - \$750,000	4167	4167	
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242	4242	
BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof	\$1 for every \$1000.00 or part thereof		
MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00	\$1.75 for every \$1000.00		

OTHER BUILDING CONSENT CHARGES

Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required		
Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150 deposit + \$150 / hour	\$150 deposit + \$150 / hour	
Erection of marquee	316	316	
Heating / fire appliances - free standing	241	241	
Heating / fire appliances - inbuilt and second-hand	391	391	
Wetback fire / diesel boilers	391	391	
Wind machines (horticultural)	N/A	N/A	
Inspection cancellation (same day) no fee if cancelled the previous day	150	-	

	2022/23 Includes GST	2021/22 Includes GST
Other building charges		
Certificate of Acceptance		
Minor work up to \$5,000	1103	1103
Residential \$5,000 to \$20,000	1478	1478
Residential \$20,000+	2453	2453
Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate	\$675.00 + hourly rate
Change of Use (initial fee)	252	252
Relocation report within the district	\$150 (report) plus \$150 per hour of inspection	\$150 / hour
New compliance schedule	\$150 / hour	\$150 / hour
Amended compliance schedule	110	110
Warrant of Fitness monitoring features and renewal	\$150 / hour	\$150 / hour
Certificate for Public Use	504	504
Notice to Fix	225	225
Fire Service assessment of building consents (plus costs)	150	150
Demolition	300	300
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150	150
Swimming pool exemption (referred to Council)	N/A	N/A
Swimming pool inspection barriers and compliance (each inspection)	\$150 / hour	\$150 / hour
Swimming pool registration	55	55
Water test fee (fee plus actual test cost)	120	120
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150 / hour	\$150 / hour
Title search	27	27
Minor variations (to building consents)	\$150 / hour	\$150 / hour
Building Consent Report (annual fee)	69	69
Project Information Memorandum – Residential	412	412
Project information memorandum – Commercial	525	525
Time and disbursements		
Hourly rates for processing all applications	150	150
Mileage (dollar(s) per km)	1	1
Hourly rates for processing all applications	105	105
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336	336
Hairdresser shops	225	168
Offensive trades	225	168
Funeral directors	225	168
Follow up inspection fee (hourly rate)	150	168
Change of ownership	150	168

	2022/23 Includes GST	2021/22 Includes GST
ANNUAL REGISTRATION		
Camping grounds	168	168
Hairdresser shops	168	168
Offensive trades	168	168
Funeral directors	168	168
Miscellaneous Bylaw and general licence fees	N/A	N/A
Late payment fee	N/A	N/A
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403	403
Annual registration	201	201
Audit fee		
Food control plan (single-site)	504	504
Food control plan (multi-site)	804	804
National Programme 1	336	336
National Programme 2	420	420
National Programme 3	504	504
Subsequent verifications and enforcement (hourly rate)	168	168
Site rental fee	N/A	N/A
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420	420
Class 4 Gambling and Board Venue application fee (deposit)	336	336
Hourly rates for processing all applications	168	168
Additional sandwich board	N/A	N/A
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150	150
Planning	150	150
Public notification fee	125	125
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55	55
Working dogs	12	12
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100	100
Second impounding (for each 12 months)	150	150
Third and subsequent impounding (for each 12 months)	200	200
Sustenance	22	22
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32	32

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.

	2022/23 Includes GST	2021/22 Includes GST
Licence to keep more than 3 dogs		
Application	75	75
Inspection fee	\$150 / hour	\$150 / hour
Annual permit fee	150	150
REFUNDS		
Refund administration fee	Refer to Governance and Corporate Services section	Refer to Governance and Corporate Services section
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	84	84
Storage fee	5 (per day)	5 (per day)
Non-compliance with Excessive Noise Direction	500	-
Non-compliance with Abatement Notice regarding unreasonable noise	750	-
Contractor charge (add to administration charge)		
Alexandra / Clyde	60	60
Cromwell	70	70
Ranfurly	100	100
Roxburgh / Naseby	80	80
ENFORCEMENT		
Monitoring and enforcement - hourly rate	150	150
PLANNING (all deposits non-refundable)		
Subdivision Charges		
Land Subdivision Consent		
Consent application deposit (notified to formal hearing)	2000	2000
Consent application deposit (non-notified to formal hearing)	1500	1500
Consent application deposit (under delegated authority)	900	900
Minor boundary adjustment	430	430
Plan Certification - 223	150	150
Plan Certification - 224(c) (deposit)	260	260
Minor amendment to cross lease / unit title plan (deposit)	510	510
Other Charges		
Completion certificates	80	80
Overseas Investment Regulations Certificates (deposit)	150	150
Compliance certificates / Certificate of Compliance (S139) (deposit)	550	550
Certified copy of Council resolution	80	80
Registered bond	At cost	At cost
Release from registered bond	At cost	At cost

