

Position Description

POSITION	: Roading Network Engineer
REPORTS TO	: Roding Manager
EMPLOYMENT TYPE	: Permanent, full-time
LOCATION	: Alexandra (main council offices)

Purpose

To work with a collaborative team to provide an efficient fully accessible, safe roading network.

Our Values

Our values embody the culture of the Central Otago District Council, how we behave and how decisions are made. They are built by staff, for staff, ensuring that all employees are on the same page so we can achieve and deliver our vision.


**Be
Respectful**


**Work
together**


**Be
courageous**


**Me manaaki tētahi ki tētahi, me
pakihiwitahi te tū – kia haere tahi ai tātou**

Respect each other, stand shoulder to shoulder – so that we may travel on this journey together

Principal Duties and Responsibilities

TTM and Network Access

1. CODC Traffic Management Coordinator (TMC).
2. External Traffic Management (TMP) Approvals
3. Corridor Access Requests (CAR) Processing
4. Road closures
5. Abandoned Vehicle management

Network Management

1. Work in a collaborative manner alongside Councillors, staff and contractors to achieve continual improvement in the day-to-day operation of the roading network.
2. Interface with the public and other agencies on issues relating to operation of the roading network.

Special Projects

To undertake special projects as assigned from time-to-time by the Roading Manager and Infrastructure Manager.

Because of the ongoing review of Council operations using the systems thinking method, and skills of the position holder, the principal duties and responsibilities may vary.

Key Result Areas

Key result areas have been identified to assist in formulating performance objectives. The duties of the position are being carried out to a satisfactory standard when:

1. TTM approvals are processed in a timely manner and in accordance with CoPPTM guide to Traffic Management
2. Corridor Access Requests are processed in a timely manner.

Delegations

Makes decisions within the authority delegated by the Infrastructure & Planning Manager.

Position Requirements

Preferred Experience/Knowledge

- Qualified STMS Level 1
- Qualified TTM Planner.
- Onsite Traffic Management Experience

Specific Skills

- Communication and Interpersonal
- Time management/Organisational
- Analytical
- Confidentiality
- Customer focus

Personal Qualities

- Self-confident
- Able to use initiative
- Able to express ideas clearly
- Listening skills
- Able to report effectively
- Ability to work with a minimum of supervision
- Supportive

- Adaptability
- Honesty and integrity
- Able to cope with a variety of situations
- Ability to promote the desired interest of the Central Otago District Council through good public relations.

Relationships

External

Consultants
Public
Contractors

Internal

Chief Executive Officer
Executive Leadership Team
Group Manager – Planning and Infrastructure
Roading Manager
Infrastructure Team
Roading Team
Elected Members
Other Council staff