

# APPLICATION FOR PERMISSION TO CONNECT TO A COUNCIL SERVICE

## Utilities Contractor Details

**Only approved contractors can work on council assets and must be SiteWide approved.**

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number (work): \_\_\_\_\_

Email Address: \_\_\_\_\_

## Details of Address to be Supplied.

Property Owner Name: \_\_\_\_\_

Street Number: \_\_\_\_\_ Name: \_\_\_\_\_ Town: \_\_\_\_\_

Valuation Number: \_\_\_\_\_ Property Description: Lot: \_\_\_\_\_ DP: \_\_\_\_\_

### Type of Connection Required

- Residential
- Commercial/Industrial

*(Please enclose sketch of proposed works)*

### Description of Development (e.g. 3 townhouses on cross lease title, block of shops, warehouse, etc)

### Service Connection(s) Required - \$340 (incl. GST) for initial connection, each additional connection \$145 (up to a total of 3) *(approved utilities contractors)*

Water	Number	Sewer	Number	Stormwater	Number	Kerb/reticulation
Pipe size: <sup>1</sup>	<input type="text"/>		<input type="text"/>		<input type="text"/>	Pipe size: <sup>2</sup>
20mm if residential		100mm if residential		On-site disposal if residential		
25mm if commercial / industrial		100/150mm if commercial / industrial		On-site disposal / by design if commercial / industrial		
Material: _____		Material: _____		Material: _____		

<sup>1</sup> If different pipe size required, please refer to Council

<sup>2</sup> If different pipe size required, please refer to Council

**Backflow Prevention (for all water connections)**

Assessed risk category:            Low / Medium / High (please circle as appropriate)

Type of preventer to be installed <sup>1</sup>,  
(e.g. Acuflo double check valve on residential, low risk)

*Medium and High-risk backflow preventers require inspection certificate to be attached to Utilities Completion Notice*

**Connection Date**

(Please allow 10 working days for processing of application)

**Statement**

**Approved contractors working on and/or connecting to Council assets agree to:**

- Obtain all relevant approvals prior to carrying out works.
- Complete the work to standards outlined in NZS 4404 and Council's Addendum.
- Provide a Utility Completion Notice and associated satisfactory as-builts within 10 working days of completion of works
- Contact Council's contractor (Fulton Hogan) if any network shutdown is required.
- Application to Connect to a Council Service will expire 6 months from the date of approval. Refunds will be at Council's discretion.

**If the above requirements are not met, approved status may be removed**

I also understand that:

- I am responsible for all costs associated with physical works, legal costs and reinstatements once I have gained Council approval.
- Development and financial contributions may be payable in addition to connection fees.
- Only approved and SiteWise accredited contractors are permitted to work on Council assets.
- Approval will be issued within ten working days of Council receiving this completed form.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*If you have any queries regarding this form, please contact Water Services on (03) 440 0056 or email [water@codc.govt.nz](mailto:water@codc.govt.nz)*

\_\_\_\_\_

## Checklist – Have you included?

- Filled out the relevant information
- Relevant sketch of proposed works
- Applied for a Corridor Access

Connection fee is \$340 (GST Incl) for initial new connection, \$145 (GST Incl) for each additional connection (up to a total of 3).

Please note that in specific cases, new service connections may also incur the following costs:

**Capital Contributions – New Connections** (see *District Plan*)

**Development Contributions – New Connections** (see *Fees and Charges on CODC website*)