All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below. Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge

		2022/23 Includes GST	2021/22 Includes GST	
<i>relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</i>	Right of way consents (deposit) (Section 348 LGA)	225	225	
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150	
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160	160	
	Cancellation of easement (Section 243)	160	160	
	Cancellation or amendment of consent notice (Section 221)	180	180	
	Land Use Consent			
	Consent application deposit (notified to formal hearing)	2000	2000	
	Consent application deposit (non-notified to formal hearing)	1500	1500	
	Consent application deposit (under delegated authority)	600	600	
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A	
	Minor breach of standards (deposit)	350	350	
	Application for extension of lapse date (deposit (section 125))	300	300	
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400	400	
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600	600	
Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000	1000		
Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	\$150 / hour + mileage		
Hearing of Objection to Resource Consent (deposit)	800	800		
Resource consent exemption (section 87BB) (fixed fee)	225	225		
Boundary activity (section 87BA) (fixed fee)	300	300		
Application for Heritage Orders and Designations (deposit)				
Outline plan approval (deposit)	390	390		
Minor, no research (plus public notification)	1000	1000		
Moderate, standard research requirements (plus public notification)	5000	5000		
Major, affects large area of district (plus public notification)	10500	10500		
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report</i>	APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)			
	<i>Minor effect</i> – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500	2500	

		2022/23 Includes GST	2021/22 Includes GST
<i>preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.</i>	<i>Moderate effect</i> – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	7500	7500
	<i>Major effect</i> – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000	15000
	Information Charges		
	Resource Management Act information	At cost	At cost
	All other information requested in writing (time charge + disbursements basis min)	80	80
	NES record search	150	150
	LAND INFORMATION MEMORANDUM (LIM)		
	Residential Search		
	Provided in 10 working days (electronic)	185 (non-refundable)	185 (non-refundable)
	Provided in 5 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 10 working days (paper)	315 (non-refundable)	315 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Commercial Search		
	Provided in 10 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 5 working days (electronic)	368 (non-refundable)	368 (non-refundable)
	Provided in 10 working days (paper)	368 (non-refundable)	368 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

POOLS, PARKS AND CEMETERIES

DISTRICT CEMETERIES

Plot Charge (Standard) - all cemeteries in the district

Standard plot fees - including memorial structures plot, Cromwell Cemetery	900	900
Memorial Structures Plot - Cromwell Cemetery	N/A	N/A
Ashes plot	400	400
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100	100
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100	100
RSA Plot - Cromwell Cemetery	No charge	No charge
Stillborn babies	No charge	No charge

Burial Fees District

Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.

Standard re-opening and burial - Double Depth Standard	950	950
Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120	120
Burial of ashes	400	400
Out of District Fee (6 months or more)	95	95
Burial of infants (up to 10 years / re-opening)	300	300
Disinterment costs / re-interment	At Cost	At Cost
Breaking concrete	At Cost	At Cost
Memorial Permit processing fee	10	10

NASEBY CEMETERY

Plot Fees

Standard plot fees	300	300
Ashes plot	156	156
<i>Burial fees invoiced directly by Sexton</i>	N/A	N/A

RANFURLY CEMETERY

Plot Fees

Standard plot fees	300	300
Ashes plot	156	156
<i>Burial fees invoiced directly by Sexton</i>		

Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.

PARKS

Sports Grounds (Alexandra and Clyde)

First class cricket wicket per ground (per day - wickets 1 & 2)	250	250
Casual (per ground per day)	123	123
Cricket wickets (per day - wickets 3 & 4) per wicket	135	135
Changing rooms (per room) including showers	15	15
Athletics (per day)	135	135
Litter collection (per litter bin per day) - Additional fee	30	30
Schools and school aged children exempt from charges	No charge	No charge

Club Seasonal Rates (Including club training, regular season fixtures)

Rugby - Senior teams only	850	850
Football - Senior teams only	1500	1500
Softball - Senior teams only	500	500
Athletics - Senior teams only	500	500
Club Cricket only (excludes first class cricket) - Senior teams only	1600	1600
Touch Rugby – per season	500	500
Use of showers per day	5	-
End of season cleaning fee	200	-

Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day

Commercial activity or event including circus, gypsy fair, Blossom Festival	400	400
Non-Profit Community Groups	No charge	No charge
Commercial market days	\$55.00 including power	\$55.00 including power
Commercial – car displays, advertising, vendors	146	146
Basic space hire – no preparation / services required	No charge	No charge
Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device For longer periods \$1.15per week per device Engineering fee at cost	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost
Council power box (power already connected per hour)	5	5
Electricity boxes (if available) (power and connection)	At cost	At cost
Bond to cover potential damage - refundable upon inspection grounds are in good condition	400	N/A

CROMWELL SPORTS PAVILIONS

Alpha Street Pavilion

Football Club per annum	573	573
Casual day hire	58	58

Anderson Park Pavilion

Club per season	574	574
Casual day hire	58	58

	2022/23 Includes GST	2021/22 Includes GST	
ANDERSON PARK (junior sport free) - school and school age children exempt			
Sports Club Rentals (per player per season)			
Anderson Park grounds	51	51	
Netball / tennis courts	20	20	
Club Seasonal Rates (Including club training, regular season fixtures)			
Rugby - Senior teams only	1500	1500	
Football - Senior teams only	1500	1500	
Softball - Senior teams only	500	500	
Athletics - Senior teams only	500	500	
Club Cricket only (excludes first class cricket) - Senior teams only	1200	1200	
Touch Rugby – per season	500	500	
Casual Users (per day)			
Non-sporting activities (per ground plus electricity)	75	75	
Touch (per field)	45	45	
Rugby (per field)	69	69	
ALPHA STREET RESERVE (per day) - school and school age children exempt			
<i>A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.</i>	Commercial activity or event including circus and gypsy fair, circus	400	400
	Club Seasonal Rates (Including club training, regular season fixtures)		
	Football - Senior teams only	1500	1500
	Touch Rugby – per season	500	500
	Sports Club Rentals (per player per season) (junior sports free)		
Alpha Street grounds	51	51	
Alpha Street ground lights - per hour	N/A	N/A	
Other Parks and Reserves – Cromwell per day			
Basic space hire – space only no preparation required	No charge	No charge	
Non-Profit – community group activity including rubbish and area preparation e.g. school fairs	No charge	No charge	
Commercial – Market days	55	55	
Commercial – Car displays / advertising, vendors	145	145	
Amusement devices (activity or device)	\$11.50	\$11.50	
	application fee for one device and \$2.30 per extra device. For longer periods \$1.15 per week per device	application fee for one device and \$2.30 per extra device. For longer periods \$1.15 per week per device.	
	Engineering fee at cost.	Engineering fee at cost.	

	2022/23 Includes GST	2021/22 Includes GST
MANIATOTO PARK		
Sports clubs (per annum)	907	907
Sports ground (per day)	117	117
Outdoor netball / tennis courts	150	150
Basic space hire – no preparation required	No charge	No charge
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge
Commercial activity	122	122
Athletics (per day) - Schools	No charge	No charge
Athletics (per half day)	No charge	No charge
Other Parks and Reserves – Māniatoto per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38	38
Junior Cricket – Naseby	No charge	No charge
Commercial – Market days, Vendors	55	55
Commercial – Car displays / advertising	145	145
Rugby Clubrooms		
Rugby clubrooms (per day)	86	86
TEVIOT VALLEY		
King George Park - Community activity	No charge	No charge
King George Park - Commercial activity	80	80
Basic space hire – no preparation required	No charge	No charge
Commercial Market, Vendor	55	55
ALEXANDRA POOL AND CROMWELL POOL		
Single Admission		
Adult (18 years old)	6.5	6.5
Child (School Age)	3.5	3.5
Pre-schooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge
Gold Card and tertiary student 17% off entry	5.5	5.5
Community Services Card holder 17% off entry	5.5	5.5
Shower	5	5
Family - maximum 2 adults and 4 children	17	17
Family - 1 Adult and 4 children	16.4	16.4
Replacement swim card if lost	2	2
BBQ Hire - per event	N/A	N/A
Gym/Swim Pass 30% off adult entry only		
Membership Card and Yearly Pass		
Adult - 10 swims	58.5	58.5
Adult - 25 swims	138	138
Adult - 50 Swims	260	260
Adult yearly pass (includes Aqua Fit classes)	480	480
Child - 10 swims	30	30
Child - 25 swims	74.5	74.5
Child - 50 Swims	140	140
Child yearly pass	240	240

