

Position Description

POSITION	:	Land Development Engineer
REPORTS TO	:	Senior Land Development Engineer
EMPLOYMENT TYPE	:	Permanent, full-time
LOCATION	:	Alexandra (main Council offices)

Purpose

To support the delivery of land development in Central Otago to meet the needs of the community now, and in the future.

Our Values

Our values embody the culture of the Central Otago District Council, how we behave and how decisions are made. They are built by staff, for staff, ensuring that all employees are on the same page so we can achieve and deliver our vision.



**Me manaaki tētahi ki tētahi, me
pakihiwitahi te tū – kia haere tahi ai tātou**

Respect each other, stand shoulder to shoulder – so that we may travel on this journey together

Key Accountabilities

Subdivision and Land Use Engineering

1. To review, evaluate and provide specialist recommendations on land, infrastructure and services development for District Plan reviews, spatial plans, and plan changes.
2. Participate in early engagement meetings with developers and other professionals in relation to the engineering aspects of subdivision and development work.
3. Prepare consent conditions for engineering aspects of subdivisions and development work.
4. To assess engineering design information to ensure assets to be vested in Council comply with Council specifications.
5. To negotiate changes required and approve final design.

6. To attend sites during development construction to supervise the work of developer's contractors.
7. To liaise with other Council staff who may be required to attend the site during development construction.
8. To ensure completed developments are compliant with the conditions of resource consent.
9. To ensure that quality assurance information (including reports and as-built drawings and vested asset information) is complete and in accordance with the Council requirements.
10. To draft amendments to Council engineering standards to reflect current statutes, policies, technology, and modern practices.
11. Answer public queries regarding Council's engineering standards and consent conditions.

Environmental Engineering

12. Contribute to specific project work to progress Council's sustainability and carbon reduction objectives as required.

Organisational Accountabilities

1. Undertake other activities, duties or projects as directed by your manager/group manager in an efficient and effective manner.
2. Attend and participate in emergency operations training (CIMS) and contingency planning to prepare for an emergency management event and actively participate in training exercises.
3. Assist Council, as required, in managing a civil defence event, having due regard to the safety of yourself and your family.
4. Responsible for exercising professional due diligence when undertaking the responsibilities of the role.
5. Responsible for the safe management of consent and compliance activities and to support and enable the CEO and Council as a PCBU organisation to fulfil their duties under the Health and Safety legislation.
6. Champion, comply and promote Council's health and safety systems, policies and procedures, current legislation, regulations, and good practice ensuring you keep yourself, our Council and others safe.

Delegations

This position has delegated decision-making authorities as listed in Council's Delegations Register and as delegated by the Infrastructure Manager.

The Council may from time-to-time delegate to the officer other specified powers and duties, all of which must be exercised with due care and diligence.

Position Requirements

Experience/Knowledge

- A tertiary qualification in civil engineering or surveying or relevant work experience.
- Experience in subdivision construction an advantage.
- An understanding of resource management planning processes.
- Strong customer service focus.
- Able to work collaboratively with internal and external stakeholders.
- Excellent written and oral communication skills.
- Well organised and consistent in setting, prioritising, and meeting deadlines.

Relationships

External

Consultants
Public
Contractors
Developers
Otago Regional Council

Internal

Infrastructure Manager
Senior Land Development Engineer
Infrastructure Team
Water Team
Planning Team
Services Team