

13 CONFIDENTIAL REPORTS

22.1.10 TRUSTEE POSITION FOR CROMWELL COLLEGE CHARITABLE TRUST

Doc ID: 564167

Public Excluded

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in s48(1)(a)(i) of the <i>Local Government Official Information and Meetings Act 1987</i> .
Sub-clause and Reason:	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

1. Purpose of Report

To consider applications for one of the Cromwell Community Board appointed trustees to the Cromwell College Charitable Trust.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Appoints an applicant as one of the Cromwell Community Board's appointed positions on the Cromwell College Charitable Trust.
- C. Agrees to release the report after all applicants have been informed of the outcome of their application. Appendix 3 of the report to be permanently withheld as it contains personal information about the applicants.
- D. Agrees to release the minutes of this item after all applicants have been informed of the outcome of their application.

2. Background

The trust deed for the Cromwell College Charitable Trust allows for the Chair of the Cromwell Community Board to appoint two trustees to that trust. The Chair was alerted in a letter from Cromwell College dated 28 October 2021 that one of the nominated trustees, Neville Hucklebridge, had resigned his position and that a new trustee would need to be appointed (see appendix 1). The other Cromwell Community Board appointed trustee is Robin Pimm.

3. Discussion

An expression of interest was run for applications from Thursday 18 November 2021 until Friday 17 December 2021. The advertisement was run initially in the Cromwell Bulletin and then in addition was circulated wider in the Cromwell News and Central Otago News (see appendix 2).

There were a total of four expressions of interest made over the period that applications were open. The applications and curriculum vitae of each of the interested parties can be found in appendix 3.

4. Financial Considerations

There are no financial implications to consider as a result of this report.

5. Options

Option 1 – (Recommended)

Appoint one of the applicants as a trustee for the Cromwell College Charitable Trust.

Advantages:

- Allows the Cromwell College Charitable Trust to maintain the full number of trustees.
- Fulfils the criteria in the Cromwell College Charitable Trust deed that two trustees be appointed by the Chair of the Cromwell Community Board.

Disadvantages:

- There are no apparent disadvantages to appointing a trustee.

Option 2

Decline all applicants that have expressed an interest in the trustee role.

Advantages:

- There are no apparent advantages to declining all of the applicants that have expressed an interest in the position.

Disadvantages:

- The position will need to be readvertised which will incur costs for advertising.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social wellbeing of communities, in the present and for the future by enabling a Cromwell based trust to continue to carry out its business.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This is not applicable to Council plans and policies as it is an external appointment. The decision is being made at the request of the Cromwell College Charitable Trust and to comply with their trust deed.
Considerations as to sustainability, the environment and climate change impacts	There are no considerations to be made regarding sustainability, environment or climate change impacts as a result of this decision.
Risks Analysis	There are no identified risks in this decision.

Significance, Consultation and Engagement (internal and external)	The Significance and Engagement Policy is not triggered as a result of this decision.
--	---

7. Next Steps

- Inform applicants of the outcome.
- Inform Cromwell College of the outcome.

8. Attachments

Appendix 1 - Letter from Cromwell College Regarding Trustee Vacancy [↓](#)

Appendix 2 - Expression of Interest Advertisement [↓](#)

Appendix 3 - Expression of Interest Applications [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Support Officer
24/01/2022

Sanchia Jacobs
Chief Executive Officer
4/02/2022

Released from public excluded



Barry Avenue, Cromwell
New Zealand
T. 03 445 1121 F. 03 445 1122
www.cromwell.school.nz
admin@cromwell.school.nz

28/10/2021

The Chairperson of Cromwell Community Board
Central Otago District Council
P O Box 122
Alexandra 9340

Hello Anna

I am writing to you on behalf of the Cromwell College Charitable Trust (CCCT) due to the fact that one of our Trustees (Neville Hucklebridge) resigned after 15 years as of Wed 20th 2021.

Neville's position on the CCCT was one of two representatives of the Cromwell Community Board (CCB) as dictated by our Trustees Deed (Copy attached). The other position is held by our current chair Robin Pimm. Our Representative from the two primary schools is held by Phil Ryan, while our BOT representative's are the Principal (Mason Stretch) and the BOT Chairperson (Matt Dicey).

We are asking for a new representative to be selected by the CCB. Our understanding is this person does not have to be a sitting member of the CCB but just be a person nominated by the CCB to represent them as a Trustee.

For your information we only meet two to three times a year and the meetings only last for about 1 hour so is not an onerous position. The role is just governance to ensure the CCCT follows its deed.

We look forward to receiving the name of the new CCB representative in due course.

If you have any questions, please feel free to contact any of the existing Trustees or myself.

Yours Sincerely

For and on behalf of the Trustees

Rowan Dunnet
Honorary Secretary of CCCT
Cromwell College
03 445 11 21 ext 2
rowandunnet@cromwell.school.nz

Whāia te taumata – Deserve Success

Advertiser: **Central Otago District Council** (16x1 CLASS)Edition: **873**

Trustee Position Vacancy

Cromwell College Charitable Trust Board

The Cromwell Community Board is seeking expressions of interest from suitably qualified or interested people to represent the Board on the Cromwell College Charitable Trust Board.

The purpose of the Trust is to further the education of students at Cromwell College, promote Cromwell as an education centre and to provide assistance for the Board of Trustees to achieve their goals. The Board meetings approximately three times per year.

The Cromwell Community Board is looking for an applicant with expertise to complement the existing Board's skills and experience with a focus on governance to ensure that the Board carries out its business according to its trust deed.

Please submit expressions of interest outlining your skills and experience to:

Central Otago District Council
PO Box 122
Alexandra 9340

Attention: Wayne McEnteer,
Governance Support Officer

Or via email to
wayne.mcenteer@codc.govt.nz

Expressions of interest close
Friday 17 December 2021.

www.codc.govt.nz
PO Box 122 Alexandra 9340
03 440 0056 | info@codc.govt.nz



ATTENTION: Check this proof carefully before signing. Please double check the document for any errors. Take special note of names, phone numbers and addresses to ensure their accuracy. If the artwork requires changes, mark each change clearly above.

Client Signature: _____ **Date:** _____

Your approval of this final proof marks your acceptance that the artwork is correct and approval is given to print. The client is responsible for any changes, edits or corrections needed that differ from this proof, which may or may not result in additional fees or reprint charges. Should the order be cancelled all costs incurred to date will be charged, including stock purchased for the job.

All artwork is not to be reproduced and shall remain the property of Quantum Printing Ltd until payment has been received in full.