Prepaid Swim Membership Prices

Family - 6 Months	429	429
Family - 12 Months	709	709

Direct Debit Swim Membership Prices

Child - 6 Months	5.00 / week	5.00 / week
Child - 12 Months	4.00 / week	4.00 / week
Adult - 6 Months	12.00 / week	12.00 / week
Adult - 12 Months	10.00 / week	10.00 / week
Family - 6 Months	19.00 / week	19.00 / week
Family - 12 Months	16.00 / week	16.00 / week

Gold Card, Community Services Card and Tertiary Students Card Holders

	17% off the above adult prices	17% off the above adult prices
10 swims	17% off the above adult prices	17% off the above adult prices
25 swims	17% off the above adult prices	17% off the above adult prices
Yearly pass	17% off the above adult prices	17% off the above adult prices

Aquarobics and Aqua Fit

Casual Adult entry and class	11	11
Adult - 11 class membership concession (includes pool entry)	110	110
Aqua class only when used with 10/25/50 swim concession card	4.5	4.5
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices	17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices	17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge	No charge

School Hire

District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9	9
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9	9
Non-district schools –Min charge 1 hour (excludes pool entry)	13	13
Therapeutic pool per hour	36	36

	2022/23 Includes GST	2021/22 Includes GST
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	9	9
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	9	9
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	150	150
Kayak Polo	Pool entry plus staff time	Pool entry plus staff time
Commercial Operators		
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)	30	30
Students - 10 swim pool entry concession card	10	10
Additional Charges		
Additional staff after hours	\$50 per hour per staff member	\$50 per hour per staff member
Meeting Room Charges (where available)		
Kitchen surcharge per half day	45	45
Kitchen surcharge per hour	15	15
Meeting room hire per half day	45	45
Meeting room hire per hour	15	15
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry) Payment in advance or by direct debit		
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish	111	111
- 10 swim pool entry concession card	10	10
TOTAL	121	121
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin	111	111
- 10 swim pool entry concession card	10	10
TOTAL	121	121
10 x 45 minute stroke development - Sharks Squad	118	118
- 10 swim pool entry concession card	10	10
TOTAL	128	128
Weekday private lesson		
15 minutes	19	19
30 minutes	39	39
5 day block holiday classes	55	55
- 5 swim pool entry concession card	5	5

Family Discount:

If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.

Multi-Lesson Discount:

Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.

Direct Debit fees for payment of lessons above will incur these additional charges	0.6	0.6
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	4.22%	4.22%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	0.6	0.6
Failed Transaction Fee	11.5	11.5
Dishonour Fee by customer	44	44
Investigation Fee - charged back to customer		

RANFURLY SWIM CENTRE

Admission

Child	2.5	2.5
Adult	5	5
Child - 11 x swims (swim card)	25	25
Adult - 11 x swims (swim card)	50	50
Season pass (single)	95	95
Season pass (family) plus \$10 per child	118	118
Māniatoto Area School	522	522
St John's School	154	154
Aquabelles (per season)	412	412
Other groups (per season)	412	412
Professional coaching per hour	27	27

	2022/23 Includes GST	2021/22 Includes GST
PROPERTY AND COMMUNITY FACILITIES		
AIRPORT LANDING FEES (PER LANDING)		
<i>A \$25 booking fee is applicable for non-payment on landing</i>		
Private aircraft	10	10
Commercial light aircraft / twin engine	20	20
Passenger planes < 18 passenger capacity	30	30
Passenger planes >18 passenger capacity	60	60
Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
New Zealand Armed Forces	No charge	No charge
APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
Time plus legal, survey and advertisement costs	At cost	At cost
Deposit - no reserve status	500	500
Deposit - reserve land	1000	1000
COMMUNITY FACILITIES		
ALEXANDRA COMMUNITY CENTRE		
<i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.</i>		
Hall and Bar		
Commercial whole day	275	275
Commercial half day	170	170
Commercial hourly rate	35	35
Non-commercial whole day	160	160
Non-commercial half day	100	100
Non-commercial hourly rate	20	20
Hall, Kitchen and Bar		
Commercial whole day	300	300
Commercial half day	200	200
Non-commercial whole day	180	180
Non-commercial half day	125	125
Hall, Reading Room, Kitchen and Bar		
Commercial whole day	345	345
Commercial half day	225	225
Non-commercial whole day	225	225
Non-commercial half day	135	135
Whole Complex		
Commercial whole day	455	455
Commercial half day	300	300
Non-commercial whole day	280	280
Non-commercial half day	170	170
Hire of equipment (away from hall, daily rate)		
Trestles (each)	5	5
Chairs (each)	2	2
Portable stage pieces (each)	5	5

	2022/23 Includes GST	2021/22 Includes GST
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ALEXANDRA MEMORIAL THEATRE

Commercial / non-local or by agreement with Chief Executive Officer

Evening performance	670	670
Matinee performance (afternoon)	505	505
Rehearsal (includes heating)	225	225
Hourly rate (includes heating)	105	105
Hourly rate (no heating)	50	50

Amateur local non-profit making incorporated societies and educational institutes

Evening performance	235	235
Matinee performance (afternoon)	180	180
Rehearsal (no heating)	60	60
Rehearsal (with heating)	125	125
Hourly rate (includes heating)	60	60
Hourly rate (no heating)	30	30

CENTRAL STORIES BUILDING

Meeting room and theatre

Commercial hire	\$40 / hour	\$40 / hour
Non-commercial hire	\$20 / hour	\$20 / hour

A \$200 bond is
required for
social functions;
a whole day is
more than 6
hours, half day
is less than 6
hours.

CROMWELL MEMORIAL HALL

Whole complex (auditorium, supper room, west wing, kitchen)

Commercial whole day	470	470
Commercial half day	315	315
Non-commercial whole day	190	190
Non-commercial half day	140	140

Sporting events - tournaments whole day	145	145
Sporting events - club nights / half day tournaments	115	115
Sporting events - schools	115	115
Hourly rate (only available on application to the Cromwell Community Board)	25	25
After 1am charge per hour	25	25

Auditorium (not including kitchen)

Commercial whole day	300	300
Commercial half day	185	185
Non-commercial whole day	160	160
Non-commercial half day	105	105

Sporting events - tournaments whole day	115	115
Sporting events - club nights / half day tournaments	85	85
Sporting events - schools	85	85
Sporting events - tournaments whole day	115	115

	2022/23 Includes GST	2021/22 Includes GST
Hourly rate (only available on application to the Cromwell Community Board)	20	20
After 1am charge per hour	20	20
Supper Room or West Wing (not including kitchen)		
Commercial whole-day	155	155
Commercial half day	115	115
Non-commercial whole day	90	90
Non-commercial half day	75	75
Supper Room and Kitchen		
Commercial whole day	180	180
Commercial half day	125	125
Non-commercial whole day	115	115
Non-commercial half day	90	90
Commercial whole day	180	180
Hourly rate (only available on application to the Cromwell Community Board)	90	90
After 1am charge per hour	25	25
Kitchen per hour	25	25
Stage per hour	25	25
Hire of trestles and chairs (away from hall)		
Trestles (each)	5	5
Chairs (each)	5	5
Refundable deposit for 1-20 chairs	85	85
Refundable deposit for more than 20 chairs	115	115
Crockery breakages (at hall)	At cost	At cost
NASEBY HALL		
Whole day hire (not exceeding 24 hours)	105	105
Half day hire (not exceeding 4 hours)	40	40
Hourly rate if less than half day	20	20
NASEBY PAVILION		
Whole day hire (not exceeding 24 hours)	35	35
Half day hire (not exceeding 4 hours)	20	20
WAIPIATA HALL		
24 hour period	105	105
Hourly rate	8	8
Waipiata Darts Club per annum	405	405
WALLACE MEMORIAL HALL		
Whole day hire (not exceeding 24 hours)	35	35
Half day hire (not exceeding 4 hours)	20	20
RANFURLY HALL		
Meetings	55	55
Meetings in supper room (hourly rate)	20	20
Furniture auctions	55	55

A \$200 bond is required for social functions.

	2022/23 Includes GST	2021/22 Includes GST
Local concerts	90	90
Visiting artists and concerts	120	120
Weddings and cabarets etc	180	180
Local schools: sports day / events (subject to conditions)	No charge	No charge
PATEAROA HALL		
Whole day hire and funerals	105	105
Half day hire	35	35
Meeting room (locals)	20	20
Meeting room (non-locals)	30	30
Discretionary bond	260	260
Hire of tables and chairs (away from hall)		
Tables	10	10
Padded chairs	2	2
Plastic chairs	1	1
<i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i>	OMAKAU HALL	
Whole day hire (not exceeding 24 hours)	60	60
Half day hire (not exceeding 6 hours)	25	25
Hourly rate	7	7
Hire of trestles and chairs (away from hall)		
Trestles (each)	5	5
Chairs (each)	1	1
<i>A \$200 bond is required for social functions.</i>	ROXBURGH ENTERTAINMENT CENTRE	
Theatre		
Evenings	310	310
Conferences	310	310
Matinees, meetings and rehearsals	150	150
Hourly rate for non-profits groups only	20	20
Dance Hall		
Commercial whole day (social functions, weddings, funerals)	310	310
Commercial half day (social functions, weddings, funerals)	150	150
Hourly rate for non-profit groups only	20	20
<i>Track lighting is additional to all other fees.</i>	Track lighting (per day) room (per day)	
	55	55
	Track lighting - supper	
	30	30
	Track lighting - dance hall (per day)	
	30	30
Kitchen		
Commercial hire whole day (social functions, weddings, funerals)	150	150
Commercial half day (social functions, weddings, funerals)	105	105
Hourly rate for non-profit groups only	20	20
Whole complex (non-discountable)	570	570

	2022/23 Includes GST	2021/22 Includes GST
ROXBURGH MEMORIAL HALL		
Whole Hall		
Whole day hire (not exceeding 24 hours)	105	105
Half day hire (not exceeding 6 hours)	40	40
Hourly rate	20	20
<i>A \$200 bond is required for social functions in the Stadium</i>	MĀNIATOTO STADIUM	
Stadium sports session (not exceeding 2 hours)	20	20
Stadium sports session (not exceeding 4 hours)	35	35
Stadium only (day rate – not exceeding 24 hours)	115	115
Stadium / kitchen / bar (day rate) weddings, cabarets	170	170
Stadium frost cloth canopy	300	300
Local schools sports day / events (subject to conditions)	No charge	No charge
Rugby Clubrooms		
Rugby clubrooms (day rate – not exceeding 8 hours)	85	85
Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45
Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145
Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70
Local schools sports day / events (subject to conditions)	No charge	No charge
Kitchen		
Kitchen whole day (not exceeding 24 hours)	55	55
Kitchen half day (not exceeding 4 hours)	27	27
Hire of trestles away from the Stadium		
Hire of trestles away from the stadium (per trestle)	3	3
Hire of chairs away from the stadium (per chair)	1	1
Charges per annum		
Māniatoto Squash Club	1550	1550
A&P Association (per show)	825	825
Māniatoto seasonal toilets		
Māniatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	30	30
Service toilets outside of season - daily fixed charge	15	15
<i>A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor</i>	MOLYNEUX PARK	
Stadium		
Commercial - hourly rate	35	35
Non-commercial - hourly rate	25	25
Gas heating token (20 mins)	2	2
Electric heating token (15 mins)	0.5	0.5

		2022/23 Includes GST	2021/22 Includes GST
<i>and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</i>	Commercial - whole day	305	305
	Commercial - half day	205	205
	Non-commercial - whole day	170	170
	Non-commercial - half day	125	125
	Kitchen - whole day (includes foyer toilets)	55	55
	Kitchen - half day (includes foyer toilets)	30	30
	Changing rooms (per room)	15	15
COUNCIL OFFICE HIRE			
William Fraser Building			
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
Cromwell Service Centre			
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
Ranfurly Service Centre			
	Council Chambers whole day	55	55
	Council Chambers half day	35	35
	Meeting room whole day	35	35
	Meeting room half day	25	25
Roxburgh Service Centre			
	Council Chambers whole day	55	55
	Council Chambers half day	35	35

	2022/23 Includes GST	2021/22 Includes GST
SERVICE CENTRES, i-SITES AND LIBRARIES		
VISITOR INFORMATION CENTRES		
Booking commission (on operator bookings)	10-20%	10-20%
Cancellation fee (payable by customer)	10-20%	10-20%
Event tickets	Up to 20%	Up to 20%
Booking fee	6	6
DISPLAY		
Wall / poster (6 months) A1	310	310
Wall / poster (full year) A1	520	520
Local operators (per brochure per centre per annum)	115	115
Outside region operators (per brochure per centre per annum)	200	200
Commercial series publications per centre	562	562
Commercial series publications all four centres	1405	1405
Commercial individual publications (per centre per annum)	172	172
BIG FRUIT EVENT SIGNS (Includes install / removal costs)		
6 signs available (maximum 2 signs per event booking)		
Commercial event per event, per sign frame	350	350
Non-commercial event per event, per sign frame	50	50
EVENT BANNERS		
Banner install / removal and fixings per sign - Big Fruit Reserve	50	50
Banner install / removal and fixings per sign on FlagTrax system	10	10
PLASMA TV OPERATOR ADVERTISING		
Per month	42	42
Per 6 months (summer / winter)	187	187
Per year	338	338
One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As Required
FAX CHARGES		
All locations up to 3 pages (per fax)	3	3
Additional pages per page	N/A	N/A
LIBRARIES		
Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15
Replacement cards	5	5
OVERDUE BOOKS (per book per day)		
Adults	0.2	0.2
DVDs (per week)	3	3
Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
COMPUTER USE		
Half-hour	2	2

	2022/23 Includes GST	2021/22 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	0.2	0.2
A4 per sheet up to 20 sheets (colour)	1.3	1.3
A4 per sheet more than 20 sheets (black and white)	0.1	0.1
A4 per sheet more than 20 sheets (colour)	0.6	0.6
A3 per sheet up to 20 sheets (black and white)	0.4	0.4
A3 per sheet up to 20 sheets (colour)	2	2
A3 per sheet more than 20 sheets (black and white)	0.2	0.2
A3 per sheet more than 20 sheets (colour)	1	1
A4 double sided (black and white)	0.3	0.4
A4 double sided (colour)	2	2
A3 double sided (black and white)	0.8	0.8
A3 double sided (colour)	4	4
A2, A1 & A0 per sheet (black & white)	N/A	N/A
A2, A1 & A0 per sheet (colour)	N/A	N/A
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.10	0.20
Own paper double sided per sheet (colour)	0.60	1.00
Providing of regular meeting agenda (per agenda)	36	36

SCANNING

A4 per sheet	0.20	0.20
A4 per sheet more than 20 sheets	N/A	0.20
A3 per sheet	0.50	0.50
A2, A1 & A0	N/A	N/A

	2022/23 Includes GST	2021/22 Includes GST
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COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT

TOURISM CENTRAL OTAGO

Booking commission on operator bookings via website booking engine	N/A	N/A
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

GOVERNANCE AND CORPORATE SERVICES

PHOTOCOPYING AND PRINTING

A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
Additional pages per page	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries

WORD PROCESSING

Per hour	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
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REFUNDS

Administration fee	25	25
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RATING SERVICES

Water rates final read	40	40
Water rates final self-read	No charge	No charge
Printed copy of complete Rating Information Database	460	460

MAPS / AERIAL PHOTOGRAPHY

Printing as per the above photocopying charges

Custom maps (per hour cost)	102	102
Electronic copies of aerials	POA	POA

PROJECTOR

Projector hire (per day)	51	51
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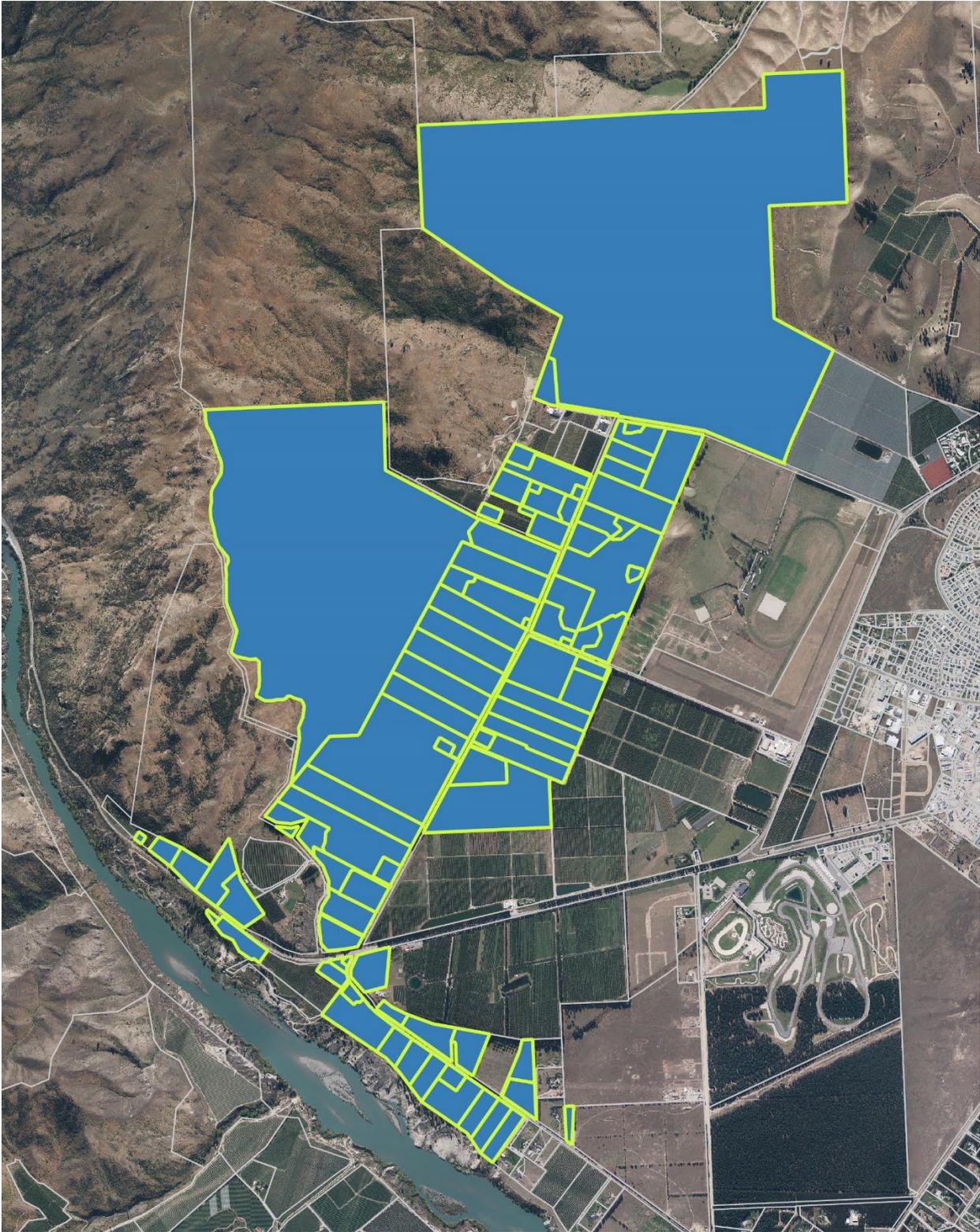
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT

Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.

First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38	38
For additional half hour or part thereof	N/A	N/A

Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.

Appendix 1: Ripponvale Water Upgrade Scheme map



OUR COUNCIL



Mayor And Councillors



Tim Cadogan
His Worship the Mayor
Mobile: 021 639 625
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Ian Cooney
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ian.cooney@codc.govt.nz

Community Boards

The Council has four community boards covering the entire district. Community boards provide a link between Council and the community. Our Council is one of the few in the country that maintains a comprehensive community board structure with significant delegated powers.

Cromwell Community Board

42 The Mall, Cromwell Phone: 03 445 0211



Anna Harrison (Chair)



Werner Murray (Deputy Chair)



Tony Buchanan



Neil Gillespie



Cheryl Laws



Nigel McKinlay



Bob Scott

Māniatoto Community Board

15 Pery Street, Ranfurly, Phone: 03 444 9170



Robert Hazlett (Chair)



Mark Harris (Deputy Chair)



Stu Duncan



Duncan Helm



Sue Umbers

Teviot Valley Community Board

120 Scotland Street, Roxburgh, Phone: 03 446 8105



Raymond Gunn (Chair)



Sally Feinerman (Deputy Chair)



Cushla Aitchison



Norman Dalley



Stephen Jeffery

Vincent Community Board

1 Dunorling Street, Alexandra, Phone: 03 440 0056



Martin McPherson (Chair)



Russell Garbutt (Deputy Chair)



Dr Roger Browne



Lynley Claridge



Ian Cooney



Anna Robinson



Sharleen Stirling-Lindsay

Executive Team

Sanchia Jacobs Chief Executive Officer	
	<ul style="list-style-type: none"> - Governance - Strategy and Policy - Regional Identity - Community Development
	<ul style="list-style-type: none"> - Economic Development - Tourism and Visitor Centres - Communications - Emergency Management
Leanne Macdonald Executive Manager – Corporate Services	
	<ul style="list-style-type: none"> - Accounting - Financial Planning and Reporting - Rating / Policy - Information Services - Business Risk and Procurement
Louise Fleck Executive Manager – People and Culture	
	<ul style="list-style-type: none"> - Customer Services - Libraries - Health and Safety - People and Culture
Julie Muir Executive Manager – Infrastructure Services	
	<ul style="list-style-type: none"> - Roading - Water Services - Environmental Engineering
Louise van der Voort Executive Manager – Planning and Environment	
	<ul style="list-style-type: none"> - Planning - Building Control - Alcohol Licensing - Environmental Health - Dog Control and Registration - Parks and Recreation
	<ul style="list-style-type: none"> - Cemeteries - Swimming Pools - Property and Community Facilities - Elderly Persons' Housing - Airports



03 440 0056

info@codc.govt.nz www.codc.govt.nz
1 Dunorling Street, PO Box 122, Alexandra